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3	Benton County	215,500	Board of Commissioners	N/A	Regular Board of Commissioners' meetings are held every Tuesday at 9 AM	Public Comment is held at the beginning of the meeting	No.	No	Yes
4	Clallam County	78,075	Board of Commissioners	Board of Health	Work Session, 9 am, Mondays Regular Meeting, 10 am, Tuesdays	Public Comment is not typically taken during work sessions. Public Comment is held at the beginning of a Regular Commission Meeting.	No.	No	Yes
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6	Clark County	527,400	County Council	Board of Health	Public meetings are held at 10am on the 1st & 4th Tuesday and the 2nd Tuesday if needed and at 6pm on the 3rd Tuesday of each month. Board of Health and other work sessions are held every	Public comment takes place in the middle of the agenda at Council meetings. Public hearings follow shortly after. Public Comment takes place at the beginning of	Yes	No	No

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2	What sorts of items are scheduled on their full council/commission meeting agendas	Linked Agenda	Do they do presentations at committee meetings	Do they do presentations at their full council/commission meetings	When do they hold their meetings (all on the same day, different days of the week, etc.)	Number of Commissioners or Councilmembers
3	BOC Meetings: Call to Order Pledge of Allegiance Approval of Minutes Review Agenda Public Comment/Open Session Consent Agenda Public Hearings Scheduled Business Other Business Executive Session Adjourned	BOC Agenda	Yes	N/A	Same Day	3 Commissioners
4	Call to Order, Pledge of Allegiance, Roll Call Requestor Modifications (If Any) Public Comment Consent Agenda Reports and Presentations Contracts and Agreements Administration Community Development Budget Public Hearings Executive Session	BOC Agenda and BOC Work Session	Yes. Only during work sessions	The Commissioners review and discuss the presentations that were presented from the previous weeks work session during the following work session.. For example, if the Fair Advisory Committee may present on Monday, April 3rd at the work session however, the Commissioners will not discuss or approve the contacts until a week later at the Regular Board of Commissioners meeting on Tuesday, April 11th.	Commissioners hold meetings on Monday and Tuesday mornings.	3 Commissioners
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6	Pledge of Allegiance Innovation Proclamations Public Comment on Consent and Separate Business Items Consent Agenda Consent Separate Business Open Public Comment Public Hearings Council Communications County Manager Report	Council Meeting Agenda	Quick 5 minute presentations take place at Council Time. If there is a longer presentation or a large item the Council would like to discuss, the	No	Boards and Commissions could take place during the same day as Council Meeting days, however they don't discuss	5 Councilmembers

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2	Number of Staff with Titles	Aids or Assistants	Full time or Part Time	Notes
3	3 Staff Members Clerk of the Board Deputyt County Administrator Executive Assistant	No	N/A	Under the Consent Agenda, it is broken down by different departments. For example: Public Works. Contract w/Superior Tree Services for County-Wide Brush Cutting Project. Adopting Equipment Rental & Revolving Fund Vehicle Rates/Assessments
4	6 Staff Members Clerk of the Board Housing and Grant Resource Director Board of County Commissioners Analyst (2) County Administrator Deputy Clerk/ADA Coordinator	No	N/A	Discuss Agreements, Contracts, Quick Presentations and Resolutions/Ordinances at Work Sessions and at following weeks Regular BOC meeting they vote and adopt items discussed from work sessions the week prior.
5				
6	5 Staff Members Clerk of the Board County Manager Police Analyst	No	N/A	See Council Time agenda. On Agenda they have a specific item to request a Work Session

