

Jon Hutchings  
Director



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## Memorandum

To: The Honorable Jack Louws, Whatcom County Executive, and  
Honorable Members of the Whatcom County Council

Through: Jon Hutchings, Director *JH*

From: Joseph P. Rutan, P.E., County Engineer/Assistant Director *JPR*  
James P. Karcher, P.E., Engineering Manager *JPK*

Date: July 23, 2019

Re: Birch Bay Drive and Pedestrian Facility Project, CRP No 907001; FA No. STPE-K370(003)  
**Local Agency Agreement Supplement No. 2 and Project Prospectus**

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Enclosed for your review and signature are two (2) originals each of the Local Agency Agreement Supplement No. 2 and Project Prospectus between Whatcom County and the Washington State Department of Transportation (WSDOT) for the above-referenced project.

### Requested Action

Public Works respectfully requests that the County Council authorize the County Executive to sign the attached Local Agency Agreement Supplement No. 2 and Project Prospectus to obligate federal construction funding for the Birch Bay Drive and Pedestrian Facility Project, CRP No 907001.

Please sign, date and return **both** originals of the Local Agency Agreement Supplement No. 2 and Project Prospectus for further processing. We will return a fully executed original of both documents once they are signed by WSDOT.

### Background and Purpose

This Local Agency Agreement Supplement No. 2 and Project Prospectus are required to obligate federal funds for the construction phase of the Birch Bay Drive and Pedestrian Facility Project. Construction of this project is scheduled for the Fall of 2019. This project is listed as Item No. 1 on the 2019 Annual Construction Program.

### Funding Amount and Source

Total estimated project costs of \$14,150,000 will be covered by \$3,172,000 in federal STP funds and \$10,978,000 of Local Road Funds. Whatcom County has already obligated the \$1,562,100 in federal funds for preliminary engineering. This Local Agency Agreement Supplement No. 2 and Project Prospectus obligate \$1,610,000 of the remaining federal STP funds for construction phase work. These federal funds require a 13.5% local fund match. Sufficient budget authority exists to cover the Local Road Fund match on the federal funds.

Please contact Jim Karcher, at extension 6271, if you have any questions or concerns regarding the terms of this agreement.