

**Whatcom County  
Council Finance and Administrative Services Committee**

**COUNTY COURTHOUSE  
311 Grand Avenue, Ste #105  
Bellingham, WA 98225-4038  
(360) 778-5010**



**Meeting Agenda**

**Tuesday, December 3, 2024**

**9:15 AM**

**Hybrid Meeting - Council Chambers**

**HYBRID MEETING (PARTICIPATE IN-PERSON, SEE REMOTE JOIN INSTRUCTIONS AT [www.whatcomcounty.us/joinvirtualcouncil](http://www.whatcomcounty.us/joinvirtualcouncil), OR CALL 360.778.5010)**

**COUNCILMEMBERS**

Tyler Byrd  
Todd Donovan  
Kaylee Galloway

**CLERK OF THE COUNCIL**

Cathy Halka, AICP, CMC

## Call To Order

## Roll Call

## Announcements

Individuals who require special assistance to participate in the Council's meetings are asked to contact the Council Office at 360.778.5010 at least 96 hours in advance. This committee meeting is also noticed as a meeting of the Whatcom County Council, with the agenda limited to committee business.

## Council "Consent Agenda" Items

1. [AB2024-788](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Washington State Department of Health to provide funding for various public health programs in the amount of \$166,856, for a total amended contract amount of \$19,158,215
2. [AB2024-797](#) Request authorization for the County Executive to enter into a contract to bind coverage with Midwest Employer Casualty for renewal of insurance protection for the self-insured workers compensation program in the amount of \$119,569 for calendar year 2025
3. [AB2024-798](#) Request authorization for the County Executive to enter into a two year agreement between Whatcom County and Birch Bay Chamber for visitor center operations and tourism services in the amount of \$460,000
4. [AB2024-799](#) Request authorization for the County Executive to enter into a two-year agreement between Whatcom County and Mount Baker Foothills Chamber for Visitor Center operations and tourism services in the amount of \$452,000
5. [AB2024-804](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Associated Earth Sciences, Inc. to conduct Phase I of an investigation into the impacts of agricultural tile drains on stream flows, in the amount of \$108,863 (Council acting as the Whatcom County Flood Control Zone District Board of Supervisors)
6. [AB2024-806](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Whidbey Telephone Company to add additional equipment to a radio tower and increase the rent in the amount of \$667 per month for a total amended contract amount of \$15,148.08
7. [AB2024-807](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Whatcom Conservation District for Pollution Identification and Correction (PIC) Program technical assistance and cost share, in the amount of \$77,627.98 (Council acting as the Whatcom County Flood Control Zone District Board of Supervisors)

8. [AB2024-811](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Whatcom County Library System for inmate library services in the amount of \$12,000 per year
9. [AB2024-812](#) Request authorization for the County Executive to enter into a six month contract amendment/reassignment between Whatcom County and Ideal Option/MXD PLLC for jail physician services in the amount of \$138,921
10. [AB2024-814](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Shawna Bosman for jail nurse practitioner services in the amount of \$32,730
11. [AB2024-815](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Sun Community Services to operate an emergency shelter in the amount of \$640,070, for a total amended contract amount of \$1,631,861
12. [AB2024-816](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and SpectraSite Communications LLC to add additional equipment to a radio tower and increase the rent in the amount of \$225.88 per month for a total amended contract amount of \$201,079.88
13. [AB2024-817](#) Request authorization for the County Executive to enter into a grant agreement between Whatcom County and the Washington State Recreation and Conservation Office (RCO) for reimbursement of property acquisition costs to the Whatcom County Conservation Futures Fund, in the amount of \$2,900,000
14. [AB2024-818](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and the City of Bellingham to provide administrative oversight of the City's Domestic Violence Perpetrator Opportunity for Treatment Services (DVPOTS) funds for a total amount of \$50,000
15. [AB2024-820](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Black and Veatch Corporation to provide engineering and technical consulting services in the implementation and administration of current Hazard Mitigation Grant Program (HMGP) elevation and acquisition grants awarded under Federal Emergency Management Agency's (FEMA) Hazard Mitigation Assistance Grant Programs, in the amount of \$302,038 (Council acting as the Whatcom County Flood Control Zone District Board of Supervisors)
16. [AB2024-822](#) Request authorization for the County Executive to enter into a contract between Whatcom County and the Washington State Office of Public Defense for the purpose of improving the quality of the public defense services in the amount of \$213,104

