

**WHATCOM COUNTY CONTRACT
INFORMATION SHEET**

Whatcom County Contract No.
202603001

Originating Department:	Public Works
Division/Program: <i>(i.e. Dept. Division and Program)</i>	River & Flood / 907550 (Flood Hazard Reduction)
Contract or Grant Administrator:	Julie Anderson, River & Flood Manager
Contractor's / Agency Name:	Washington State Dept of Commerce

Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes No
 Yes No If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: _____

Does contract require Council Approval? Yes No If No, include WCC: _____
 Already approved? Council Approved Date: 2/24/2026 (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)

Is this a grant agreement? Yes No If yes, grantor agency contract number(s): 26-64210-102 CFDA#: _____

Is this contract grant funded? Yes No If yes, Whatcom County grant contract number(s): TBD

Is this contract the result of a RFP or Bid process? Contract _____
 Yes No If yes, RFP and Bid number(s): _____ Cost Center: 19082242, 19082357, TBD

Is this agreement excluded from E-Verify? No Yes If no, include Attachment D Contractor Declaration form.

If YES, indicate exclusion(s) below:

- Professional services agreement for certified/licensed professional. Goods and services provided due to an emergency
- Contract work is for less than \$100,000. Contract for Commercial off the shelf items (COTS).
- Contract work is for less than 120 days. Work related subcontract less than \$25,000.
- Interlocal Agreement (between Governments). Public Works - Local Agency/Federally Funded FHWA.

Contract Amount:(sum of original contract amount and any prior amendments):
 \$ 1,500,000
 This Amendment Amount:
 \$ _____
 Total Amended Amount:
 \$ 1,500,000

Council approval required for; all property leases, all Interlocal agreements, **contracts or bid awards exceeding \$75,000**, and **grants exceeding \$40,000** and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, **except when**:

1. Exercising an option contained in a contract previously approved by the council.
2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance.
3. Bid or award is for supplies.
4. Equipment is included in Exhibit "B" of the Budget Ordinance.
5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.

Summary of Scope:

Attached is the CDBG HMGP Elevation and Acquisition Match grant agreement which will be used to reimburse the 5% local match obligation required in the four FEMA HMGP grants. The total 5% match is \$600,000 for the elevations and \$900,000 for the acquisitions for a total of \$1,500,000.

Term of Contract: Not to Exceed _____ Expiration Date: 12/31/2028

Contract Routing:	1. Prepared by: <u>Julie Anderson</u>	Date: <u>2/9/26</u>
	2. Attorney signoff: <u>Tom Seguire</u>	Date: <u>2/10/26</u>
	3. AS Finance reviewed: <u>Randy Rydel</u>	Date: <u>2/10/26</u>
	4. IT reviewed (if IT related): _____	Date: _____
	5. Contractor signed: _____	Date: _____
	6. Executive contract review: _____ <u>FW</u>	Date: <u>3/6/2026</u>
	7. Council approved, if necessary: <u>AB2026-162</u>	Date: <u>2/24/2026</u>
	8. Executive signed: _____ <u>3/2/2026</u>	Date: _____
	9. Original to Council: _____	Date: _____

**WHATCOM COUNTY
PUBLIC WORKS DEPARTMENT**

**Elizabeth Kosa
DIRECTOR**



RIVER AND FLOOD
322 N. Commercial Street, Suite 120
Bellingham, WA 98225-4042
Phone: (360) 778-6230
www.whatcomcounty.us

MEMORANDUM

TO: Satpal Sidhu, Whatcom County Executive, and the Honorable Members of the Whatcom County Council, collectively serving in their capacity as the Whatcom County Flood Control Zone District Board of Supervisors

THROUGH: Elizabeth Kosa, Public Works Director *Ek*

FROM: Julie Anderson, River and Flood Manager *JMA*
Gary Stoyka, Natural Resources Program Manager *GS*

DATE: February 9, 2026

RE: CDBG Grant Agreement with Washington State Department of Commerce for reimbursement of the 5% match paid by homeowners participating in the FEMA HMGP elevation and acquisition grants

Enclosed is a Community Development Block Grant (CDBG) HMGP Elevation and Acquisition Match agreement between Whatcom County Flood Control Zone District (FCZD) and the Washington State Department of Commerce for your review and signature.

