



MEMORANDUM

DATE: March 31, 2023

TO: The Honorable Members of the Whatcom County Flood Control Zone District Board of Supervisors

THROUGH: Elizabeth Kosa, Public Works Director

FROM: Paula J. Harris, P.E., River and Flood Manager *PJH*
Gary S. Stoyka, Natural Resources Manager *GStoyka*

RE: Contract Amendment #3 for Services with Collins Woerman Company - FLIP Reach Team Meeting Planning, Facilitation, and Technical Support

Enclosed are two (2) originals of an amendment to the Contract for Services between Collins Woerman Company and the Whatcom County Flood Control Zone District for your review and signature.

▪ **Background and Purpose**

Steve Moddemeyer of Collins Woerman was retained as a subcontractor to Kulshan Services, LLC in December 2019 to support the planning and facilitation of the Floodplain Integrated Planning (FLIP) reach team meetings (Contract No. 201611013). The ongoing FLIP process will lead to an update of the Lower Nooksack River Comprehensive Flood Hazard Management Plan that integrates the multiple management needs within the floodplain (fish, farm and flood).

The FLIP Steering Committee determined that ongoing planning and facilitation support was needed for reach team meetings. The contract with Kulshan Services, LLC was spent out and not renewed. A new contract with Collins Woerman was executed on October 21, 2020 to meet the ongoing planning, facilitation, stakeholder involvement, and technical support needs of the FLIP process (Contract No. 202011001). Collins Woerman has delivered high quality work products and has been responsive thus far to the County's needs. The Collins Woerman contract was extended twice, once in December 2021 and once in December 2022.

The proposed Amendment #3 supplements the original contract for ongoing support to the FLIP process and extends the contract to December 31, 2024. In addition, Carol MacIlroy of Carol MacIlroy Consulting will be added as subcontractor to Collins Woerman. Carol has been involved in the FLIP process for multiple years with funding

through Floodplains by Design (FbD) to provide a regional perspective on integrated basin-specific planning processes. FbD grant funding is no longer available to support Carol for participation in basin-specific planning. The FLIP Steering Committee recognizes the value provided from this regional perspective and supports continuing her involvement in the FLIP process.

In response to the November 2021 floods, the State legislature included a budget proviso in the supplemental budget that provides funding support for the FLIP process in the amount of \$500,000 through June 30, 2023, administered by the Washington Department of Ecology (WA DOE).

▪ **Funding Amount and Source**

The proposed amendment is for \$100,000 for a total amended contract amount of \$140,000. Funding from the WA DOE proviso will support contract work through June 30, 2023. Additional funding for the Nooksack FLIP work is included in the State's budget proposal for the 2023-25 biennium, and would fund the additional contract expenses through December 31, 2024 if it is included in the final state budget. The 2023 FCZD budget has adequate expenditure authority to fund the proposed amendment.

Please contact Paula Harris at extension 6285, if you have any questions or concerns regarding the terms of this agreement.

Encl.