

WHATCOM COUNTY CONTRACT INFORMATION SHEET

Whatcom County Contract No.

202312007-2

Originating Department:	Council Office
Division/Program: (i.e. Dept. Division and Program)	Council Office
Contract or Grant Administrator:	Cathy Halka, Clerk of the Council
Contractor's / Agency Name:	Whatcom Law Group / Rajeev Majumdar
Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes ☒ No ☐ Yes ☐ No ☒ If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: <u>202312007</u>	
Does contract require Council Approval? Yes ☒ No ☐ If No, include WCC: _____ Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)	
Is this a grant agreement? Yes ☐ No ☒ If yes, grantor agency contract number(s): _____ CFDA#: _____	
Is this contract grant funded? Yes ☐ No ☒ If yes, Whatcom County grant contract number(s): _____	
Is this contract the result of a RFP or Bid process? Yes ☒ No ☐ If yes, RFP and Bid number(s): <u>RFP# 23-83</u> Contract Cost Center: <u>10002100.6630</u>	
Is this agreement excluded from E-Verify? No ☒ Yes ☐ If no, include Attachment D Contractor Declaration form.	
If YES, indicate exclusion(s) below: ☒ Professional services agreement for certified/licensed professional. ☐ Goods and services provided due to an emergency ☐ Contract work is for less than \$100,000. ☐ Contract for Commercial off the shelf items (COTS). ☐ Contract work is for less than 120 days. ☐ Work related subcontract less than \$25,000. ☐ Interlocal Agreement (between Governments). ☐ Public Works - Local Agency/Federally Funded FHWA.	
Contract Amount:(sum of original contract amount and any prior amendments): \$ <u>225,820</u> This Amendment Amount: \$ <u>118,779.60</u> Total Amended Amount: \$ <u>344,599.60</u>	Council approval required for; all property leases, contracts or bid awards exceeding \$40,000 , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, except when : 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance. 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
Summary of Scope:	
Contract amendment is to extend the existing contract through 12/31/26 for Hearing Examiner services.	
Term of Contract: 1 year	Expiration Date: December 31, 2026

Contract Routing:	1. Prepared by: <u>Kirsten Smith</u>	Date: <u>7/25/25</u>
	2. Attorney signoff: <u>Kimberly Thulin (by email/ks)</u>	Date: <u>7/28/25</u>
	3. AS Finance reviewed: <u>Andrew Tan</u>	Date: <u>8/27/25</u>
	4. IT reviewed (if IT related): <u>n/a</u>	Date: _____
	5. Contractor signed: _____	Date: <u>9/15/2025</u>
	6. Executive contract review: <u>Jake Logan</u>	Date: <u>09/15/2025</u>
	7. Council approved, if necessary: <u>AB2025-582</u>	Date: <u>9/9/25</u>
	8. Executive signed: <u>Satpal Sidhu</u>	Date: <u>9/16/2025</u>
	9. Original to Council: _____	Date: _____

COUNTY COURTHOUSE
311 Grand Avenue, Suite #105
Bellingham, WA 98225-4038
(360) 778-5010



CLERK OF THE COUNCIL
Cathy Halka, AICP, CMC

MEMORANDUM

TO: Satpal Sidhu, County Executive

FROM: Council Office Staff

RE: Amendment to Contract for Hearing Examiner Services

DATE: August 28, 2025

Enclosed is a contract amendment between Whatcom County and Whatcom Law Group / Rajeev Majumdar for 2026 services for your review and signature.

- **Background and Purpose**

The County issued a request for proposals for hearing examiner services (RFP#23-83) on 10/11/2023 and Whatcom Law Group / Rajeev Majumdar was the sole respondent. Whatcom County contracted (#202312007) with Whatcom Law Group / Rajeev Majumdar for hearing examiner services for 2024-2025. On February 6, 2024, Whatcom County Council adopted Ordinance 2024-007 eliminating the County Appeals Board and assigning appeals to building and fire code regulations to the Hearing Examiner, resulting in a contract amendment (#202312007-1) approved by Council on 3/5/2024 with a 2-year contract amount increase of \$5,500 for a not to exceed total of \$225,820.

- **Funding Amount and Source**

The proposed 1-year contract extension amount is, \$118,779.60, for a total amendment contract amount of \$344,599.60. This is the current year contract amount plus a cost-of-living adjustment (COLA) of 3.0 percent (\$3,459.60) in accordance with Whatcom County's COLA adjustment for unrepresented employees effective January 5, 2025 – as requested by Mr. Majumdar. Funding is available in the 2026 budget to cover this amount.

- **Timeframe**

The timeframe of the contract is for one year, from January 1, 2026 through December 31, 2026.

Please contact Kirsten Smith at ext. 5015 if you have any questions.

Encl.

Whatcom County Contract No.

202312007-2

Amendment No. 2
Whatcom County Contract No. 202312007
CONTRACT BETWEEN WHATCOM COUNTY AND
Whatcom Law Group / Rajeev Majumdar

THIS AMENDMENT is to the Contract between Whatcom County and Whatcom Law Group / Rajeev Majumdar, dated December 6, 2023 and designated "Whatcom County Contract No. 202312007-1". In consideration of the mutual benefits to be derived, the parties agree to the following:

This Amendment extends the contract term through Dec. 31, 2026 and increases the total maximum consideration by \$118,779.60 for a total of \$344,599.60.

This Amendment replaces Exhibit "B-1" (Compensation) with Exhibit "B-2" (Compensation), attached.

Unless specifically amended by this agreement, all other terms and conditions of the original contract shall remain in full force and effect.

This Amendment takes effect: January 1, 2026, regardless of the date of signature.

IN WITNESS WHEREOF, Whatcom County and Whatcom County Law Group / Rajeev Majumdar have executed this Amendment on the date and year below written.

DATED this 9/16/2025 day of September, 2025.

Each person signing this Contract represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Contract.

CONTRACTOR:

Whatcom Law Group / Rajeev Majumdar

DocuSigned by:
 9/15/2025
8E4436E68724417
Rajeev Majumdar, President

CONTRACTOR:

Whatcom Law Group
Rajeev Majumdar, President
289 H Street
Blaine, WA 98230
(360) 332-7000
rajeev@whatcomlaw.com
Mailing Address:

Whatcom Law Group
Rajeev Majumdar, President
P.O. Box 1258
Blaine, WA 98231-1258

WHATCOM COUNTY:

Recommended for Approval:

Signed by: Cathy Halka 9/15/2025
F262C1DEF11C4DA...
Department Supervisor Date

Approved as to form:

Kimberly Thulin (by email)/ks 7/28/2025
Prosecuting Attorney Date

Approved:

Accepted for Whatcom County:

By: Satpal Sidhu 9/16/2025
1192C7C18B064E3...
Satpal Singh Sidhu, Whatcom County Executive

Exhibit "B-2"
(Compensation)

In consideration of the services performed under the terms of this contract during the period from January 1, 2026 through December 31, 2026, the contractor will be paid one hundred eighteen thousand seven hundred seventy-nine dollars and sixty cents (\$118,779.60).

Compensation will be paid monthly at \$9,898.30 per month for a total not to exceed annual amount of \$118,779.60.

Billing Procedures:

The contractor shall submit written claims on a monthly basis for reimbursement of services provided unless otherwise approved in writing by the County. It is agreed that the contractor shall be paid for their services within 30 days of receipt of the monthly claim and upon determination of accuracy. Monthly claims are to be submitted to the Clerk of the Council.