

**WHATCOM COUNTY CONTRACT
INFORMATION SHEET**

Whatcom County Contract No.

202204003

Originating Department:	PDS
Division/Program: <i>(i.e. Dept. Division and Program)</i>	Conservation Easement Program/2670/267000 CEP
Contract or Grant Administrator:	Becky Snijder van Wissenkerke
Contractor's / Agency Name:	Whatcom Community Foundation
Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes <input type="radio"/> No <input checked="" type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: _____	
Does contract require Council Approval? Yes <input checked="" type="radio"/> No <input type="radio"/> If No, include WCC: _____ Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)	
Is this a grant agreement? Yes <input checked="" type="radio"/> No <input type="radio"/> If yes, grantor agency contract number(s): <u>24731</u> CFDA#: _____	
Is this contract grant funded? Yes <input checked="" type="radio"/> No <input type="radio"/> If yes, Whatcom County grant contract number(s): _____	
Is this contract the result of a RFP or Bid process? Contract _____ Yes <input type="radio"/> No <input checked="" type="radio"/> If yes, RFP and Bid number(s): _____ Cost Center: _____	
Is this agreement excluded from E-Verify? No <input type="radio"/> Yes <input checked="" type="radio"/> If no, include Attachment D Contractor Declaration form.	
If YES, indicate exclusion(s) below: <input type="checkbox"/> Professional services agreement for certified/licensed professional. <input type="checkbox"/> Goods and services provided due to an emergency <input type="checkbox"/> Contract work is for less than \$100,000. <input type="checkbox"/> Contract for Commercial off the shelf items (COTS). <input type="checkbox"/> Contract work is for less than 120 days. <input type="checkbox"/> Work related subcontract less than \$25,000. <input type="checkbox"/> Interlocal Agreement (between Governments). <input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.	
Contract Amount:(sum of original contract amount and any prior amendments): \$ <u>32,000</u> This Amendment Amount: \$ _____ Total Amended Amount: \$ _____	Council approval required for; all property leases, contracts or bid awards exceeding \$40,000 , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, except when: 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance. 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
Summary of Scope: _____	
Request approval to sign agreement with Whatcom Community Foundation in order to secure matching funds for the Jones Agricultural Conservation Easement through the Conservation Easement Program.	
Term of Contract:	Expiration Date: 03/31/2023

Contract Routing:	1. Prepared by: <u>BLS</u>	Date: <u>3/8/2022</u>
	2. Attorney signoff: <u>R. Buckingham</u>	Date: <u>3/9/22</u>
	3. AS Finance reviewed: <u>M Caldwell</u>	Date: <u>3/9/22</u>
	4. IT reviewed (if IT related): _____	Date: _____
	5. Contractor signed: _____	Date: _____
	6. Submitted to Exec.: _____	Date: _____
	7. Council approved (if necessary): <u>AB2022-182</u>	Date: <u>3/22/22</u>
	8. Executive signed: _____ ✓	Date: <u>4-5-22</u>
	9. Original to Council: _____ ✓	Date: <u>4-8-22</u>



WHATCOM
COMMUNITY
FOUNDATION

WHATCOM COUNTY
CONTRACT NO.
202204003

GRANT AGREEMENT

Grant Agreement Number: 24731

Grantee: Whatcom County Executive

Total Award Amount: \$32,000 (of which \$17,500 is included under grant agreement #5914)


Title of Project: PDR for the Jones-Bishop easement as proposed by Becky Snijder van Wissenkerke, Conservation Easement Program Administrator (formerly PDR Program). This will complete requirements of Grant Agreement #5914 and provide an additional \$14,500.

Grant Period: March 2022 through March 2023

Grant Requirements

1. This grant is made based upon a specific proposal you submitted which contained a project budget. It is expected that the entire amount of this grant will be applied to the budget and not used for any other purposes. Should it become advantageous to the project to slightly modify the project, timing, and/or budget, permission to do so must be requested of the Foundation in writing.
2. The Foundation expects to be kept fully informed of progress on this project. **Please use our online grants portal to complete your follow up grant report by March 31, 2023.** The grant report has been assigned to Becky Snijder van Wissenkerke using login link and temporary password of "whatcom" all lower case:
<https://www.grantinterface.com/Home/Logon?urlkey=whatcomcommunity> . The reporting will include:
 - A financial accounting of the grant funds
 - Brief narrative report, including specific outcomes, of the grant-supported activities
 - A digital photo and story describing how your work benefited the community along with a signed release form from any individuals identifiable in the photo. The release gives the Foundation the right to use the image in marketing and media material.
3. By signing this agreement, you acknowledge that your organization does not discriminate in policy or practice, on gender, religion, sexual orientation or identity, ethnicity, national origin or physical ability.
4. We would appreciate that you mention support of the Sustainable Whatcom Fund of Whatcom Community Foundation in any publicity or communications about activities related to this grant (please send us copies of any materials). Such publicity can increase the visibility of your project, and helps the community better understand the impact of their investments in the Foundation.
5. Please include the grant number on any correspondence regarding this grant.
6. Grantee agrees to repay the Whatcom Community Foundation any portion of grant funds not used for the purposes of the grant as described in the award letter or amended in writing.

By signing this document, the grantee agrees to any and all conditions of this grant award to comply with the expectations of the Whatcom Community Foundation as outlined.


 Signature of authorized signer | Whatcom County Executive | 4/5/22
 | Grantee Organization | Date
Satpal Singh Sidhu
 Printed Name | County Executive | Title

Approved as to Form:
 By: /s/ Royce Buckingham
 Senior Civil Deputy
 Prosecuting Attorney

WHATCOM COUNTY
Planning & Development Services
5280 Northwest Drive
Bellingham, WA 98226-9097
360-778-5900, TTY 800-833-6384
360-778-5901 Fax



Mark Personius, AICP
Director

Memorandum

TO: Honorable Whatcom County Councilmembers
Honorable Satpal Sidhu, Whatcom County Executive

THROUGH: Steve Roberge, Assistant Director, PDS

FROM: Becky Snijder van Wissenkerke, CEP Administrator

DATE: March 9, 2022

SUBJECT: Request approval to sign agreement with Whatcom Community Foundation in order to secure matching funds for the Jones Agricultural Conservation Easement through the Conservation Easement Program.

Whatcom County Conservation Easement Program staff requested funding from the Whatcom Community Foundation Sustainable Whatcom Fund to assist in purchasing the Jones Agricultural Conservation Easement. Whatcom Community Foundation has awarded \$32,000 for this project. \$17,500 of this amount is from an unused portion of an expired general grant for farmland preservation (Whatcom County Contract # 201510003). An additional \$14,500 has been awarded, for a total of \$32,000 under this agreement.

This request is to sign a grant agreement to secure funding from Whatcom Community Foundation for the Jones Agricultural Conservation Easement. This project was approved by Whatcom County Council on January 26, 2021 through Resolution 2021-004. This funding will be utilized with WA Recreation & Conservation Office funding and Conservation Futures funding to purchase the easement.

Request Summary

Conservation Easement Program Staff request approval for the Executive to sign the Whatcom Community Foundation Grant Agreement number 24731, in order to receive matching funds to support acquisition of an agricultural conservation easement on the Jones property.

Please contact Conservation Easement Program Administrator Becky Snijder van Wissenkerke at (360)778-5956 with any questions.