



Memorandum

TO: Satpal Sidhu, County Executive
FROM: Erika Lautenbach, Director
RE: Whatcom Center for Early Learning – Child Development Services Contract
DATE: JULY 20, 2023

Attached is a contract between Whatcom County and Whatcom Center for Early Learning for your review and signature.

▪ **Background and Purpose**

This contract provides funding for Child Development Services to eligible children ages birth to three who have developmental disabilities and delays. These services are designed to meet the developmental needs of eligible infants and toddlers to assist the family in enhancing the child's development. County-wide, an average of 340 children received services monthly during the 2022–2023 fiscal year and services were provided by two, County-qualified providers.

▪ **Funding Amount and Source**

Funding for this contract is provided by the Washington State Department of Social and Health Services (DSHS), Developmental Disabilities Administration (DDA). Total compensation under this contract will vary depending on the number of clients authorized; however, the estimated service level is \$106,960. These funds are included in the 2023 budget. Council authorization is required as funding exceeds \$40,000.

▪ **Differences from Previous Contracts**

This is a new contract, however, funding for these services has been provided through similar contracts with the Contractor since 2012. This contract revises the rate of reimbursement per child and adds budget reporting and development requirements but includes no additional significant changes from the contract ending on 06/30/2023 (WC Contract #201906004).

Please contact Amanda Burnett, Human Services Supervisor at 360-778-6069 (ABurnett@co.whatcom.wa.us) or Kathleen Roy, Financial & Administrative Manager at 360-778-6007 (KRoy@co.whatcom.wa.us), if you have any questions.

Encl.