

Whatcom County Public Works Unified Fee Schedule Addenda

Effective Date: January 1, 2025

UFS No	Includes	Excludes	Note(s)
2755 Preliminary Subdivision Application Processing	<ul style="list-style-type: none"> • One <i>Preliminary Traffic and Concurrency Information</i> form review; • One <i>Preliminary Stormwater Proposal</i> form review; • One ingress/egress (including drawings) review and sight distance evaluation; • One stormwater management (including drawings) review; • One traffic (including <i>Traffic Impact Analysis</i> report) review; • One development impact mitigation determination; • One Technical Review Committee (TRC) meeting attendance; • One initial <i>Staff Report</i> input preparation; • One Public Hearing attendance; and • All correspondence, conversations, meetings, and site visits that directly relate to the above. 	All services related to minor changes to preliminary approval.	
2756 Short Subdivision Application Processing	<ul style="list-style-type: none"> • One <i>Preliminary Traffic and Concurrency Information</i> form review; • One <i>Preliminary Stormwater Proposal</i> form review; • One Technical Review Committee (TRC) meeting attendance; • One <i>preliminary approval conditions</i> or <i>Notice of Additional Requirements</i> preparation effort; • One initial and revision review of ingress/egress; • One stormwater management review; • One development impact mitigation determination; • Five construction inspections (first inspection to include on-site pre-construction meeting); • Two short plat checkprint reviews; and • One final mylar review. 	All licensed professional-prepared drawings review.	
2758 Preliminary Binding Site Plan Application Processing	<ul style="list-style-type: none"> • One <i>Preliminary Traffic and Concurrency Information</i> form review; • One <i>Preliminary Stormwater Proposal</i> form review; • One ingress/egress (including drawings) review and sight distance evaluation; • One stormwater management (including drawings) review; • One traffic (including <i>Traffic Impact Analysis</i> report) review; • One development impact mitigation determination; • One Technical Review Committee (TRC) meeting attendance; • One initial <i>Staff Report</i> input preparation; • One Public Hearing attendance; and • All correspondence, conversations, meetings, and site visits that directly relate to the above. 	All services related to minor changes to preliminary approval.	

UFS No	Includes	Excludes	Note(s)
7166 Technical Services and Review	<ul style="list-style-type: none"> • Licensed professional-prepared drawing review; • SEPA review; • Construction <i>Change Order</i> processing; • Work performed under an <i>Extraordinary Inspection Request</i>; • Ingress/egress review; • Stormwater management review; • <i>Staff Report</i> input preparation; • Technical Review Committee (TRC) meeting attendance; • Public Hearing attendance; • Preliminary approval conditions preparation; • <i>Notice of Additional Requirements</i> preparation; • Development impact mitigation determination; • Exempt Land Division Application processing (\$420 base up to three hours then \$140/hr for each additional hour); • Boundary Line Adjustment Application processing (\$420 base up to three hours then \$140/hr for each additional hour); • Additional plat or short plat checkprint review; • Record drawing checkprint review; • Survey & legal description review; • <i>Haul Road Agreement</i> preparation; • Agricultural Short Subdivision Application processing (\$420 base up to three hours then \$140/hr for each additional hour); • Administrative Permit (ADM) Application processing (\$420 base up to three hours then \$140/hr for each additional hour); • Conditional Use Permit (CUP) Application processing ((\$700 base up to five hours then \$140/hr for each additional hour); • WSDOE <i>Stormwater Management Manual for Western Washington</i>-required <i>Declaration of Covenant and Grant of Easement</i> document preparation for recording at Developer's expense. • Site review/inspection. 		This hourly rate fee also applies when minimum service allowances stated in UFS Nos 2755, 2756, 2758, 7174, and 7175 are exceeded.
7169 Pre-Application Meeting	<ul style="list-style-type: none"> • Meeting preparation (i.e., <i>Pre-Application Meeting Request</i> form review, file research, and site visit (including preliminary sight distance evaluation)); • Meeting attendance; and • Findings/summary preparation. 	Development impact mitigation determination.	