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7					work sessions are held every Wednesday at 8:30 or 9 a.m. as needed. "Council Time" is held every Wednesday at 1:00 p.m.	place at the beginning of the meeting during Council Time. No Public Comment is held during work sessions.			
8									
9	King County	2,347,800	County Council	a. Budget and fiscal management committee: the second and fourth Wednesday of each month at 9:30 a.m.; b. Committee of the whole: the fourth Tuesday of each month at 9:30 a.m.; c. Employment and administration committee: the first Tuesday of each month at 2:00 p.m.; d. Government accountability and oversight committee: the second Tuesday of each month at 9:30 a.m.; e. Health and human services committee: the first Tuesday of each month at 9:30 a.m.; f. Law and justice committee: the fourth Wednesday of each month at 1:00 p.m.; g. Local services and land use committee: the first and third Wednesdays of each month at 9:30 a.m.; h. Regional policy committee: the second Wednesday of each month at 3:00 p.m.; i. Regional transit committee: the third Wednesday of each month at 3:00 p.m.; j. Regional water quality committee: the first Wednesday of each month at 3:00 p.m.; and k. Transportation, economy, and environment committee: the third Tuesday of each month at 9:30 a.m.	Regular meetings of the full Metropolitan King County Council are held the first, second, third, and fourth Tuesdays starting at 1:30 p.m. Will hold Committee meetings either on same days or different days than Council Meetings.	Can submit public comment via email and in person. Public comment takes place at the beginning of the meeting.	No.	No.	Yes. For example, the Local Services and Land Use will meet on 1/24/2023, same day as Council. However, the Council will not discuss the Agenda Bill Items that were brought up in that Committee until the following Tuesdays Council Meeting or could be later on.

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7		Council Work Session Agenda	Council will schedule a Work Session. Work Sessions take place prior to Council Time.		don't discuss Committee meetings during Regular Council Meeting.	
8	Public Comment - Agenda Items ONLY Old Business New Business Councilor Reports Work Session Requests Policy Issues Executive Session	Council Time Agenda				
9	Call to Order Roll Call Flag Salute and Pledge of Allegiance Approval of Minutes Additions to the Council Agenda Special Item Public Comment - Only on forth Tuesday of each month Hearing and Second Reading of Ordinances from Standing Committees and Regional Committees, and of Ordinances related to Collective Bargaining Reviews items discussed at Standing Committee meetings. Motions, from Standing Committees and Regional Committees and Motions related to Collective Bargaining, for Council Action Reviews items discussed at Standing Committee meetings. Reappointment and Referral of Ordinances First Reading and Referral of Motions Reports on Special and Outside Committees Other Business Proclamation/Recognition Presented in the Community Land Use Appeals Adjournment	Legislative Search	Rarely. Committee meetings are set up very similar to our meetings. Depending on the Committee there maybe a presentation but most likely it will be discussions and recommendation to the full council	No.	Council hold both Committee and Regular Council meetings on both the same day and different days. If the Committee meeting is on the same day as Council, it will be scheduled for 9:00 a.m. but they will not discuss the same items on the same day. Most of the time, it is on different days.	9 Councilmembers

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2	Number of Staff with Titles	Aids or Assistants	Full time or Part Time	Notes
7	<p>Policy Analyst</p> <p>County Council Administrative Assistant</p> <p>Office Assistant (3)</p>			WORK SESSION
8				
9	<p>97 Staff Members</p> <p>Clerk of the Council</p> <p>Deputy Clerk of the Council</p> <p>Legislative Records Manager (2)</p> <p>Legislative Clerk (6)</p> <p>Code Reviser</p> <p>Director of Communications</p> <p>Station Manager</p> <p>Communications Manager</p> <p>Digital Media and Design Specialists</p> <p>Public Relations Specialists</p> <p>Reporter Producer</p> <p>Video Specialist (4)</p> <p>Director of Government Relations</p> <p>Government Relations Associate</p> <p>Chief Operating Officer</p> <p>Administrative Services Supervisor</p> <p>Business and Finance Manager</p> <p>Administrator</p> <p>Special Projects Administrator (3)</p> <p>Council SEP Associate</p> <p>Human Resource Manager</p> <p>Senior Human Resources Business Partner</p>	<p>Additional Staff Titles:</p> <p>Chief Policy Officer</p> <p>Supervising Legislative Analyst</p> <p>Senior Legislative Analyst (11)</p> <p>Senior Principal Legislative Analyst</p> <p>Legislative Analyst (2)</p> <p>Principal Legislative Analyst (4)</p> <p>Chief of Staff</p> <p>Legislative Aides (32)</p> <p>Executive Director, Board of Appeals and Equalization</p> <p>Legislative Secretary (5)</p> <p>Director of Council Initiatives</p> <p>External Relations Manager</p> <p>Executive Director of Flood Control District</p> <p>Administrative Manger of the Board</p> <p>Hearing Examiner</p> <p>Chief Legal Counsel</p> <p>Assistant Chief Legal Counsel</p> <p>Director of Local and Regional Affairs</p> <p>Central Staff Assistant</p> <p>Local and Regional Affairs Manager</p> <p>Special Projects Administrator</p>	<p>Yes, each councilmember has full time aids</p>	<p>Testimony or Public Comment is only limited to ordinances and motions listed on the meeting agenda for action. On the fourth Tuesday of each month, the Council allows public comment on matters relating to county government</p>

