

**Whatcom County
Council Finance and Administrative Services Committee**

COUNTY COURTHOUSE
311 Grand Avenue, Ste #105
Bellingham, WA 98225-4038
(360) 778-5010



Committee Minutes - Final

**Tuesday, July 12, 2022
10:45 AM
Hybrid Meeting**

HYBRID MEETING - ADJOURNS BY 11:45 A.M.; MAY BEGIN EARLY
(PARTICIPATE IN-PERSON, SEE REMOTE JOIN INSTRUCTIONS AT
www.whatcomcounty.us/joinvirtualcouncil, OR CALL 360.778.5010)

COUNCILMEMBERS

Tyler Byrd
Carol Frazey
Kathy Kershner

CLERK OF THE COUNCIL

Dana Brown-Davis, C.M.C.

Call To Order

Committee Chair Tyler Byrd called the meeting to order at 10:30 a.m. in a hybrid meeting.

Roll Call

Present: 3 - Tyler Byrd, Carol Frazey, and Kathy Kershner

Absent: None

Also Present: Barry Buchanan, Todd Donovan, Ben Elenbaas, and Kaylee Galloway

Announcements

Special Presentation

1. [AB2022-358](#) Report from the Finance Division

Brad Bennett, Administrative Services Department Finance, presented and answered whether the County is ahead in revenue or expenses, how much of our fund is fuel-related and the effects of fuel costs on the General Fund, how much the General Fund revenue is on a yearly basis, why revenue from recording fees is down so much, how the County is getting gas at such a good price and how often the County has to re-purchase fuel, whether there is a projection of where the County will end up in overages this year, and when the second quarter report will be posted online.

This agenda item was REPORTED.

Committee Discussion and Recommendation to Council

1. [AB2022-369](#) Request authorization for the County Executive to enter into a Purchase and Sale agreement between Whatcom County and Opportunity Council for the transfer of property at 1000 N. Forest St. at no cost for public benefit purposes consistent with RCW 39.33.015

***Frazey moved* that the Agreement be RECOMMENDED FOR AUTHORIZATION.**

Tyler Schroeder, Executive's Office, briefed the Councilmembers on this and other related agenda items and answered whether the contract award amount that is being reduced is separate from the \$4,000,000 of American Rescue Plan Act funds to financially support the project, and what the total cost of the project is.

Frazey's motion that the Agreement be RECOMMENDED FOR AUTHORIZATION carried by the following vote:

Aye: 2 - Frazey, and Kershner

Nay: 1 - Byrd

Absent: 0

Council "Consent Agenda" Items

Frazey requested that they consider Consent Agenda item number two separately.

Kershner agreed with considering number two separately and requested that they also consider Consent Agenda number nine separately.

The Committee considered those items first and then voted on the other items by consent (see motion and votes on all items below).

The following Consent Agenda items were considered separately.

2. [AB2022-366](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Northwest Youth Services to support the youth and young adult vocational program in the amount of \$25,900 for a total amended contract amount of \$51,800

Frazey *moved* to hold this item because she is still waiting for information about the success of this program.

Kershner asked if Council could get information on the outcomes of this program as establishing how they are doing.

Byrd requested to schedule a presentation from Northwest Youth Services.

Frazey's motion that the Contract be FORWARDED TO COUNCIL WITH RECOMMENDED MOTION(S) to HOLD IN COMMITTEE carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

9. [AB2022-393](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Opportunity Council to reduce an ARPA funded grant award to \$200,000

Frazey moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT.

Tyler Schroeder, Executive's Office, answered whether this contract amendment is the same as the discussion they just had (on AB2022-369) about the \$800,00 contract award amount. He stated this is the same contract amendment. This is the contract that we originally awarded \$1 million and we are going to be reducing it by \$800,000, leaving \$200,000 for the support of the childcare facility. The \$800,000 is going to help facilitate this childcare and affordable housing project at Laurel and Forest while recognizing that the County will be (in a way) compensated for the transfer of the property. He answered whether the County is putting closer to \$4.4 million toward the entire project of which about \$1.4 million could be counted toward childcare.

