

**WHATCOM COUNTY CONTRACT
INFORMATION SHEET**

Whatcom County Contract No.
202501028-1

Originating Department:	Administrative Services
Division/Program: <i>(i.e. Dept. Division and Program)</i>	Facilities Management - 505075
Contract or Grant Administrator:	Rob Ney
Contractor's / Agency Name:	Pacific Security

Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes No
 Yes No If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: 202501028

Does contract require Council Approval? Yes No If No, include WCC: _____
 Already approved? Council Approved Date: 01/27/26 (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)

Is this a grant agreement?
 Yes No If yes, grantor agency contract number(s): _____ CFDA#: _____

Is this contract grant funded?
 Yes No If yes, Whatcom County grant contract number(s): _____

Is this contract the result of a RFP or Bid process? Contract _____
 Yes No If yes, RFP and Bid number(s): State Contract #00624 Cost Center: 55005041 (507160)

Is this agreement excluded from E-Verify? No Yes If no, include Attachment D Contractor Declaration form.

If YES, indicate exclusion(s) below:

<input type="checkbox"/> Professional services agreement for certified/licensed professional.	<input type="checkbox"/> Goods and services provided due to an emergency
<input type="checkbox"/> Contract work is for less than \$100,000.	<input type="checkbox"/> Contract for Commercial off the shelf items (COTS).
<input type="checkbox"/> Contract work is for less than 120 days.	<input type="checkbox"/> Work related subcontract less than \$25,000.
<input type="checkbox"/> Interlocal Agreement (between Governments).	<input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.

Contract Amount:(sum of original contract amount and any prior amendments): \$ <u>222,416.14</u> <hr/> This Amendment Amount: \$ <u>90,000.00</u> <hr/> Total Amended Amount: \$ <u>312,416.14</u> <hr/> Summary of Scope:	Council approval required for; all property leases, contracts or bid awards exceeding \$40,000 , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, except when: <ol style="list-style-type: none"> 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance. 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
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This contract amendment #1 is between Whatcom County Facilities Management and Pacific Security for the Courthouse Screen Services performed at the Whatcom County Courthouse located at 311 Grand Avenue, Bellingham.

Term of Contract:	Expiration Date: <u>12/31/25</u>
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Contract Routing:	1. Prepared by: <u>Dee Ebergson</u>	Date: <u>12/17/25</u>
	2. Attorney signoff: <u>Christopher Quinn</u>	Date: <u>12/19/25</u>
	3. AS Finance reviewed: <u>M Caldwell</u>	Date: <u>1/5/26</u>
	4. IT reviewed (if IT related): <u>N/A</u>	Date: _____
	5. Contractor signed:	Date: <u>1/28/2026</u>
	6. Submitted to Exec.: <u>JL</u>	Date: <u>1/28/2026</u>
	7. Council approved (if necessary): <u>AB2026-057</u>	Date: <u>02/27/26</u>
	8. Executive signed: <u>SSS</u>	Date: <u>1/28/2026</u>
	9. Original to Council:	Date: _____

**WHATCOM COUNTY
ADMINISTRATIVE SERVICES**
Whatcom County Courthouse
311 Grand Ave, Suite 108
Bellingham, WA 98225-4083



FACILITIES MANAGEMENT
3720 Williamson Way
Bellingham, WA 98226-9156
Phone: (360) 778-5360
Fax: (360) 778-5361
Facilities@co.whatcom.wa.us

ROB NEY
Facilities Director

MEMO TO: Satpal Singh Sidhu, County Executive

FROM: Rob Ney, Facilities Director

DATE: January 27, 2026

RE: Contract Amend #1 – Courthouse Security Screener Services

Attached is the contract amendment #1 for the Courthouse Security Screener Services between Whatcom County and Pacific Security for your review and signature.

▪ **Background and Purpose**

This contract is to allow Pacific Security to continue to provide security services at the Whatcom County Courthouse. Pacific Security will provide monitoring services of the parking lots, security screening & x-ray services for the full Courthouse. These services provide protection for the employees and patrons of the Courthouse including courts and courtrooms.

▪ **Funding Amount and Source**

Funding amount needed for this contract amendment is not to exceed \$90,000 for a new total of \$312,416.14 for regular scheduled, after-hours meetings and any additional services that may require building security.

These services were approved in the regular 2025 – 2026 Facilities Budget in the amount of \$206,750 plus approved ASR #2025-7075 in the amount of \$40,000 for a total budget of \$246,750.00. State Contract #00624. A budget transfer for \$90,0000 was approved in December to fund the remaining of the 2025 year.

The original contract was approved by Council on February 25, 2025.

▪ **Differences from Previous Contract**

This amendment is to provide the funding for the remainder of the 2025 year. The need for additional funding is threefold: 1.) The State of Washington now requires sales tax to be collected for this service, which was exempt from tax until October 1st of this year; 2.) The number of after-hours requests for security have increased substantially over the budget estimates; 3.) State contracted rates for Security Services increased in February of this year. The contract has one-year extension options, but no more that three years. (12/31/2027)

Please contact Rob Ney at extension 5378, if you have any questions or concerns regarding the terms of this agreement.

Enclosures

Whatcom County Contract No.
202501028-1

**CONTRACT AMENDMENT #1
COURTHOUSE SCREENING SERVICES**

This AMENDMENT is to the Contract made between Whatcom County and Pacific Security, effective February 1st, 2025 and designated "Whatcom County Contract No. 202501028". In consideration of the mutual benefits to be derived, the parties agree to the following:

This amendment increases the original contract amount by \$90,000 to a not to exceed contract amount of \$312,416.14.

Attached Exhibit "B" Compensation replaces current Exhibit "B".

Unless specifically amended by this agreement all other terms and conditions of the original contract shall remain in full force and effect.

IN WITNESS WHEREOF, regardless of the date of signature; the parties have executed this Agreement this 31st day of December 2025.

CONTRACTOR:

Pacific Security

Address:

2009 Iron Street
Bellingham WA 98225

Mailing Address:

2009 Iron Street
Bellingham WA 98225

Each signatory below to this Contract warrants that he/she is the authorized agent of the respective party; and that he/she has the authority to enter into the contract and to bind the party thereto.

Signed by:

Kyle Peterson

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Kyle Peterson, Operations Manager

WHATCOM COUNTY:

Approved as to form:

Christopher Quinn

12/19/25

Prosecuting Attorney

Date

Approved:

Accepted for Whatcom County:

DocuSigned by:
By: Satpal Singh Sidhu 1/28/2026
Satpal Singh Sidhu, Whatcom County Executive

CONTRACTOR INFORMATION:

Pacific Security

Address:

2009 Iron Street
Bellingham WA 98225

Mailing Address:

2009 Iron Street
Bellingham WA 98225

Contact Name:

Chad Parker

Contact Phone:

(360) 671-9184

Exhibit "B"
COMPENSATION

The maximum consideration for amendment #1 or for any renewal term shall not exceed ninety thousand dollars and zero cents (\$90,000.00) including Washington State Sales Tax for a new contract total of \$312,416.14.

The Contract Number, set forth, shall be included on all billings or correspondence therewith.

Contractor may bill the County not more than once per month (30 days). Billings will be for the amount of work completed and must be approved before payment is due.

Itemized invoices detailing security personnel and hours worked must be submitted per the rates listed below.

Per Washington State Contract #00624: pricing is as follows:

Screener/Officer	\$33.69/hr	\$50.54/hr OT rate
Supervisor	\$40.43/hr	\$60.64/hr OT rate