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10	Kitsap County	283,200	Board of Commissioners	N/A	Board of Commissioners holds regular business meetings at 5:30 p.m. on the second and fourth Mondays of each month. Briefings are held every Monday and Work Study Sessions are held every Wednesday.	Public Comment takes place near the beginning of the meeting	Yes	Sometimes, however most likely no. Depends on the Agenda. Usually Commissioners will discuss and vote on the same items as discussed in the work study. Work Study Sessions take place every Wednesday at 2:00 p.m. Commissioners Regular Meetings takes place the following Monday evening.	No

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10	<p>Recognition/Presentation</p> <p>Board Appointments</p> <p>Proclamation/Resolutions</p> <p>Administration Comments</p> <p>Public Comment on Regular Business Agenda and Consent Agenda</p> <p>Consent Items and Other Business</p> <p>Public Hearings</p> <p>Opportunity for the public to address the board</p> <p>Board of Commissioners Comments</p>	<p>Board of Commissioners Agenda 11.13.2023</p>	Sometimes, depending on Agenda,	Yes.	<p>Hold Briefings and BOC Meetings on the same day.</p> <p>During the Work Study Sessions, internal departments present and update Commissioners on ongoing issues and update the Commissioners.</p> <p>Rarely discuss same items at both Work Study and BOC Meetings.</p>	3 Commissioners

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2	Number of Staff with Titles	Aids or Assistants	Full time or Part Time	Notes
10	9 Staff Members Active County Administrator Clerk of the Board Office Supports (2) Office Support Coordinator Policy Analyst (2) Office Support Assistant Volunteer Coordinator	No	N/A	unfr

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11	Pierce County	946,300	County Council	Economic and Infrastructure Development Committee - 2nd and 4th Tuesday at 9:30 Public Safety Committee - 2nd and 4th Monday at 1:30 Health & Human Services Committee - 1st and 3rd Tuesday at 9:30 Rules and Operations Committee - Monday at 10:00 a.m. Community Development Committee - 1st and 3rd Monday at 1:30 p.m.	Council meets every Tuesday at 3:00 p.m.. Study Sessions are held every Monday at 11:00 and Tuesday at 12:00 Committee meetings are scheduled on Mondays or Tuesdays, per the schedule	Public Comment is received at the end of the meeting. Each speaker has three minutes. Public Comment not allowed at study sessions.	No, but meetings begin at 3:00 p.m. Lengthy meetings may end in the evening.	No	Yes
12						Public comment is not allowed at study sessions or at standing committee meetings			
13	San Juan County		County Council	No standing Committees	Council regular meetings are 2x per month on Tuesdays. Council may also have staff meetings and work sessions on Mondays, as needed Up to the chair to decide schedule.	Public Comment is held at the beginning of the meeting	No	No	No.
14	Skagit County	132,000	Board of Commissioners	N/A, although a majority (2 or 3) commissioners may be assigned to various standing committees, such as the Northwest Regional Council, Law and Justice Council,	The Board of Commissioners generally meet each Monday and Tuesday for regularly scheduled BOCC regular meeting and/or briefings. The remainder of the week is spent with individual committee assignments and constituent appointments.	A weekly Public Comment Period is scheduled every Tuesday at 11:30 a.m. to give the general public an opportunity to present concerns or discuss areas of interest with all three Commissioners. The public can also comment during BOCC briefings (usually held on Mondays) but only on items related to an agenda item on the agenda.	No.	No.	No.

