

Dr. Kelly Klem

| kellyklem.com

PROFESSIONAL SUMMARY

With a strong foundation in the education sector, I demonstrate a dedicated commitment to access, accessibility, holistic solutions, and inclusion in any education and learning environment. Embodying a results-oriented leadership approach, I consistently seek opportunities to refine and elevate operational practices in any setting and help others learn new skills and further develop their knowledge. As a flexible and fast learner, can successfully learn new skills related to job opportunities, research strategies, and can set goals with measurable value. I am extensively trained in educating adults and leading teams of varying sizes and backgrounds and am constantly looking for ways to improve surrounding systems.

COMPETENCIES

- Curriculum & Instructional Design
- Results-Driven Data and Analytics Usage
- Cross Department Collaboration
- Project Management
- Management Experience
- Cultural Competency
- Technical Knowledge
- Virtual & In-person Instruction

EDUCATION

Edd in Education & Organizational Leadership
Rockhurst University

WA State Secondary Teaching License
Western Washington University

MA in Adult Education
Eastern Washington University

Certificate in DEI Leadership
Rockhurst University

900+ Hours of Professional Development
Office of Superintendent of Public Instruction

BA in Language Arts
Western Washington University

RELEVANT EXPERIENCE

Lead Teacher & Assistant Admin
Khalsa Academy
Bellingham, WA

At Khalsa Academy, I serve as the lead teacher and assistant administrator, overseeing daily instruction, supporting staff with curriculum planning and student assessments, and fostering a positive learning environment. I also assist with administrative tasks such as scheduling, parent communication, and coordinating school-wide events.

Instructor & Curriculum Designer
Mt. Vernon School District
Mt. Vernon, WA

Created and implemented a project-based learning curriculum in a synchronous and asynchronous setting with measurable goals for secondary-aged students with various learning backgrounds and language needs.

Secondary Educator & Evaluator
Ferndale School District
Ferndale, WA

Developed and delivered curriculum in both English and Spanish, fostering bilingual and bicultural literacy among students. Collaborated across departments to produce tangible results and streamlined process procedures.

Accessibility & Compliance Representative
Faithlife
Bellingham, WA & REMOTE

Ensured adherence to state, federal, and international accessibility standards, including WCAG and ADA, by conducting regular audits and driving remediation plans. Developed company training materials.