



**Jon Hutchings**  
Director

# Memorandum

**To:** The Honorable Satpal Singh Sidhu, Whatcom County Executive and the Honorable Members of the Whatcom County Council

**Through:** Jon Hutchings, Director

**From:** James P Karcher, P.E., County Engineer  
Joshua L Cihak, P.E., Engineering Manager

**Date:** August 30, 2022

**Re:** Birch Bay Drive & Pedestrian Facility; CRP No. 907001  
Birch Bay – 2022 Planting Maintenance  
**Approval for Contract Award**

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Attached for your review and signature is the construction contract award package for the above-referenced project. This package includes the approval for contract award, quote tabs/certification, low quote proposal and project narrative.

## Requested Action

Public Works respectfully requests that the County Council authorize the County Executive to sign the Approval for Contract Award to Squalicum Mountain Ecological Restoration, Inc. for the Birch Bay – 2022 Plant Maintenance Contract. Upon receipt of the signed Approval for Contract Award form, Public Works will submit the construction contract to the County Executive for contract execution.

## Background and Purpose

Quotes for the project were opened at 4:00 p.m. on Friday, August 19, 2022. A total of one (1) quote was received, **Squalicum Mountain Ecological Restoration Inc.** having the lowest responsible quote in the amount of \$64,617.00. The resulting contract will provide Whatcom County with watering and weeding services in 2022 to maintain the plant mitigation component of the Birch Bay Drive and Pedestrian Facility; CRP No. 907001.

## Funding Amount and Source

The plant mitigation component of the Birch Bay Drive and Pedestrian Facility project is a long-term permit condition. Compliance and mandatory annual maintenance costs are compulsory for this project due to permitting requirements. Whatcom County will be using local road funds, transferred in from an existing approved budget source with capacity, for 2022 maintenance costs. An ASR will be written up for budget years 2023-2024, with annual costs for the planting maintenance expected to be approximately \$150,000. The 4-month cost proposed for the contract award approval is **\$64,617.00**.

Please contact Josh Cihak, at extension 6277, if you have any questions or concerns regarding the terms of this agreement.

In accordance with W.C.C. 3.08.030, I concur with this recommendation:

Digitally signed by Sara Winger  
DN: cn=Sara Winger, o=Whatcom County AS  
Finance, ou=Senior Purchasing Coordinator,  
email=swinger@co.whatcom.wa.us, c=US  
Date: 2022.08.31 14:28:20 -0700  
Adobe Acrobat version: 2020.005.30381

**Sara Winger**

Sara Winger, Senior Purchasing Coordinator

Date