

WHATCOM COUNTY CONTRACT INFORMATION SHEET		Whatcom County Contract No. 202311043	
Originating Department:		85 Health	
Division/Program: (i.e. Dept. Division and Program)		Response Systems Division	
Contract or Grant Administrator:		Perry Mowery	
Contractor's / Agency Name:		City of Bellingham	
Is this a New Contract?	If not, is this an Amendment or Renewal to an Existing Contract?		Yes No
Yes X No	If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #:		
Does contract require Council Approval?		Yes X No	If No, include WCC:
Already approved? Council Approved Date:		(Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)	
Is this a grant agreement?		If yes, grantor agency contract number(s):	CFDA#:
Yes X No			
Is this contract grant funded?		If yes, Whatcom County grant contract number(s):	
Yes No			
Is this contract the result of a RFP or Bid process?		Contract Cost Center:	124116
Yes No X	If yes, RFP and Bid number(s):		
Is this agreement excluded from E-Verify?		No Yes X	
If YES, indicate exclusion(s) below:			
Professional services agreement for certified/licensed professional.			
Contract work is for less than \$100,000.		Contract for Commercial off the shelf items (COTS).	
Contract work is for less than 120 days.		Work related subcontract less than \$25,000.	
X Interlocal Agreement (between Governments).		Public Works - Local Agency/Federally Funded FHWA.	
Contract Amount:(sum of original contract amount and any prior amendments):		Council approval required for: all property leases, contracts or bid awards exceeding \$40,000 , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, except when : 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.	
\$	65,000		
This Amendment Amount:			
\$			
Total Amended Amount:			
\$			
Summary of Scope: Under this Agreement, City of Bellingham provides partial funding for ongoing maintenance and operation of Whatcom County's crisis stabilization center, the Anne Deacon Center for Hope.			
Term of Contract:		1 Year	Expiration Date: 12/31/2024
Contract Routing:	1. Prepared by:	JT	Date: 09/08/2023
	2. Attorney signoff:	RB	Date: 09/19/2023
	3. AS Finance reviewed:	A Martin	Date: 10/12/2023
	4. IT reviewed (if IT related):		Date:
	5. Contractor approved:		Date: 12/12/23
	6. Executive Contract Review:	BSR	Date: 11/14/2023
	7. Council approved (if necessary):	AB2023-695	Date: 11/08/2023
	8. Executive signed:		Date: 11/14/2023
	9. Original to Council:		Date:

WHATCOM COUNTY
Health and Community Services



Erika Lautenbach, MPH, Director
Amy Harley, MD, MPH, Co-Health Officer
Greg Thompson, MD, MPH, Co-Health Officer

C2301436

MEMORANDUM

TO: Satpal Sidhu, County Executive
FROM: Erika Lautenbach, Director
RE: City of Bellingham – Crisis Stabilization Center Operation & Maintenance Agreement
DATE: November 13, 2023

Attached is a contract between Whatcom County and City of Bellingham for your review and signature.

▪ **Background and Purpose**

This Agreement provides funding for all aspects of the ongoing maintenance and operation of Whatcom County's crisis stabilization center, the Anne Deacon Center for Hope. Whatcom County leases the facility located at 2026 Division Street in Bellingham, to treatment providers who offer behavioral health treatment on site, 24 hours daily, seven days weekly. Services provided at this facility are intended to assist adults who are experiencing a behavioral health crisis and can be managed successfully in this setting. These services are also intended to divert individuals when appropriate, from hospital utilization, arrest, or incarceration.

▪ **Funding Amount and Source**

The revenue received for this Agreement shall not exceed \$65,000 and is provided by the City of Bellingham. These funds will be included in the 2023 budget. Council authorization is required per WCC 3.06.010 for grants exceeding \$40,000.

▪ **Differences from Previous Agreement**

This is a new Agreement, however funding to support the operation and maintenance of this Crisis Stabilization Center has been provided by the City of Bellingham since 1998. This Agreement includes a provision to extend the agreement by mutual written consent but includes no additional significant changes from the current Agreement (WC Contract #202210020).

Please contact Perry Mowery, Response Systems Supervisor at 360-778-6059 (PMowery@co.whatcom.wa.us) or Kathleen Roy, Assistant Director at 360-778-6007 (KRoy@co.whatcom.wa.us), if you have any questions or concerns regarding this request.