▪ **Proposed Action**

Review and sign the CDBG 26-64210-102 HMGP Elevation and Acquisition Match Agreement (Agreement) for the reimbursement of the 5% match paid by homeowners participating in the HMGP-DR-4635-01 and DR-4635-02 elevation grants and the 5% local match paid by the FCZD for acquisitions in the HMGP-DR-4481-01 and DR-4635-03.

▪ **Background and Purpose**

In response to the November 2021 flooding, the FCZD was awarded two FEMA HMGP elevation grants and two FEMA HMGP acquisition grants in areas that experienced significant flood damage in Whatcom County. The DR-4635-01 elevation grant is nearing completion, and the DR-4481-01 acquisition grant has been fully expended. The DR-4635-02 elevation grant and the DR-4635-03 acquisition grant are awaiting final award. The HMGP elevation grants reimburse 95% of the budget for each project. The remaining 5% local match is paid by the homeowner or the FCZD.

In June of this year, the FCZD was awarded the CDBG FEMA Match Elevation Program grant, the primary intent of which was to reimburse homeowners for the 5% match. However, certain programmatic and administrative requirements were too inflexible to meet the specific needs of our community and the practical realities of program delivery, and thus, the grant was terminated on January 26, 2026. This new Agreement replaces the former and includes the match for the acquisition grants, as well.

▪ **Funding Amount and Source**

The proposed CDBG 26-64210-102 HMGP Elevation and Acquisition Match Agreement provides \$1,500,000 of Federal funding by the U.S. Department of Housing and Urban Development (HUD), which is funded at 100%. The FCZD has no net obligation, since the combined funding from HMGP and CDBG total 100% for all four grants.

Please contact Julie Anderson at extension 6258 if you have any questions or concerns regarding the terms of this agreement.

Encl.

WHATCOM COUNTY
CONTRACT NO.
202603001



Federal Interagency Agreement with

Whatcom County Flood Control Zone District

through

Community Development Block Grant (CDBG) Program
General Purpose Grants

Grant Number: 26-64210-102

for

HMGP Elevation and Acquisition Match

Dated: Upon Final Signature



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DEPARTMENT of
WASHINGTTON STATE

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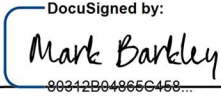


Face Sheet

Grant Number: 26-64210-102

**Local Government Division
Community Development Block Grant (CDBG) Program**

Subrecipient
 Contractor

1. GRANTEE Whatcom County Flood Control Zone District 322 N Commercial Street Bellingham, WA 98225		2. GRANTEE Doing Business As (optional) Whatcom County	
3. GRANTEE Representative Julie Anderson, River & Flood Manager (360) 778-6258 jmanders@co.whatcom.wa.us		4. COMMERCE Representative Jon Galow, Section Manager (509)-847-5021 jon.galow@commerce.wa.gov	
5. Grant Amount \$1,500,000	6. Funding Source Federal: <input checked="" type="checkbox"/> State:	7. Start Date Upon Final Signature	8. End Date 12/31/2028
9. Federal Funds \$1,500,000	Federal Agency U.S. Department of Housing and Urban Development (HUD)	ALN 14.228	Indirect Rate N/A
10. Tax ID # On File	11. SWV # SWV0002425-52	12. UBI # 600-358-208	13. UEI # V4VJKSKP3BA7
14. Award Method <input checked="" type="checkbox"/> Competitive <input type="checkbox"/> Non-Competitive		NOFO/RFX# N/A	
15. Grant Purpose HMGP Elevation and Acquisition Match Project - A description of the project is in Attachment "B" Scope of Work and Budget. COMMERCE, defined as the Department of Commerce, and the GRANTEE, as defined above, acknowledge and accept the terms of this Grant Agreement and Attachments and have executed this Grant Agreement on the date below and warrant they are authorized to bind their respective agencies. The rights and obligations of both parties to this Grant Agreement are governed by this Grant Agreement and the following other documents incorporated by reference: Grantee Terms and Conditions including Attachment "A" – Community Development Block Grant Requirements and Attachment "B" – Scope of Work and Budget.			
FOR GRANTEE DocuSigned by:  1192C7C18B664E3... Satpal Singh Sidhu Whatcom County Executive 3/2/2026 7:32 AM PST Date		FOR COMMERCE DocuSigned by:  80312B04865C458... Mark K. Barkley, Assistant Director Local Government Division 3/5/2026 3:39 PM PST Date TEMPLATE APPROVED AS TO FORM ONLY Lisa Koperski, Assistant Attorney General September 23, 2025	



