

PROPOSED BY: Executive  
INTRODUCTION DATE: 11/06/19

ORDINANCE NO. \_\_\_\_\_

**ORDINANCE AMENDING THE PROJECT BUDGET FOR THE CRIMINAL JUSTICE  
INTEGRATED CASE MANAGEMENT SYSTEMS FUND, REQUEST NO. 1**

**WHEREAS**, Ordinance No. 2014-084 established the project budget to procure and implement new case management systems in the Prosecutor's Office, Juvenile Court and District Court Probation; and

**WHEREAS**, Juvenile Court acquired their system through the Washington State Administrative Office of the Courts and District Court Probation acquired a web based case management subscription service; and

**WHEREAS**, the Public Defender's Office is also in need of a new case management system and both the Prosecuting Attorney and Public Defender have actively been researching available software solutions, and

**WHEREAS**, the current project budget has approximately \$550,000 remaining expenditure authority; however, based on budgetary quotes from likely vendors, there is not enough funding available in the project budget to replace both the Prosecutor's and the Public Defender's systems; and

**WHEREAS**, funding is available from the General Fund to provide additional support to the project budget,

**NOW, THEREFORE, BE IT ORDAINED** by the Whatcom County Council that Ordinance 2014-084 is hereby amended by adding \$200,000 of expenditure authority effective January 1, 2020, as described in Exhibit A, to the current project budget of \$600,000, for a total amended project budget of \$800,000.

**ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2019.

ATTEST:

WHATCOM COUNTY COUNCIL  
WHATCOM COUNTY, WASHINGTON

\_\_\_\_\_  
Dana Brown-Davis, Council Clerk

\_\_\_\_\_  
Rud Browne, Chair of the Council

APPROVED AS TO FORM:

( ) Approved      ( ) Denied

  
\_\_\_\_\_  
Civil Deputy Prosecutor

\_\_\_\_\_  
Jack Louws, County Executive  
Date: \_\_\_\_\_

**CRIMINAL JUSTICE INTEGRATED CASE MANAGEMENT SYSTEMS - FUND 368**  
**EXHIBIT A**

<b>Account</b>	<b>Descriptions</b>	<b>Current Project Budget</b>	<b>Amendment #1 to Ord. 2014- 084</b>	<b>Total Amended Project Budget</b>
	<b>Expenditures</b>			
7420	Computer - Capital Outlays	\$600,000	\$200,000	\$800,000
		<u>\$600,000</u>	<u>\$200,000</u>	<u>\$800,000</u>
	<b>Revenues</b>			
8301.001	Operating Transfer In	\$600,000	\$200,000	\$800,000
		<u>\$600,000</u>	<u>\$200,000</u>	<u>\$800,000</u>

# Supplemental Budget Request

*Status:* Pending

## Administrative Services

## Information Technology

Suppl ID # 2940    Fund 368    Cost Center 368100    Originator: Perry Rice

Expenditure Type: One-Time    Year 2 2020    Add'l FTE     Add'l Space     Priority 1

**Name of Request:** *Public Defender\Prosecutor CMS Implementation*

X

**Department Head Signature (Required on Hard Copy Submission)** **Date**

Costs:	Object	Object Description	Amount Requested
	6630	Professional Services	\$200,000
	8301.001	Operating Transfer In	(\$200,000)
	Request Total		\$0

**1a. Description of request:**

Additional funding is needed to procure and implement new case management systems for the Public Defender and Prosecutor.

**1b. Primary customers:**

Public Defender, Prosecutor, Courts, Local Law Enforcement, Private Attorneys

**2. Problem to be solved:**

The existing Criminal Justice Integrated Case Management Systems project budget has approximately \$550,000. Both the Public Defender and Prosecutor have been actively reaching out to their counterparts in other counties and conducting demonstrations of leading software with vendors. Based on budgetary quotes from likely vendors, there is not enough funding in the project budget to replace both systems.

Both the Public Defender and Prosecutor continue to be reliant on paperbased case files along with limited software applications that were developed over 25-years ago that are woefully out of date. Modern case management systems are desperately needed in both offices to help meet case loads.

**3a. Options / Advantages:**

Alternative Considered: Fully funding only one system.

Both offices, Public Defender and Prosecutor, need a modern case management system and tools on par with each other for their respective roles in the Criminal Justice System.

**3b. Cost savings:**

Attorneys in both offices will have modern electronic systems to help keep up with increasing case loads.

**4a. Outcomes:**

Both the Public Defender and Prosecutor will have a modern case management system in 2020/2021.

**4b. Measures:**

Attorney access to information and the exchange of information within the criminal justice system will increase.

**5a. Other Departments/Agencies:**

Sheriff's Office and other law enforcement agencies will need to assist with integration between case management and evidence systems with Prosecutor's system.

Public Defender and Prosecutor will need to assist each other with an integration between their systems.

State Administrative Office of Courts (AOC), Superior Court and District Court will need to assist both

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Public Defender and Prosector with integrations.

**5b. Name the person in charge of implementation and what they are responsible for:**

Prosecutor's Office - Vanessa Martin - Co-Project Lead for the Prosecutor implementation

Public Defender's Office - Julie Wiles \ Brenda Beeman - Co-Project Leads for the Public Defender implementation

**6. Funding Source:**

General Fund