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11	Call to Order Roll Call Pledge of Allegiance Approval of Agenda Consent Agenda Message from Executive/Judge Proclamations, Awards, and/or Appointments to Boards and Commissions	Pierce County Council Regular Meeting	Yes	No	Different days (Mon-Wed)	7 Councilmembers
12	Ordinances Resolutions Other Business	Study Session	No, not at study session			
13	Flag Salute Excused Absences Approval of Agenda Approval of Minutes Approval Of Consent Agenda Public Access Time Discussion Adjourned		No, Only during Council Meetings	Yes	Different Days	
14	Pledge of Allegiance Consent Agenda, Vouchers, Warrants and Miscellaneous Items Public Comment (specifically related to the agenda item) Public Comment Period County and Individual Success Stories Miscellaneous Consent Agenda Executive Session	BOCC Agenda (including briefing and regular meeting)	N/A	Yes, both internal and external presentations from departments	Different Days	3 Commissioners

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2	Number of Staff with Titles	Aids or Assistants	Full time or Part Time	Notes
11	28 Staff Members Councilmember Assistants (7) Chief of Staff Chief Counsel Communications Manager Senior Budget Analyst Senior Policy (Legal) Analyst/Public Records Officer Principal Policy Analyst - Transportation Principal Policy Analyst - Law and Justice Senior Policy Analyst - Land/Zoning Policy Analyst	Yes	Full Time	Council schedules Committee Meetings and Council Meetings on the same day. However, the Council does not vote on items from the Committee meeting until the following week or two. Please see the Agendas and Committee Meetings for more information.
12				
13				Monday is scheduled for only discussion items such as presentations or updates from department heads. Tuesday is scheduled for voting and when Council makes decisions are made.
14				On Monday, BOCC discuss Consent Agenda, Discussion with internal and external departments and Executive Session. On Tuesday, BOCC listen to presentations and hold public hearings.

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15	Snohomish County	859,800	County Council	Public Infrastructure and Conservation Committee (1st & 3rd Tuesdays @ 10:00 a.m.) Planning & Community Development Committee (1st & 3rd Tuesdays @ 11:00 a.m.) Finance, Budget and Administration Committee (2nd & 4th Tuesdays @ 10:00 a.m.) Health and Community Services Committee (2nd & 4th Tuesdays @ 11:00 a.m.) Community Safety and Justice (2nd & 4th Tuesdays @ 1:00 p.m.) Committee of the Whole - More Budget	Standing Committee meetings are held every Tuesday depending on the Committee (see cell on the left). Regular Council meets Tuesday at 9:00 for Administrative Session. During Administrative Session, the Council discusses items being reviewed in Committee's. Not all Councilmembers attend the Standing Committee meetings, the items are discussed by the whole Council during Session and are known as the "First Hearing" Regular Council meets Wednesday at 9:00 a.m. for General Legislative Session a. Vote and review items from previous weeks Administrative Session. The review is known as the "Second Hearing".	Public Comment is held on Wednesdays at 10:30 a.m.	Yes. Administrative Session will meet 5 times a year at night to review districts.	No	Yes.
16	Spokane County	554,600	Board of Commissioners	None	Meet every Monday & Tuesday morning for a work session at 9:00 a.m. Meet every Tuesday at 2:00 p.m. for regular session.	Public Comment held in on Tuesdays at 2:00 p.m., at the beginning of the meeting.	No	No	Yes

