




**MEMORANDUM**

**TO:** Jack Louws, County Executive

**FROM:** Karen Goens, Human Resources Manager 

**RE:** **SELF-INSURED MEDICAL PROGRAM ADMINISTRATION**

**DATE:** November 7, 2019

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Enclosed are two (2) originals of a Contract for Services between Whatcom County and Healthcare Management Administrators, Inc. (HMA) for administration and claims processing for the self-insured medical program for your review and signature.

**Background and Purpose**

This year, we conducted a Request for Proposal Process and selected HMA to continue as third-party administrator for the self-insured medical plan based on reasonable administrative rates, continuity of plan administration and provider access, network and re-insurance discounts, and customer service responsive to Whatcom County's special needs.

**Funding Amount and Source**

The County collects a per-employee-per month rate from departments to fund three plan options plan for full family medical coverage within a contribution cap. For 2020, this amount is set at \$1,362 per eligible employee. Additionally, 17 LEOFF I retirees are covered in accordance with RCW 41.26.150.

**Differences from Previous Contract**

This contract continues the same services and provisions from the County's previous agreement with HMA at lower rates. The base medical administration fee for 2019 is \$39.12 per employee per month. For 2020, it will be \$36.25, and for 2021-2022, it will be \$36.79.

Please feel free to contact me at extension 5305, if you have any questions or concerns regarding the terms of this agreement.