

**Whatcom County**

**Auditor's Office**

Whatcom County Courthouse  
311 Grand Avenue, Suite 103  
Bellingham, WA 98225-4038



**Stacy Henthorn**

County Auditor

**Amy Grasher**

Chief Deputy Auditor

**M**EMORANDUM

Date: March 19, 2025

To: Satpal Sidhu, County Executive

From: Stacy Henthorn 

RE: Contract with AMS Print & Mail Services to print and distribute the Local Voters' Pamphlet

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Enclosed is a contract for local voters' pamphlet services between Whatcom County and AMS Print & Mail Specialists.

▪ **Background and Purpose**

The Election Division is statutorily responsible to print and distribute a local voters' pamphlet before any special, primary or general election per RCW 29A.32.210. The pamphlet shall provide information on measures and candidates appearing on the ballot for each election.

▪ **Funding Amount and Source**

The contract amount is not to exceed \$90,000 and the funding source is from the approved 2025 budget – Election fund 11501004 and 11501005 - account 6330.

There are no additional budgetary costs to the county.

Please contact Stacy Henthorn at extension 5105 if you have any questions or concerns regarding this contract.

Encl.