509 Girard Street
Bellingham, WA 98225-4005



WHATCOM COUNTY
**HEALTH AND
COMMUNITY
SERVICES**

Main Line: (360) 778-6000
www.whatcomcounty.us/health

Whatcom County Contract No.
202311043

**INTERLOCAL FINANCIAL ASSISTANCE AGREEMENT FOR
CRISIS INTERVENTION SERVICES
CITY OF BELLINGHAM – WHATCOM COUNTY**

The **CITY OF BELLINGHAM**, a first-class municipal corporation of the State of Washington (hereinafter the "City"), with offices at 210 Lottie Street, Bellingham, Washington 98225, and **WHATCOM COUNTY**, a political subdivision of the State of Washington, acting through Whatcom County Health and Community Services, (hereinafter the "Recipient"), located at 509 Girard Street, Bellingham, Washington 98225, in consideration of the mutual covenants herein, do agree as follows:

1. **PURPOSE.** This Agreement sets out the terms of financial assistance provided by the City to the Recipient to assist the latter in providing programs and services that address mental health stabilization and substance use disorder withdrawal management needs as further detailed in Exhibit A "Scope of Work", attached hereto and incorporated herein by this reference.
2. **TERM OF AGREEMENT.** Notwithstanding the date of execution hereof, this Agreement shall be in effect from January 1, 2024, through December 31, 2024.
3. **EXTENSION.** The duration, total consideration and other terms and conditions of this agreement may be extended by mutual written consent of the parties.
4. **LIAISON.** The City's Project Manager for this Agreement is Renee Firos. The Recipient's responsible person is Perry Mowery, Response Systems Supervisor.
5. **SCOPE OF WORK.** See attached Exhibit A, incorporated herein by this reference.
6. **FUNDS PROVIDED AND METHOD OF PAYMENT.**
 - A. The financial assistance provided to the Recipient shall not exceed **\$65,000**. The city's share of liquor taxes and profits in the amount of \$22,000 is included in this total and authorized in RCW 71.24.555.
 - B. The City agrees to financially assist the Recipient only for activities specified in Exhibit A. Payment shall be based on properly executed quarterly invoices. The Recipient shall submit the invoices, documentation and any necessary reports by the 15th of the month following the period being invoiced, except for January where the same will be due by the 10th of the month. The City will make payment to the Recipient no more than thirty (30) days after said reimbursement request is received and approved by the City.
6. **EXTRA WORK AND CHANGE ORDERS.** Work in addition to or different from that provided for in the Scope of Work section shall only be allowed by prior authorization in writing, as a modification to this Agreement. Such modifications shall be attached hereto and shall be approved in the same manner as this Agreement.
7. **ACCOUNTING AND AUDIT.** The Recipient agrees to keep records of all financial matters pertaining to this Agreement in accordance with generally accepted accounting principles and to retain the same for a period of three years after termination of this Agreement. The financial records shall be made available to representatives of the City or any other governmental agency with jurisdiction for audit, at such reasonable times and places as the City shall designate.
8. **INDEMNIFICATION AND INSURANCE.** The Recipient agrees to defend the City, hold it harmless, and indemnify it as to all claims, suits, costs, fees and liability arising out of the acts or work of the Recipient, its employees, subcontractors, or agents (including field work) pursuant to this Agreement, where such liability is incurred as a result of the actions or omissions of such parties. Recipient will

obtain and maintain in force adequate insurance and/or self-insurance with coverage limits sufficient to cover potential liability arising within the Scope of Work.

Recipient specifically and expressly waives any immunity that may be granted it under the Washington State Industrial Insurance Act, Title 51 RCW. Further, the indemnification obligation under this contract shall not be limited in any way by any limitation on benefits payable to or for any third party under the workers' compensation acts.

