



## MEMORANDUM

**TO:** Satpal Sidhu, County Executive  
**FROM:** Erika Lautenbach, Director  
**RE:** Catholic Community Services – Housing Case Management Contract Amendment #6  
**DATE:** December 7, 2020

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Attached is a contract amendment between Whatcom County and Catholic Community Services for your review and signature.

▪ **Background and Purpose**

This contract funds the provision of housing case management services for individuals and families that may be experiencing homelessness or residing in scattered site units as well as staffed housing programs. The majority of clients served by this contract have a history of behavioral health disorders and/or medical problems that require intensive case management services. Case management improves housing stability and ensures housing retention, thereby reducing homeless in Whatcom County. This amendment renews the contract for an additional 6 months.

This contract will meet the maximum number of allowable contract extensions on 12/31/2020, however, due to the COVID-19 pandemic, agencies providing case management services have been overwhelmed with providing critical services to Whatcom County's homeless populations and did not have the administrative capacity to respond to a Request for Proposal. The Whatcom County Finance and Prosecuting Attorney's offices made the decision to allow the currently contracted case management agencies to operate through June 30, 2021 and delay the issuance of a new RFP until the end of 2020.

▪ **Funding Amount and Source**

Funding for this contract, in an amount not to exceed \$157,567, is provided by local document recording fees and the Washington State Department of Commerce Emergency Solutions COVID-19 Grant (CFDA 14.231). These funds will be included in the 2021 budget. Council approval is required as the number of allowable extensions indicated in the original contract will be exceeded by this amendment.

Please contact Kathleen Roy at extension #6007 if you have any questions regarding this agreement.

Encl.

