

**WHATCOM COUNTY CONTRACT
INFORMATION SHEET**

Whatcom County Contract No.
201809020-1

Originating Department:	Executive Office
Division/Program: <i>(i.e. Dept. Division and Program)</i>	Non-Departmental
Contract or Grant Administrator:	Tawni Helms, Administrative Coordinator
Contractor's / Agency Name:	Opportunity Council
Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: <u>201809020</u>	
Does contract require Council Approval? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If No, include WCC: _____ (see Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)	
Is this a grant agreement? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, grantor agency contract number(s): _____ CFDA#: _____	
Is this contract grant funded? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, Whatcom County grant contract number(s): _____	
Is this contract the result of a RFP or Bid process? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, RFP and Bid number(s): _____ Contract Cost Center: <u>124</u>	
Is this agreement excluded from E-Verify? No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> If no, include Attachment D Contractor Declaration form.	
If YES, indicate exclusion(s) below: <input type="checkbox"/> Professional services agreement for certified/licensed professional. <input type="checkbox"/> Contract work is for less than \$100,000. <input type="checkbox"/> Contract for Commercial off the shelf items (COTS). <input type="checkbox"/> Contract work is for less than 120 days. <input type="checkbox"/> Work related subcontract less than \$25,000. <input type="checkbox"/> Interlocal Agreement (between Governments). <input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.	
Contract Amount:(sum of original contract amount and any prior amendments): \$ <u>415,000.</u> This Amendment Amount: \$ <u>172,000.</u> Total Amended Amount: \$ <u>587,000.</u>	Council approval required for; all property leases, contracts or bid awards exceeding \$40,000 , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, except when: <ol style="list-style-type: none"> 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom Co.
Summary of Scope: This contract supports the East Whatcom Regional Resource Center Phase II Expansion Project. The Expansion includes the construction of a food bank distribution center and a multi-use programming community space.	
Term of Contract: <u>17 months</u>	Expiration Date: <u>03.30.20</u>

Contract Routing:	1. Prepared by: <u>TWH</u>	Date: <u>09.03.19</u>
	2. Attorney signoff: <u>Christopher Quinn</u>	Date: <u>09/03/2019</u>
	3. AS Finance reviewed: <u>M Caldwell</u>	Date: <u>9/3/19</u>
	4. IT reviewed (if IT related): _____	Date: _____
	5. Contractor signed: _____ ✓	Date: <u>9-5-19</u>
	6. Submitted to Exec.: _____ ✓	Date: _____
	7. Council approved (if necessary): _____ ✓	Date: <u>9/24</u>
	8. Executive signed: _____ ✓	Date: <u>9/26</u>
	9. Original to Council: _____ ✓	Date: <u>9-27-19</u>

Whatcom County Contract No.
201809020-1

Amendment No. 1
Whatcom County Contract No. 201809020
CONTRACT BETWEEN WHATCOM COUNTY AND
Opportunity Council

THIS AMENDMENT is to the Contract between Whatcom County and Opportunity Council, dated October 17, 2018 and designated "Whatcom County Contract No.201809020". In consideration of the mutual benefits to be derived, the parties agree to the following:

This Amendment extends the term of this Agreement through March 30, 2020, and increases the maximum consideration by \$172,000 to a total consideration of \$587,000.

Unless specifically amended by this agreement, all other terms and conditions of the original contract shall remain in full force and effect.

This Amendment takes effect: September 1, 2019, regardless of the date of signature.

IN WITNESS WHEREOF, Whatcom County and Opportunity Council have executed this Amendment on the date and year below written.

DATED this 26th day of September, 2019.

CONTRACTOR:

Opportunity Council

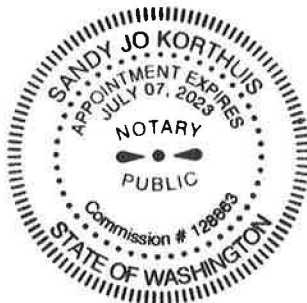
[Signature]
Greg Winter, Executive Director

STATE OF WASHINGTON)

) ss.

COUNTY OF WHATCOM)

On this 5th day of Sept, 2019, before me personally appeared Greg Winter to me known to be the Executive Director of the Opportunity Council and who executed the above instrument and who acknowledged to me the act of signing and sealing thereof.



[Signature]
NOTARY PUBLIC in and for the State of Washington,
Sandy Korthis printed name,
residing at Bellingham
My commission expires 7/7/2023.

WHATCOM COUNTY:

Recommended for Approval:

Department Supervisor Date

Approved as to form:

 Cean *9/3/19*
Prosecuting Attorney Date

Approved:

Accepted for Whatcom County:

By: *[Signature]*
Jack Louws, Whatcom County Executive

STATE OF WASHINGTON)
) ss
COUNTY OF WHATCOM)

On this *26th* day of *September* , 20 *19* , before me personally appeared Jack Louws, to me known to be the Executive of Whatcom County, who executed the above instrument and who acknowledged to me the act of signing and sealing thereof.



 Suzanne M. Mildner
NOTARY PUBLIC in and for the State of Washington,
 Suzanne M. Mildner , printed name.
residing at *Bellingham* . My commission
expires *12-31-22* .

CONTRACTOR INFORMATION:

Opportunity Council
Greg Winter, Executive Director

1419 Cornwall Street
Bellingham, WA 98225

Contact Name: Greg Winter
Contact Phone: 360-734-5121
Contact Email: Greg_winter@oppco.org

WHATCOM COUNTY
Executive Office
311 Grand Avenue, Suite 108
Bellingham, WA 98225



Jack Louws
County Executive

MEMORANDUM

TO: Jack Louws, County Executive
Whatcom County Council

FROM: Tyler Schroeder, Deputy Executive *TS*

RE: Opportunity County – East Whatcom Regional Resource Center (EWRRC)

DATE: September 3, 2019

Enclosed are two (2) originals of a contract amendment between Opportunity Council and Whatcom County for your review and signature.

▪ **Background and Purpose**

Construction of the second EWRRC began in early 2019; a 4,900 square-foot, one-story facility for multiple community uses, including a food bank distribution center with refrigerated storage space, as well as multi-purpose meeting and activity rooms. Opportunity Council raised \$2,705,000 towards the \$2,877,000 project budget including the \$415,000 invested from County REET funds. The Opportunity Council is seeking \$172,000 in gap funding from Whatcom County to complete this second phase of the project.

▪ **Funding Amount and Source**

Funding has been made available through the Real Estate Excise Tax (REET I).

▪ **Differences from Previous Contract**

Contract Amendment increases expenditure authority for the project budget.

Please contact Tyler Schroeder at extension 5207, if you have any questions or concerns regarding the terms of this agreement.

Encl.