9. **COMPLIANCE WITH LAWS.** The Recipient shall comply with all applicable laws, ordinances, and codes of the local, State, and Federal governments. Recipient shall submit any and all information the City requires to demonstrate compliance with such laws, ordinances, and codes within two weeks of City's request for such information. The Recipient covenants that its employees have no interest and will not acquire interest, direct or indirect, or any other interest which would conflict in any manner or degree with the performance of services hereunder. The Recipient further covenants that in the performance of this Agreement, no person having such interest will be employed.
10. **NONDISCRIMINATION IN CLIENT SERVICES:** The Recipient shall not, on the grounds of race, color, sex, religion, national origin, creed, marital status, age, sexual orientation, gender identity, or disability, unlawfully deny a qualified individual any facilities, financial aid, services or other benefits provided under this Agreement or otherwise deny or condition services in a manner that violates any applicable laws against discrimination. If assignment or subcontracting has been authorized, said assignment or subcontract shall include appropriate safeguards against discrimination in client services binding upon each contractor or subcontractor. The Recipient shall take such action as may be required to ensure full compliance with the provisions of this clause, including sanctions for noncompliance.
11. **TERMINATION; REDUCTION IN FUNDING.**
 - A. Should either party hereto believe that the other has failed to perform, or is likely to be unable to substantially perform, all or a material part of its obligations under this Agreement, it shall deliver written notice to that effect to the other, specifying the alleged default and giving the other party fifteen (15) days to cure such default. Thereafter, should the default not be remedied to the satisfaction of the non-defaulting party, this Agreement may be terminated upon seven (7) days written notice (delivered by certified mail).
 - B. In the event that funding is withdrawn, reduced or limited in any way after the effective date of this Agreement due to City budgetary constraints or economic downturn resulting in reduced revenues, and prior to its normal completion, the City may summarily terminate the Agreement as to the funds withdrawn, reduced or limited notwithstanding any other termination provisions of this Agreement. If the level of funding withdrawn, reduced, or limited is so great that the City deems that the continuation of the services covered by this Agreement is no longer in the best interest of the City, the City may summarily terminate this Agreement in whole notwithstanding any other termination of this Agreement. Termination under this Section shall be effective upon receipt or written notice thereof.
 - C. Termination of this Agreement shall not prevent the City from invoking those provisions herein necessary to protect or enforce its rights hereunder, which provisions shall survive termination.
12. **ASSIGNMENT.** Neither party shall assign or delegate any or all interests in this Agreement without first obtaining the written consent of the other party; provided, however, that the City acknowledges that the Recipient contracts with service providers to operate the crisis intervention services that are partially funded by this Agreement and the City consents to such arrangement.
13. **VENUE STIPULATION.** This Agreement has been and shall be considered as having been made and delivered within the State of Washington, and shall be governed by the laws of the State of Washington both as to interpretation and performance. Any action in law or equity, or judicial proceeding for the enforcement of this Agreement or any of the provisions contained therein, shall be instituted and maintained only in Skagit County Superior Court, Washington.

14. STATUS OF RECIPIENT. Neither Recipient nor personnel employed by the Recipient shall acquire any rights or status in the City's employment, nor shall they be deemed employees or agents of the City for any purpose other than as specified herein. Recipient shall be deemed an independent contractor and shall be responsible in full for payment of its employees, including worker's compensation, insurance, payroll deductions, and all related costs.

EXECUTED, for WHATCOM COUNTY on: 11/14/2023

DocuSigned by:
Carol Frazey
8C1B2C72D4554A4

Carol Frazey, Executive Pro Tem

APPROVED AS TO FORM:

DocuSigned by:
Royce Buckingham
1EE5DD8D9542404

Royce Buckingham, Senior Civil Deputy Prosecuting Attorney

11/14/2023

Date

APPROVED AS TO PROGRAM:

DocuSigned by:
Malora Christensen
00E05E4A7809408

Malora Christensen, Response Systems Manager

11/13/2023

Date

APPROVAL AS TO DEPARTMENT:

DocuSigned by:
Erika Lautenbach
955C851A30374BD

Erika Lautenbach, Director


11/13/2023

Date

EXECUTED, this 12th day of December, 20 23, for the CITY OF BELLINGHAM.


Seth Fleetwood, Mayor

Attest:


Finance Director

Approved as to Form:


Office of the City Attorney

Departmental Approval


Rebecca Mertzig, Chief of Police
Bellingham Police Department

Exhibit A Statement of Work

I. Background:

Recipient owns the Anne Deacon Center for Hope, a crisis stabilization center (CSC) located at 2026 Division Street, Bellingham, Washington. Recipient leases the facility to treatment providers who offer behavioral health treatment on-site 24 hours daily, seven days weekly. Services provided at this facility are intended to assist adults who are experiencing a behavioral health crisis, and who can be managed successfully in this setting. These services are also intended to divert individuals when appropriate, from hospital utilization, arrest or incarceration.

Services provided at the CSC include:

1. Sixteen beds dedicated to providing medically-monitored withdrawal management services to adults.
2. Medication-assisted treatment to mitigate the symptoms of Opiate withdrawal and stabilize recovery.
3. Sixteen beds dedicated to providing mental health stabilization services to adults. Many of these adults are also challenged with substance use disorders that may exacerbate their symptoms of mental illness. Co-occurring treatment is offered to ensure comprehensive care to these individuals.
4. Discharge planning and connection to community or in-patient treatment providers offered to optimize client recovery and stabilization.

Law Enforcement officials may directly refer and transport individuals to the CSC as they deem appropriate, and as accepted by the facility.

II. Scope of Work:

This contract provides partial funding of all aspects of the ongoing maintenance and operation of the CSC as set forth in the Background section above.