17. [AB2024-824](#) Request authorization for the County Executive to enter into a two-year agreement between Whatcom County and Bellingham Whatcom County Tourism for regional tourism promotion in the amount of \$500,000
18. [AB2024-825](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Bruce Harris & Associates, Inc. for professional services to assist with the upgrade of the enterprise geographic information systems (GIS) infrastructure in the amount of \$78,933.51
19. [AB2024-826](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Sustainable Connections for Agritourism promotion throughout Whatcom County in the amount of \$45,000
20. [AB2024-827](#) Request authorization for the County Executive to enter into an agreement between Whatcom County and Whatcom Events for tourism promotion and marketing of the Ski to Sea and other events in the amount of \$40,000
21. [AB2024-828](#) Request authorization for the County Executive to enter into a two year contract with Whatcom Humane Society for the provision of animal control and shelter services in the amount of \$932,318
22. [AB2024-829](#) Request authorization for the County Executive to enter into an interlocal agreement with the City of Bellingham for cost sharing on the 5-year parking lot lease at the Bellingham Senior Activity Center in the amount of \$91,476
23. [AB2024-830](#) Request authorization for the County Executive to enter into a contact between Whatcom County and Phoenix Counseling Service, LLC, to provide domestic violence assessment and treatment services for defendants processed through Whatcom County District Court and Bellingham Municipal Court, in the amount of \$70,000
24. [AB2024-831](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Meridian School District to construct a child care facility, in the amount of \$2,000,000
25. [AB2024-832](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Chuckanut Health Foundation for facilitation of the Whatcom Racial Equity Commission in the amount of \$200,000
26. [AB2024-834](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Dr. Marvin Wayne, M.D. to provide services as an Emeritus (Delegate) Physician supporting the transition to the newly appointed Whatcom County Medical Program Director from January 1, 2025 to December 31, 2025, in the amount of \$5,000

27. [AB2024-835](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Tetra Tech, Inc., to provide final surface water planning and design services, public outreach, and development of a drainage management plan related to stormwater problems in the Point Roberts area, in the amount of \$86,783, for a total amended contract amount of \$215,528
28. [AB2024-837](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and FSi Engineers for professional design and engineering services for building improvements at the Parks Headquarters facility in the amount of \$28,634, for a total contract value of \$187,717
29. [AB2024-838](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Ralph Weiche, M.D. for Medical Program Director (MPD) services as the State Appointed Whatcom County Emergency Medical Services MPD, in the amount of \$265,000
30. [AB2024-839](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Helmsman Management Services, LLC to provide administration of the County's self-insured Worker's Compensation program in the amount of \$67,500 annually in 2025, \$70,200 in 2026, and \$73,008 in 2027 for a total amount of \$210,708 through December 31, 2027
- TITLE REVISED 12.2.2024**
31. [AB2024-840](#) Request approval for the County Executive to authorize the purchase one (1) new sport utility vehicle, using the Washington State Contract #05916, from Alan Webb Auto Group, located in Vancouver, Washington, in an amount not to exceed \$51,050.14
32. [AB2024-841](#) Request authorization for a Letter of Understanding between Whatcom County and AFSCME to amend the collective bargaining agreement for the period January 1, 2025 - December 31, 2025
33. [AB2024-842](#) Request authorization for the County Assessor to enter into a contract between Whatcom County and Just Appraised Inc to create an online portal for the Senior Citizen and People with Disabilities Exemption, in the amount of \$60,285
34. [AB2024-846](#) Request authorization for the County Executive to enter into a lease agreement between Whatcom County and The Society of Photo-Optical Instrumentation Engineers (SPIE) for SPIE to lease 104B Unity Street, Bellingham WA in the amount of \$143,352

