



MEMORANDUM

TO: Satpal Sidhu, County Executive
FROM: Cathy Halka, Legislative Analyst
RE: Amend contract for Hearing Examiner Services
DATE: October 15, 2020

Enclosed are two (2) originals of a contract amendment between Whatcom County and Michel Bobbink for your review and signature.

- **Background and Purpose**

Michael Bobbink has been providing hearing examiner services to Whatcom County for over 25 years. Last year, Michael Bobbink was the sole responder to a Request for Proposals (RFP #19-70) and was selected to provide services to the County. The 2019 contract (#201911034) allows for one year contract renewals for a total of no more than three years.

- **Funding Amount and Source**

The Council budget includes funding for this contract amendment.

- **Differences from Previous Contract**

The contract amendment is the same as previous years with a couple changes. The annual contract amount has been reduced by 5% from \$97,661.65 to \$92,778.57. The timeframe of the contract has been extended through December 31, 2021.

Please contact Cathy Halka at extension 5019, if you have any questions or concerns regarding the terms of this agreement.

Encl.