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15	Call to Order Roll Call Pledge of Allegiance Tribal Land Acknowledgement Public Comment Committee of the Whole Resolutions Consent Agenda Administrative Matters Action on Items from Committee Other Business Public Meetings/Hearings Executive Session Adjourn	General Legislative Session	Yes	No.	Different Days	5 Councilmembers
16	Pledge of Allegiance Open Public Forum Proclamation Notice of Public Hearing Various Resolutions, Agreements, Contracts and Grants Public Hearings Adjourn	Regular Legislative Session Agenda	Not formal presentations. Usually quick 5-10 minute updates from each department head.	No	Different Days	5 Commissioners

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2	Number of Staff with Titles	Aids or Assistants	Full time or Part Time	Notes
15	<p>17 Staff Members:</p> <p>Clerk of The Council Legislative Aides (5) Chief of Staff Senior Legislative Analyst (4) Assistant Clerk of the Council (3) Public Records and Communications Administrative Assistant (2)</p>	Yes	Full Time	<p>Most of the time Council reviews Ordinances, Resolutions and Motions at the Administrative Session. The Council usually assigns the items to a Standing Committee for the Committee to review and discuss. The item will then be brought forward to the Council during there General Legislative Session and will vote on the Ordinance, Resolution or Motion. Sometimes the item will just be discussed during Administrative Session and then during the following weeks General Legislative Session, the Council will vote on the item. The Council has a week in between items to review, asks questions and discuss items with Staff before a formal vote.</p>
16				<p>Commissioners will discuss resolutions, agreements during the regular commissioners meetings. Will continue items for the follow week to discuss more on the topic or vote same day.</p>

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17	Thurston County	303,400	Board of Commissioners	N/A	Commissioners meetings are held every Tuesday at 2:00 p.m. Work sessions, agenda setting meetings, and other various business work sessions are held all day Monday, Tuesday mornings, and as needed on Wednesdays.	Verbal public comment is accepted only during BoCC and BoH meetings	No	Yes and No. Commissioners meet at 9:15 every Tuesday to discuss Agendas. During these meetings Commissioners discuss the current Agenda for the upcoming BOCC regular meeting at 2:00 and review BOCC draft Agenda for the following week.	No
18	Yakima County	261,200	Board of Commissioners	N/A	Commissioner work sessions are Mondays at 9 a.m. and Thursday at 1:30 p.m. Also meet every Tuesday at 10:00 a.m. for regular BOC meetings.	Public Comment takes place at the beginning of the meeting.	No	No	Yes
19									

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17	Call to Order Presentations Opportunity for the Public to Address the Board County Manager's Update Consent Items Department Items Public Hearings	BOCC Agenda	No,	yes	Different Days	5 Commissioners
18	Call to Order Pledge of Allegiance Public Comment	BOCC 11.28.2023 Agenda	Sometimes, depending on Agenda.	No.	Different Days. Will discuss upcoming Agenda Items during Friday's Work Session but will not vote until Tuesday's Regular BOC meetings.	3 Commissioners
19	Consent Items - Broke Down by Departments Public Hearings Commissioners Comments New Business	BOCC 11.27.2023 Work Session Agenda				

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2	Number of Staff with Titles	Aids or Assistants	Full time or Part Time	Notes
17	<p>13 Staff Members:</p> <p>County Manager Assistant County Manager (2) Clerk of the Board Executive Assistant (2) Administrative Assistant Public Information Supervisor Public Information Specialist Commissioners Executive Aides (3) Intern</p>	Yes	Full Time	<p>Commissioners meet every Thursday at 10:00 for a Commissioners Check In.</p> <p>Commissioners may plan a Planning Session to discuss various topics.</p> <p>If Commissioners have additional questions for the departments, they do so at the Agenda Review in the morning prior to the meeting.</p>
18	<p>2 Staff Members:</p> <p>Clerk of the Board Deputy Clerk of the Board</p>	No	Full Time	<p>During BOC meetings, the items are broken up by departments needs and wants. Provided examples.</p> <p>During Work Sessions, Commissioners discuss internal departments and updates and discuss the Agenda for</p>
19				