

**WHATCOM COUNTY CONTRACT  
INFORMATION SHEET**

Whatcom County Contract No.  
9909009-21

Originating Department:	Cooperative Extension
Division/Program: <i>(i.e. Dept. Division and Program)</i>	Click here to enter text.
Contract or Grant Administrator:	Drew Betz
Contractor's / Agency Name:	Washington State University
Is this a New Contract?    If not, is this an Amendment or Renewal to an Existing Contract?    Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: <u>9909009</u>	
Does contract require Council Approval?    Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If No, include WCC: _____ (see Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)	
Is this a grant agreement?    If yes, grantor agency contract number(s): _____ CFDA#: _____ Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is this contract grant funded?    If yes, Whatcom County grant contract number(s): _____ Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is this contract the result of a RFP or Bid process?    Contract _____ Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, RFP and Bid number(s): _____    Cost Center: _____	
Is this agreement excluded from E-Verify?    No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> If no, include Attachment D Contractor Declaration form.	
If YES, indicate exclusion(s) below: <input type="checkbox"/> Professional services agreement for certified/licensed professional. <input type="checkbox"/> Contract work is for less than \$100,000. <input type="checkbox"/> Contract for Commercial off the shelf items (COTS). <input type="checkbox"/> Contract work is for less than 120 days. <input type="checkbox"/> Work related subcontract less than \$25,000. <input checked="" type="checkbox"/> Interlocal Agreement (between Governments). <input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.	
Contract Amount:(sum of original contract amount and any prior amendments): \$ <u>1,783,325.90</u> This Amendment Amount: \$ <u>\$215,951.00</u> Total Amended Amount: \$ <u>1,999,276.90</u>	Council approval required for; all property leases, contracts or bid awards <b>exceeding \$40,000</b> , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, <b>except when:</b> 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, professional services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies or equipment included approved in the budget. 4. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
Summary of Scope: This amendment continues the shared agent costs for WSU Whatcom County Extension for 2017, includes the cost of the forestry extension program for 2018 and incorporates funding from Whatcom County Health Department /Solid Waste Division into this contract for 2018.	
Term of Contract:    12 months	Expiration Date:    12/31/2019

Contract Routing:	1. Prepared by: <u>Drew Betz</u>	Date: <u>1/14/2019</u>
	2. Attorney signoff: _____	Date: _____
	3. AS Finance reviewed: <u>MS Caldwell</u>	Date: <u>1-17-19</u>
	4. IT reviewed (if IT related): _____	Date: <u>1/17/19</u>
	5. Contractor signed: <input checked="" type="checkbox"/>	Date: <u>6-10-19</u>
	6. Submitted to Exec.: <input checked="" type="checkbox"/>	Date: <u>1-18-19</u>
	7. Council approved (if necessary): <input checked="" type="checkbox"/>	Date: <u>1-29-19</u>
	8. Executive signed: <input checked="" type="checkbox"/>	Date: <u>1-30-19</u>
	to Council: <input checked="" type="checkbox"/>	Date: <u>6-18-19</u>

COUNTY ORIGINAL

Whatcom County Contract No.  
9909009-21

Amendment No. 21  
Whatcom County Contract No. 9909009  
CONTRACT BETWEEN WHATCOM COUNTY AND  
Washington State University

THIS AMENDMENT is to the Contract between Whatcom County and Washington State University dated September 22, 1999 and designated "Whatcom County Contract No.9909009". In consideration of the mutual benefits to be derived, the parties agree to the following:

Appendix A to this agreement is amended as set forth in the Amended Appendix A

Unless specifically amended by this agreement, all other terms and conditions of the original contract shall remain in full force and effect.

This Amendment takes effect: January 1, 2019, regardless of the date of signature.

IN WITNESS WHEREOF, Whatcom County and Washington State University have executed this Amendment on the date and year below written.

