

**WHATCOM COUNTY
ADMINISTRATIVE SERVICES**
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ROB NEY
Project & Operations Manager

MEMORANDUM

MEMO TO: Satpal Singh Sidhu, County Executive

FROM: Rob Ney, Project & Operations Manager

DATE: January 12, 2021

RE: Contract Amendment #1– Eltec Systems LLC; Elevator Inspections, Maintenance & Repairs

Attached is amendment #1 for the Elevator Inspections, Maintenance & Repairs Agreement between Whatcom County and Eltec Systems LLC for your review and signature.

▪ **Background and Purpose**

Facilities is switching elevator maintenance companies from ThyssenKrupp to Eltec Systems LLC. The County could no longer contract with ThyssenKrupp without going out to formal bid or moving towards the new State contract vendor. A small contract was drafted, and signed by the Executive, for Eltec Systems (State contract vendor) to provide service from January 2021 until March 2021. This contract was in place until such time we could bring forward a contract for the entire year, which triggers the purchasing policy requirement to bring this contract to the Council for approval.

This is amendment #1 to that three month contract, and would extend the Elevator Maintenance agreement with Eltec Systems LLC. This agreement references Washington State Contract #01219 pricing and service.

▪ **Funding Amount and Source**

Funding amount needed for this amendment is \$43,759.35 including WSST for a new contract total of \$58,345.81. This contract will be funded from the existing Facilities Maintenance Budget, various accounts.

▪ **Differences from Previous Contract**

This project is a one-time agreement.

Please contact Rob Ney at extension 5365, if you have any questions or concerns regarding the terms of this agreement.

Enclosures