



Memorandum

TO: Satpal Sidhu, County Executive

FROM: Erika Lautenbach, Director

RE: Washington State Department of Social and Health Services (DSHS) –
Working Advance Long-Term Payable Account Agreement

DATE: **AUGUST 28, 2023**

Attached is an interlocal agreement between Whatcom County and Washington State DSHS for your review and signature.

- **Background and Purpose**

DSHS provides Whatcom County with an advance in funding to help manage cash-flow, due to delays in payment by DSHS for Developmental Disabilities Administration (DDA) programs funded on a reimbursement basis.

- **Funding Amount and Source**

The current balance of the long-term working advance is \$451,401 and Whatcom County is authorized to draw up to \$470,230. Council authorization is required per WCC 3.06.010 for grants exceeding \$40,000.

- **Differences from Previous Contracts**

This is a new agreement; however, this advance has been provided by DSHS through previous agreements since 2011. This agreement includes no significant changes from the agreement ending on 06/30/2023 (WC Contract #202108027).

Please contact Kathleen Roy, Financial & Administrative Manager at 360-778-6007 (KRoy@co.whatcom.wa.us), if you have any questions.

Encl.