

Whatcom County Public Works Unified Fee Schedule Addenda

Effective Date: January 1, 2021

| UFS No | Includes | Excludes | Note(s) |
|--|---|--|---------|
| 2755 Preliminary Subdivision Application Processing | <ul style="list-style-type: none"> • One <i>Preliminary Traffic and Concurrency Information</i> form review; • One <i>Preliminary Stormwater Proposal</i> form review; • One ingress/egress (including drawings) review and sight distance evaluation; • One stormwater management (including drawings) review; • One traffic (including <i>Traffic Impact Analysis</i> report) review; • One development impact mitigation determination; • One Technical Review Committee (TRC) meeting attendance; • One initial <i>Staff Report</i> input preparation; • One Public Hearing attendance; and • All correspondence, conversations, meetings, and site visits that directly relate to the above. | All services related to minor changes to preliminary approval. | |
| 2756 Short Subdivision Application Processing | <ul style="list-style-type: none"> • One <i>Preliminary Traffic and Concurrency Information</i> form review; • One <i>Preliminary Stormwater Proposal</i> form review; • One Technical Review Committee (TRC) meeting attendance; • One <i>preliminary approval conditions</i> or <i>Notice of Additional Requirements</i> preparation effort; • One initial and revision review of ingress/egress; • One stormwater management review; • One development impact mitigation determination; • Five construction inspections (first inspection to include on-site pre-construction meeting); • Two short plat checkprint reviews; and • One final mylar review. | All licensed professional-prepared drawings review. | |
| 2758 Preliminary Binding Site Plan Application Processing | <ul style="list-style-type: none"> • One <i>Preliminary Traffic and Concurrency Information</i> form review; • One <i>Preliminary Stormwater Proposal</i> form review; • One ingress/egress (including drawings) review and sight distance evaluation; • One stormwater management (including drawings) review; • One traffic (including <i>Traffic Impact Analysis</i> report) review; • One development impact mitigation determination; • One Technical Review Committee (TRC) meeting attendance; • One initial <i>Staff Report</i> input preparation; • One Public Hearing attendance; and • All correspondence, conversations, meetings, and site visits that directly relate | All services related to minor changes to preliminary approval. | |

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| | to the above. | | |
| 7166 Technical Services and Review | <ul style="list-style-type: none"> • Licensed professional-prepared drawing review; • SEPA review; • Construction <i>Change Order</i> processing; • Work performed under an <i>Extraordinary Inspection Request</i>; • Ingress/egress review; • Stormwater management review; • <i>Staff Report</i> input preparation; • Technical Review Committee (TRC) meeting attendance; • Public Hearing attendance; • Preliminary approval conditions preparation; • <i>Notice of Additional Requirements</i> preparation; • Development impact mitigation determination; • Exempt Land Division Application processing (\$360 base up to three hours then \$120/hr for each additional hour); • Boundary Line Adjustment Application processing (\$360 base up to three hours then \$120/hr for each additional hour); • Additional plat or short plat checkprint review; • Record drawing checkprint review; • Survey & legal description review; • <i>Haul Road Agreement</i> preparation; • Agricultural Short Subdivision Application processing (\$360 base up to three hours then \$120/hr for each additional hour); • Administrative Permit (ADM) Application processing (\$360 base up to three hours then \$120/hr for each additional hour); • Conditional Use Permit (CUP) Application processing ((\$600 base up to five hours then \$120/hr for each additional hour); • WSDOE <i>Stormwater Management Manual for Western Washington</i>-required <i>Declaration of Covenant and Grant of Easement</i> document preparation for recording at Developer's expense. • Site review/inspection. | | This hourly rate fee also applies when minimum service allowances stated in UFS Nos 2755, 2756, 2758, 7174, and 7175 are exceeded. |
| 7169 Pre-Application Meeting | <ul style="list-style-type: none"> • Meeting preparation (i.e., <i>Pre-Application Meeting Request</i> form review, file research, and site visit (including preliminary sight distance evaluation)); • Meeting attendance; and • Findings/summary preparation. | Development impact mitigation determination. | Per current WCC 2.33.030.C: "If the county makes a determination of completeness within one year of the preapplication meeting, the preapplication fee shall be applied to the application cost." |