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Washington State
Department of
Commerce

Local Government Division
Contract/Amendment Routing

Review by:	Name:	Initials:	Date:
Section Manager	Jon Galow		2/27/2026 9:11 AM PST
Budget Analyst	Geoffrey Bracken		2/27/2026 9:17 AM PST
Managing Director	Maria Jawad		3/2/2026 9:31 AM PST
Deputy Assistant Director	Erika Henry		3/5/2026 3:29 PM PST

Certificate Of Completion

Envelope Id: 40794326-E695-4CF3-9F0F-3BE344CCBFBB	Status: Completed
Subject: Docusign: Whatcom Co FCZD - HMGP Elevation and Acquisition Match - contract #26-64210-102	
Division: Local Government	
Program: CDBG General Purpose	
ContractNumber: 26-64210-102	
DocumentType: Contract	
Source Envelope:	
Document Pages: 30	Signatures: 2
Certificate Pages: 6	Initials: 4
AutoNav: Enabled	Envelope Originator: Jon Galow 1011 Plum Street SE MS 42525 Olympia, WA 98504-2525 jon.galow@commerce.wa.gov IP Address: 198.238.8.175
EnvelopeId Stamping: Enabled	
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Jon Galow
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Federal Programs Section Manager, CIA Unit
Security Level: Email, Account Authentication (None)

Signature

Signature Adoption: Pre-selected Style
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Timestamp

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Security Level: Email, Account Authentication (None), Login with SSO

Signature Adoption: Pre-selected Style
Using IP Address: 147.55.149.193

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Signed: 2/27/2026 9:17:35 AM

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Jake Logan
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Administrative Secretary/Grant Coordinator
Whatcom County
Security Level: Email, Account Authentication (None)

Completed

Using IP Address: 216.57.213.187

Sent: 2/27/2026 9:17:37 AM
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Signer Events

Satpal Singh Sidhu
 Ssidhu@co.whatcom.wa.us
 County Executive
 Whatcom County Human Resources
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:


 1192C7C18B664E3...
 Signature Adoption: Pre-selected Style
 Using IP Address:
 2601:602:580:2b80:28a5:6bea:4cea:3f66
 Signed using mobile

Timestamp

Sent: 2/27/2026 1:21:49 PM
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 Signed: 3/2/2026 7:32:57 AM

Electronic Record and Signature Disclosure:
 Accepted: 7/20/2021 11:20:26 AM
 ID: e975f3c1-d76d-4403-8331-74d7b761d23f


Maria Jawad
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 Maria Jawad, Executive Director, Public Works Board
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DS

 Signature Adoption: Pre-selected Style
 Using IP Address: 67.168.97.202
 Signed using mobile

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 Viewed: 3/2/2026 9:29:56 AM
 Signed: 3/2/2026 9:31:07 AM

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Erika Henry
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 Security Level: Email, Account Authentication (None), Login with SSO

DS

 Signature Adoption: Pre-selected Style
 Using IP Address: 198.239.10.187

Sent: 3/2/2026 9:31:10 AM
 Viewed: 3/5/2026 3:28:59 PM
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Electronic Record and Signature Disclosure:
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Mark Barkley
 mark.barkley@commerce.wa.gov
 Assistant Director
 Washington State Department of Commerce
 Security Level: Email, Account Authentication (None), Login with SSO

DocuSigned by:

 80312B04865C458...
 Signature Adoption: Pre-selected Style
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Kirsten Gallacher
 KGallach@co.whatcom.wa.us
 Administrative Secretary, Whatcom County Public Works, River and Flood Division
 Security Level: Email, Account Authentication (None)

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