

**WHATCOM COUNTY CONTRACT
INFORMATION SHEET**

Whatcom County Contract No.
201911036-4

Originating Department:	Sheriff's Office
Division/Program: <i>(i.e. Dept. Division and Program)</i>	Corrections Bureau/In Custody
Contract or Grant Administrator:	Wendy Jones
Contractor's / Agency Name:	Northwest Regional Council
Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes <input checked="" type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: <u>201911036</u>	
Does contract require Council Approval? Yes <input checked="" type="radio"/> No <input type="radio"/> If No, include WCC: _____ Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)	
Is this a grant agreement? Yes <input type="radio"/> No <input checked="" type="radio"/> If yes, grantor agency contract number(s): _____ CFDA#: _____	
Is this contract grant funded? Yes <input type="radio"/> No <input checked="" type="radio"/> If yes, Whatcom County grant contract number(s): _____	
Is this contract the result of a RFP or Bid process? Contract _____ Yes <input checked="" type="radio"/> No <input type="radio"/> If yes, RFP and Bid number(s): <u>19-58</u> Cost Center: <u>118160</u>	
Is this agreement excluded from E-Verify? No <input type="radio"/> Yes <input checked="" type="radio"/> If no, include Attachment D Contractor Declaration form.	
If YES, indicate exclusion(s) below: <input checked="" type="checkbox"/> Professional services agreement for certified/licensed professional. <input type="checkbox"/> Goods and services provided due to an emergency <input type="checkbox"/> Contract work is for less than \$100,000. <input type="checkbox"/> Contract for Commercial off the shelf items (COTS). <input type="checkbox"/> Contract work is for less than 120 days. <input type="checkbox"/> Work related subcontract less than \$25,000. <input type="checkbox"/> Interlocal Agreement (between Governments). <input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.	
Contract Amount:(sum of original contract amount and any prior amendments): \$ 1,500,790.00 <u>1,542,406</u> This Amendment Amount: \$ <u>153,350.00</u> Total Amended Amount: \$ 1,654,140.00 <u>1,695,756.00</u>	Council approval required for; all property leases, contracts or bid awards exceeding \$40,000 , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, except when : 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance. 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
Summary of Scope: Northwest Regional Council provides nursing services to inmates at the Jail and Work Center and to detainees in Juvenile Detention (Juvenile pays a flat monthly rate of \$3,468.00 which comes from their budget and was approved 12/03/2019). This amendment raises the hourly rate for nursing services for the Jail and Work Center in an effort to retain quality nurses.	
Term of Contract: 10 months	Expiration Date: 12/31/22

Contract Routing:	1. Prepared by: LR	Date: 03/15/22
	2. Attorney signoff: <u>BW via email</u>	Date: <u>3-17-22</u>
	3. AS Finance reviewed: M Caldwell	Date: 3/17/22
	4. IT reviewed (if IT related): _____	Date: _____
	5. Contractor signed: <input checked="" type="checkbox"/>	Date: <u>4-18-22</u>
	6. Submitted to Exec.: _____	Date: <u>4-19-22</u>
	7. Council approved (if necessary): <u>AB2022-208</u> <input checked="" type="checkbox"/>	Date: <u>4-26-22</u>
	8. Executive signed: _____	Date: <u>4-27-22</u>
	9. Original to Council: _____	Date: <u>4-29-22</u>

WHATCOM COUNTY:

Recommended for Approval:

WJ *[Signature]* 03/21/22
Sheriff Bill Elfo Date

Approved as to form:

BW approved via email 3.17.22
Brandon Waldron, Prosecuting Attorney Date

Approved:

Accepted for Whatcom County:

By: *[Signature]*
Satpal Sidhu, Whatcom County Executive

STATE OF WASHINGTON)
) ss
COUNTY OF WHATCOM)

On this 27th day of April, 20 22, before me personally appeared Satpal Sidhu, to me known to be the Executive of Whatcom County, who executed the above instrument and who acknowledged to me the act of signing and sealing thereof.



[Signature]
NOTARY PUBLIC in and for the State of Washington, residing at Bellingham. My commission expires 12-31-22.

CONTRACTOR INFORMATION:

Northwest Regional Council (NWRC)
Amanda McDade, Executive Director

Address:
600 Lakeway Drive, Suite 100
Bellingham, WA 98225

Mailing Address:
Same as above

Contact Phone: 360-676-6749
Contact Fax: 360-738-2451

**WHATCOM COUNTY
SHERIFF'S OFFICE**

**BILL ELFO
SHERIFF**



*PUBLIC SAFETY BUILDING
311 Grand Avenue
Bellingham, WA 98225-4078
(360) 778-6600*

RECEIVED

APR 19 2022

**WHATCOM COUNTY
EXECUTIVE'S OFFICE**

MEMORANDUM

TO: Satpal Sidhu, County Executive
FROM: Bill Elfo, Sheriff 
RE: Northwest Regional Council Contract Amendment Salary Increases
DATE: March 15, 2022

Enclosed are two (2) originals of an Amendment to change the Agreement between Northwest Regional Council (NWRC) and Whatcom County for your review and signature.

▪ **Background and Purpose**

Whatcom County Jail currently has a contract with NWRC for the provision of Nursing services for the Jail and Work Center. We are seeking to increase the contracted amount for the balance of 2022.

Since January 1, 2022 our contractor, NWRC, has lost 30% of their nursing staff. Despite recruitment efforts, which have proven successful in past years, they have received no response to job postings. This is not an issue unique to the Jail Nursing positions.

Prior to the COVID outbreak, the US Bureau of Labor Statistics projected that more than 275,000 nurses would be needed between 2020 and 2030, and that employment opportunities for nurses were projected to be growing at a faster rate (9%), than all other occupations. The COVID epidemic has significantly worsened the shortage, with more nurses retiring early or leaving the profession due to burnout.

NWRC's Human Resource Department conducted a wage analysis to determine if there was a need for upward reclassification prompted by market conditions. The HR department determined:

- Nursing is currently listed as an "In-Demand" profession with an annual salary which exceeds NWRC's current starting salary by 27% and their top step salary by 5%.

- Comparables were reviewed including: (using “Indeed” a job search company) for the Bellingham area, Snohomish County Jail, King County Jail, Washington Department of Corrections and Federal Bureau of Prisons. The low market average estimate exceeded the existing beginning step by 4% and the high market average estimate exceeded the top step by 4%.

After reviewing this information, NWRC forwarded a request to increase their contract by \$153,350.00, with a new contract hourly rate of \$75.55. This will provide an increase in their beginning step from \$32.53 to \$38.50 with proportional increases through step 10, which will increase the current \$42.45 to \$50.23. It will also adjust the Nursing Supervisor wage to maintain a 10.9% compression between the RN and the Nursing Supervisor. The benefit costs will remain the same.

It is anticipated that this wage adjustment will make the Jail Nurse positions competitive with the local market, and help resolve the potential future loss of more existing nurses.

▪ **Funding Amount and Source**

A budget supplemental has been submitted and will be up for adoption at the April 26th Council Meeting. Funding will come from the Jail Sales Tax Fund. The amount for the balance of calendar year 2022 will be \$153,350.00

▪ **Differences from Previous Contract**

This will increase the contract by \$153,350.00 for the balance of 2022.

Please contact Wendy Jones at extension 6505, if you have any questions or concerns regarding the terms of this agreement.

Encl. (2)