35. [AB2024-848](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Code Publishing LLC, a General Code Company, for legal code publishing services, in the amount of \$15,000, for a total amended contract amount of \$45,000
36. [AB2024-851](#) Request authorization for the County Executive to enter into a six-month contract amendment between Whatcom County and Northwest Regional Council for jail and juvenile detention nursing services in the amount \$1,172,489.50 for a total amended contract amount of \$9,655,025.67
37. [AB2024-855](#) Request authorization for the County Executive to enter into a contract between Whatcom County and YWCA Bellingham to provide housing case management services and shelter operational support, in the amount of \$425,012
38. [AB2024-857](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Lydia Place to operate an emergency shelter program, in the amount of \$358,426
39. [AB2024-859](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and City of Bellingham to provide funding for the Ground-Level Response and Coordinated Engagement (GRACE) Program, in the amount of \$819,056
40. [AB2024-861](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Pioneer Human Services to operate a permanent supportive housing facility known as City Gate, in the amount of \$670,010
41. [AB2024-862](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Ferndale Community Services to provide housing engagement and stability services, in the amount of \$500,643
42. [AB2024-863](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Mercy Housing Northwest to provide resident coordination services, in the amount of \$240,870
43. [AB2024-864](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Lydia Place to operate a rapid rehousing program and provide housing stability services, in the amount of \$249,080
44. [AB2024-865](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Lydia Place to operate a permanent supportive housing program, in the amount of \$129,487

### **Committee Discussion**

1. [AB2024-800](#) Discussion regarding a proposed resolution to declare Whatcom County Real Property as surplus and approve sale

**SEE AB2024-801 ON COUNCIL AGENDA FOR INTRODUCTION**

**Committee Discussion and Recommendation to Council**

1. [AB2024-753](#) Ordinance establishing the project based budget and an initial budget for the courtroom audio visual systems upgrade
2. [AB2024-766](#) Ordinance establishing a project based budget for the Central Shop Underground Storage Tank Removal project
3. [AB2024-768](#) Ordinance amending the project based budget for the North Fork Road/Kenney Creek Fish Passage Project Fund, request no. 1
4. [AB2024-770](#) Resolution amending the 2024 Flood Control Zone District and Subzones Budget, request no. 7, in the amount of \$20,695 (Council acting as the Whatcom County Flood Control Zone District Board of Supervisors)
5. [AB2024-772](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Opportunity Council to provide housing case management services, in the amount of \$1,003,932
6. [AB2024-847](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Opportunity Council to operate the Whatcom Homeless Service Center, in the amount of \$2,355,352
7. [AB2024-852](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Opportunity Council to provide on-site supportive services to residents of the permanent supportive housing facility known as 22 North in the amount of \$648,568, for a total amended contract amount of \$2,135,238
8. [AB2024-775](#) Ordinance amending the 2024 Whatcom County Budget, request no. 15, in the amount of \$12,651,067
9. [AB2024-776](#) Ordinance amending Ordinance 2013-022, to allow the Road Fund to issue cash-flow loans to capital project budgets from \$1 million to \$2 million for a term not to exceed two years
10. [AB2024-780](#) Ordinance amending the 2025 Whatcom County Budget, request no. 1, in the amount of \$16,292,701

11. [AB2024-791](#) Request authorization for the County Executive to enter into a three year interlocal agreement between Whatcom County, the Port of Bellingham and the City of Bellingham for a coordinated approach to funding and contracting with economic service providers through a Regional Economic Partnership in the amount of \$2,648,084
12. [AB2024-836](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Emily Welch, M.D. for supervising physician services as appointed by the Whatcom County Medical Program Director to support basic life support (BLS) operations, training, continuous quality improvement, and other BLS support activities, in the amount of \$110,000
13. [AB2024-858](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Northwest Youth Services to provide housing case management services, in the amount of \$252,000
14. [AB2024-860](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Northwest Youth Services to provide funding for an outreach and engagement program for vulnerable young people experiencing a housing crisis, in the amount of \$75,000

### **Items Added by Revision**

### **Other Business**

### **Adjournment**