

Subject: Online Form Submittal: Advisory Group Application
Date: Friday, July 18, 2025 8:48:56 PM

Advisory Group Application

Step 1

Application for Appointment to Whatcom County Advisory Groups

Public Statement

THIS IS A PUBLIC DOCUMENT: As a candidate for a public advisory group, the information provided will be available to the County Council, County Executive, and the public. All advisory group members are expected to be fair, impartial, and respectful of the public, County staff, and each other. Failure to abide by these expectations may result in revocation of appointment and removal from the appointive position.

Title	Ms.
First Name	Alycia
Last Name	Francis
Today's Date	7/18/2025
Street Address	
City	
Zip	
Do you live in Whatcom County?	Yes
Do you have a different mailing address?	Field not completed.
Primary Telephone	
Secondary Telephone	Field not completed.
Email Address	

Step 2

1. Name of Advisory	Child & Family Well-Being Task Force
---------------------	--------------------------------------

Group

Child & Family Well-Being Task Force

Yes

2. Do you meet the residency, employment, and/or affiliation requirements of the position for which you're applying?

Yes

3. Which Council district do you live in?

District 3

4. Have you ever been a member of this Advisory Group

No

5. Do you or your spouse have a financial interest in or are you an employee or officer of any business or agency that does business with Whatcom County?

No

6. Have you declared candidacy (as defined by RCW 42.17A.055) for a paid elected office in any jurisdiction within the county?

No

You may attach a resume or detailed summary of experience, qualifications, & interest in response to the following questions

Attached

7. Please describe your occupation (or former occupation if retired), qualifications, professional and/or community activities,

I am a mental health clinician that primarily works with children and families with a preference for young children.

and education

8. Please describe why you're interested in serving on this Advisory Group.

I am continually interested both in terms of professional development as well as the continued interest in children, which are our future, and being best served in all areas and aspects of need.

References (please include daytime telephone number):

[REDACTED]

Appointment Requirements

I understand and agree

Signature of applicant:

Alycia Francis

Place Signed / Submitted

[REDACTED]

(Section Break)

Alycia Francis

LICENSED SOCIAL WORKER & CHILD DEVELOPMENT SPECIALIST

Compassionate Licensed Social Worker and Child Development Specialist with extensive experience in mental health, family services, and community engagement. Skilled in client assessment, treatment planning, and advocacy, with a strong background in early childhood education and community outreach. Dedicated to improving client well-being through evidence-based practices and collaborative care.

KEY EXPERTISE & CORE ACCOMPLISHMENTS

*Mental Health Counseling
Family & Child Advocacy
Community Outreach*

*Treatment Planning
Client Assessment
Program Coordination*

*Child Development
Behavioral Therapy
Case Management*

- Developed comprehensive treatment plans integrating polyvagal theory and motivational interviewing, enhancing client engagement and outcomes.
- Led community-based programs to improve access to mental health and social services for vulnerable populations.
- Received multiple awards for excellence in service delivery and community engagement, including the Bellingham Theater Guild Award and Girl Scout Service Award.

PROFESSIONAL EXPERIENCE

Intern/LSWAIC/LICSW

2022 - Present

Rule & Associates - Bellingham, WA

Providing clinical mental health services, conducting intakes, and developing individualized treatment plans utilizing evidence-based approaches.

- Conducted client intakes and assessments to determine appropriate care strategies.
- Developed and implemented treatment plans incorporating polyvagal theory, motivational interviewing, cognitive-behavioral therapy, and play therapy.
- Collaborated with clients to facilitate clinical sessions aimed at improving emotional regulation and coping skills.

Meals on Wheels Specialist

2021 - 2023

Bellingham Senior Activity Center - Bellingham, WA

Assessed and supported clients to ensure nutritional needs and community engagement.

- Performed client intake assessments and ongoing evaluations to determine program eligibility.
- Established referral processes and communication protocols to streamline service delivery.
- Worked closely with care teams to ensure consistent meal delivery and community advocacy.

Family Services Advocate / Teacher / Summer Enrollment Specialist / Assistant Classroom Teacher

2014 - 2021

Opportunity Council - Bellingham, WA

Provided case management, educational support, and community outreach to families and children.

- Managed case loads for 32 families, coordinating services and setting SMART goals.
- Delivered social-emotional skills training and facilitated Individual Education Plan development.
- Coordinated summer enrollment processes, assisting families with applications and documentation.
- Prepared classrooms and supported children's kindergarten readiness, focusing on social and emotional development.

Carhop

2013 - 2016

Boomers - Bellingham, WA

Provided food service and customer support in a fast-paced environment.

- Delivered orders accurately for dine-in and drive-thru customers.
- Maintained cleanliness and organization of dining and prep areas.
- Trained new staff and managed customer relations to ensure satisfaction.

Office Manager

2012 - 2013

Dennis Darcy Construction Group - New York, NY

Managed office operations, communication, and project documentation.

- Coordinated bids, appointments, and project paperwork.
- Acted as liaison between subcontractors, general contractor, and foreman.
- Maintained office supplies, managed payroll, and organized project documentation.

Customer Service Center Representative
Northwest Administrators - Seattle, WA

2009 - 2012

Provided client support for insurance policies and benefits administration.

- Answered client inquiries regarding insurance policies and claims.
- Explained legal and policy details in understandable terms.
- Processed benefits and managed provider communications.

Recreation Leader & Special Events Staff
City of Redmond - Redmond, WA

2003 - 2010

Led summer camps and organized community events for children and families.

- Supervised children in summer camp activities, ensuring safety and engagement.
- Coordinated special events including festivals and dances, managing logistics and activities.
- Led crafts, games, and day trips, fostering community and fun.

EDUCATION & CERTIFICATIONS

Play Therapy Certificate
Antioch University Seattle, Seattle, WA, 2024

Specialized training in play therapy techniques for children and adolescents.

Masters in Social Work, Early Childhood Fellow
University of Washington, Seattle, WA, 2023

Graduate degree focusing on social work with an emphasis on early childhood development.

Associates in Early Childhood Education, Phi Theta Kappa Honors Society
Whatcom Community College, Bellingham, WA, 2017

Focused on early childhood education and development.

BFA
Western Washington University, Bellingham, WA, 2008

Bachelor of Fine Arts with a focus on theater production and management.

Play Therapy Certification
Certification, Antioch University Seattle, 2024

SKILLS & ADDITIONAL INFORMATION

- Technical Skills**
- Client Assessment
 - Treatment Planning
 - Community Outreach
 - Case Management
 - Behavioral Therapy
 - Program Coordination
 - Child Development
 - Crisis Intervention
 - Documentation & Reporting
 - Team Collaboration

- Affiliations**
- National Association of Social Workers
 - Early Childhood Education Association

- Awards & Honors**
- Best Supporting Actress in Silent Sky, Bellingham Theater Guild, 2019
 - Opportunity Council Departmental Customer Orientation Award, Opportunity Council, 2018
 - Girl Scout Service Award, Girl Scouts, 2003