DATED this 10<sup>th</sup> day of June, 2019

**CONTRACTOR:**

Washington State University  
[Signature]  
Daniel Nordquist, AVPRA  
Office of Research Support and Operations

STATE OF WASHINGTON )  
  ) ss.  
COUNTY OF WHITMAN )

On this 10 day of JUNE, 2019, before me personally appeared Daniel Nordquist to me known to be the AVPRA of the Office of Research Support and Operations and who executed the above instrument and who acknowledged to me the act of signing and sealing thereof. WSU

[Signature]  
NOTARY PUBLIC in and for the State of Washington, residing at  
MOSCOW, ID. My commission expires 03/01/2023



WHATCOM COUNTY:

Approved as to form:

[Signature] 1-17-19  
Prosecuting Attorney Date

Approved:

Accepted for Whatcom County:

By: [Signature] FOR [Signature]  
Jack Louws, Whatcom County Executive

STATE OF WASHINGTON )  
  ) ss  
COUNTY OF WHATCOM )

On this 30<sup>th</sup> day of January, 2019, before me personally appeared Tyler Schroeder Deputy Jack Louws, to me known to be the Deputy Executive of Whatcom County, who executed the above instrument and who acknowledged to me the act of signing and sealing thereof.



Suzanne M. Mildner  
NOTARY PUBLIC in and for the State of Washington, residing at Bellingham  
My commission expires 12-31-22

CONTRACTOR INFORMATION:

Daniel G. Nordquist  
AVPRA  
Office of Research Support and Operations  
Washington State University

Mailing Address:  
ORSO  
Washington State University  
Pullman, WA 99164-3140

Contact Name: Dan Nordquist  
Contact Phone: (509)335-9661  
Contact FAX: (509)335-1676  
E-mail: ogrd@wsu.edu

**MEMORANDUM OF AGREEMENT**

**Between**

**WASHINGTON STATE UNIVERSITY EXTENSION**

**And**


**Whatcom County**


**APPENDIX A**

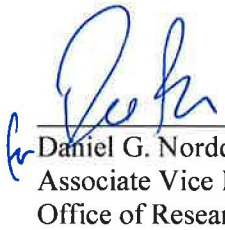
The following individuals and programs will be jointly funded under this Memorandum of Agreement through a Professional Services Contract for the period January 1 through December 31, 2019.

	\$ Amount for County Portion
County Director/Fam. Programs*	\$28,842.00
4H Agent/Program	\$51,363.00
Agricultural Systems Agent	\$26,793.00
Water Resources Agent	\$26,793.00
Strength. Families Program	\$32,160.00
Community Horticulture Program	<u>\$50,000.00</u>
<b>Total</b>	<u>\$215,951.00</u>

\*Includes department head responsibilities for one Extension Educator.

  
Mike Gaffney  
Extension Director  
WSU Extension  
Date 2/15/19

  
Jack Louws  
County Executive  
Date 1-30-19

  
Daniel G. Nordquist  
Associate Vice President  
Office of Research Support & Operations  
Date 3/5/19

October 10, 2012



**WHATCOM COUNTY**  
**WSU Whatcom County Extension**  
1000 N Forest Street, #201  
Bellingham WA 98225



**Michael Wallace**  
Interim Director

**RECEIVED**

JAN 17 2019

JACK LOUWS  
COUNTY EXECUTIVE

**MEMORANDUM**

**TO: Jack Louws, County Executive**

**FROM: Michael Wallace, Director** 

**RE: Memorandum of Agreement with Washington State University**

**DATE: January 17, 2019**

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Enclosed is the necessary paperwork for a contract extension with Washington State University to continue the jointly sharing of costs for faculty positions and program support in Extension Whatcom County and Washington State University for your review and signature.

▪ **Background and Purpose**

- Continue to share costs for faculty positions in WSU Whatcom County Extension serving Whatcom County.
- Continue cost sharing for Forestry Program to serve Whatcom County in 2019.
- Include the majority of funds from Whatcom County Solid Waste in the WSU Contract. Hiring will be done through WSU to support the goals of the agreement with Solid Waste. The work will be done through our community horticulture program.

▪ **Funding Amount and Source**

2019 Whatcom County General Fund Budget for Whatcom County WSU Extension, \$32,160 from the Health Department for Strengthening Families Program and \$50,000 from the Health Department Solid Waste Division.

• **Differences from Previous Contract**

With the approval of the Executive and Council we are using our new funding in the 4H Youth Development program that will extend staffing time to reach residents in the North County region and to include more diverse audiences.

Thanks for your ongoing support of our programs!

Please contact me at extension 5813 if you have any questions or concerns regarding the terms of this agreement.

Encl. 