



## Memorandum

**TO:** Satpal Sidhu, County Executive  
**FROM:** Charlene Ramont, Assistant Director  
**RE:** Washington State Health Care Authority – Medicaid Administrative Claiming Interlocal Agreement  
**DATE:** DECEMBER 8, 2025

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Attached is a contract between Whatcom County and Washington State Health Care Authority (HCA) for your review and signature.

▪ **Background and Purpose**

This four-year interlocal agreement outlines the requirements for the provision of Medicaid-related outreach and linkage activities performed by Whatcom County Health and Community Services (WCHCS) to Whatcom County residents. These activities assist residents who have no or inadequate coverage, and includes explaining the benefits of the Medicaid program, assisting them in their Medicaid application and renewal process, and linking them to Medicaid covered services.

▪ **Funding Amount and Source**

This agreement is funded by the United States Department of Health and Human Services Medical Assistance Program (ALN 93.778). This is a fee-for-service agreement without a not-to-exceed amount. The contract reimburses WCHCS at 50% of the cost of assisting County residents in accessing Medicaid services. The required match for this agreement is satisfied through the activities performed by WCHCS and does not necessitate a monetary contribution. Council authorization is required per RCW 39.34.030(2), for agreements between public agencies.

▪ **Differences from Previous Contracts**

This is a new agreement; however, similar agreements have been continuously executed since 2011. There are no substantive differences between this agreement and the previous agreement, which ended on 12/31/2025 (WC Contract #202011085).

Please contact Lorri Vining, Administrative Services Supervisor at [LVining@co.whatcom.wa.us](mailto:LVining@co.whatcom.wa.us) or 360-778-6107 if you have any questions.

Encl.