

**WHATCOM COUNTY
PUBLIC WORKS DEPARTMENT**

Elizabeth Kosa
Director



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MEMORANDUM

TO: The Honorable Satpal Singh Sidhu, County Executive and
The Honorable Members of the Whatcom County Council

THROUGH: Elizabeth Kosa, Public Works Director

FROM: Kraig Olason, Stormwater Program Manager *leo*

DATE: October 5, 2023

RE: Memorandum of Understanding between Whatcom County and the Birch
Bay Village Community Club

Action Requested

Authorization by Whatcom County Council for the County Executive to enter into a Memorandum of Understanding (MOU) for stormwater capital improvement project coordination between Whatcom County (County) and the Birch Bay Village Community Club (BBVCC).

Background and Purpose

Birch Bay Village is the largest development in the Birch Bay watershed with over 1,100 residential lots and contributes a significant portion of the total revenue collected by the Birch Bay Watershed and Aquatic Resources Management District (BBWARM). The County and BBVCC share a common interest in working cooperatively to address community drainage issues and reduce flooding through the construction of capital, small works, maintenance and habitat improvement projects within Birch Bay Village and the surrounding area.

The purpose of this MOU is to identify the parties' respective roles and obligations related to agreed-upon projects that improve stormwater conveyance, reduce flooding and erosion, and improve and protect Birch Bay water quality and habitat. Through execution of this MOU, the County will review stormwater project proposals from the BBVCC and collaborate on the design and construction of selected projects. The BBVCC will grant all necessary rights-of-way, easements, permits and approvals deemed necessary by the County. Individual addendums will be created for each specific project and will be signed by the BBVCC's General Manager and the County's Public Works Director.

Funding Amount and Source

Capital project funding amounts and sources are identified in the Six-Year Water Resources Improvement Program (WRIP). This MOU only describes the collaborative process between the County and the BBVCC to address community drainage issues and protect water quality.

Please contact Kraig Olason at extension 6301 if you have any questions or concerns regarding the terms of this agreement.

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