Frazey's motion that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

Council "Consent Agenda" Items

Frazey moved that Consent Agenda item numbers 1, 3-8, and 10-13 be Authorized by Consent.

Jim Karcher, Public Works Department, answered a question about a recent community member's email asking about soft shore protection rather than the Maple Beach seawall repair as presented.

Committee members voted on Consent Agenda items 1, 3-8, and 10-13 (see votes on individual items below).

The following Consent Agenda items were considered by consent.

1. [AB2022-362](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Domestic Violence and Sexual Assault Services to support shelter operations in the amount of \$1,500 for a total amended contract amount of \$41,000

Frazey moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

3. [AB2022-374](#) Request authorization for the County Executive to award bid #22-29 and enter into a contract between Whatcom County and Western Refinery Services, Inc. for the 2022 and 2023 Swift Creek Channel Excavation in the amount of \$478,878.76

Frazey moved that the Bid Award be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

4. [AB2022-376](#) Request authorization for the County Executive to award Bid #22-36 and enter into a contract between Whatcom County and Tiger Construction for the Maple Beach Seawall Repair in the amount of \$79,500

Frazey moved that the Bid Award be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

5. [AB2022-386](#) Request authorization for the County Executive to enter into an interlocal agreement amendment between Whatcom County and North Sound Behavioral Health Administrative Services Organization to provide funding to support behavioral health services to Medicaid-insured individuals in Whatcom County in the amount of \$484,460 for a total amended agreement amount of \$2,333,280

Frazey moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

6. [AB2022-389](#) Request authorization for the County Executive to enter into Contract Amendment No. 2 between Whatcom County and Herrera Environmental Consultants, Inc. to perform engineering design services for the Truck Road Stabilization Project in the amount of \$340,647.54 for a total amended contract amount of \$559,088.81

Frazey moved that the Contract (FCZDBS) be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

7. [AB2022-391](#) Request permission for the County Executive to award bid #22-41 and enter into a contract between Whatcom County and Granite Construction Company for the Hot Mix Asphalt Pre-Level at Various Locations, Work Order No. 21565, in the amount of \$429,890.00

Frazey moved that the Bid Award be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

8. [AB2022-392](#) Request authorization for the County Executive to award bid #22-26 and enter into a contract between Whatcom County and Granite Construction Company for the Birch Bay Drive and Harborview Road Pavement Repair Project, CRP No. 922019, in the amount of \$274,910

Frazey moved that the Bid Award be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

10. [AB2022-395](#) Request authorization for the County Executive to enter into an interlocal agreement amendment between Whatcom County and the Washington State Department of Health for the delivery and funding of various public health services in the amount of \$819,759, for a total amended agreement amount of \$6,779,654

Frazey moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

11. [AB2022-396](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Island County to support participation in planning and engagement in youth cannabis and tobacco prevention strategies and activities, in the amount of \$25,000

Frazezy moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

12. [AB2022-397](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and United General Public Hospital District 304 to support participation in coordinating and implementing regional youth leadership opportunities in the amount of \$20,350 for a total amended contract amount of \$172,634

Frazezy moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

13. [AB2022-399](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Reisner Distributor, Inc. to provide magnetic card lock fuel service for Whatcom County fleet vehicles at Pacific Pride fueling stations in the amount of \$600,000.00

Frazezy moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

Items Added by Revision

There were no agenda items added by revision.

Other Business

There was no other business.

Adjournment

The meeting adjourned at 10:59 a.m.

ATTEST:

WHATCOM COUNTY COUNCIL
WHATCOM COUNTY, WA

Tyler Byrd-via email 7/18/2022

Dana Brown-Davis, Council Clerk

Tyler Byrd, Committee Chair

Kristi Felbinger, Minutes Transcription

SIGNED COPY ON FILE