

**WHATCOM COUNTY PROSECUTING ATTORNEY**

**CHIEF CRIMINAL DEPUTY**

Erik Sigmar

**ASST. CHIEF CRIMINAL DEPUTY**

Dona Bracke

**CRIMINAL DEPUTIES**

David Graham  
Melissa Stone  
Kellen Kooistra  
Benjamin Pratt  
Gordon Jenkins  
Kacie Emerick  
Christina Garcia  
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**CIVIL SUPPORT ENFORCEMENT DEPUTIES**

Janelle Wilson/Lead  
Dionne Clasen

**APPELLATE DEPUTIES**

Kimberly Thulin  
Hilary Thomas

**ADMINISTRATOR**

Vanessa Martin

MEMO TO: Satpal Sidhu, Executive

FROM: Vanessa Martin, Administrative Manager

DATE: May 21, 2021

RE: West subscription contract for the Prosecuting Attorney's Office.

Enclosed is the new contract between the Whatcom County Prosecutor's Office and West Publishing for your review and approval.

**Background and Purpose**

This is a 3-year sole source subscription contract with West Publications for online database subscriptions. This contract is based on approved budget allowances from the 2021 budget for Prosecuting Attorney's Office. The contract expires September 30, 2023.

**Funding Amount and Source**

The funding amount is \$4130 per month, with a 2 percent increase cap in year 2 and in year 3. The source of funding is generated by the Prosecuting Attorney's Office. This contract is now a 3-year agreement and expires on September 30, 2023.

Should you have any questions, please feel free to contact me.

Thank you kindly.