




## MEMORANDUM

**TO:** The Honorable Satpal Singh Sidhu, Whatcom County Executive; and  
The Honorable Members of the Whatcom County Council

**THROUGH:** Bennett Knox, Director 

**FROM:** Dave Bramer, Special Projects Manager

**RE:** Roof Replacement at the Silver Lake Park Lodge

**DATE:** 10/17/2023

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Please find enclosed for your review and signature the standard construction contract award package for the above referenced project. This package consists of the approval for contract award, bid tabulation, and low bid proposal.

### Requested Action

Parks and Recreation respectfully requests that the County Council approve this recommendation to award Bid #23-67, and authorize the County Executive sign the Approval for Contract Award to Masterwork Roofing, Inc. (Masterwork). Upon receipt of the signed Approval for Contract Award form, Parks will submit the construction contract to the County Executive for execution.

### Background and Purpose

Bid proposals for the project were opened at 2:30 PM on Tuesday, September 26, 2023. Three (3) responsive bids were received, with Masterwork submitting the lowest responsible bid in the amount of \$257,352.68, including the Base Bid plus Additive Alternates #1 and #2.

### Funding Amount and Source

This is a planned project, and \$231,000.00 was approved in the REET II Fund on Exhibit B of Ordinance #2022-070 during the 2023-2024 budget process.

Parks submitted a request for \$38,000.00 in additional funding for this project (Suppl ID #2023-4387). This supplemental is included on AB2023-728, an Ordinance amending the 2023 Whatcom County Budget, request #15, which was introduced to Council on November 8, 2023 and is scheduled for consideration on November 22, 2023, concurrent with this award recommendation. The total funding for this project, if Supplemental #15 is approved, will be \$269,000.00.

Please contact Dave Bramer at extension 5867, if you have any questions or concerns.

In accordance with W.C.C. 3.08.030, I concur with this recommendation:

**Sara Winger**

Digitally signed by Sara Winger  
DN: cn=Sara Winger, o=Whatcom County  
AS Finance, ou=Senior Purchasing  
Coordinator,  
email=swinger@co.whatcom.wa.us, c=US  
Date: 2023.11.07 16:58:07 -08'00'

Sara Winger, Senior Purchasing Coordinator

Date