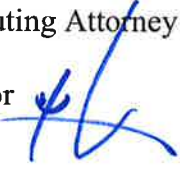




MEMORANDUM

TO: Liz Gallery, Deputy Prosecuting Attorney

FROM: Michael McFarlane, Director 

DATE: December 7, 2018

RE: Contract for Services – Ferndale Senior Activity Center

You have previously reviewed the enclosed Contract for Services Agreement between Whatcom County Parks & Recreation and the Jet Oldsters of Ferndale. Please review, sign and forward to Finance.

▪ **Background and Purpose**

The renewal of this contract will provide funding to the Jet Oldsters of Ferndale to staff and operate the Ferndale Senior Activity Center. Last year the FSAC served 19,185 seniors. The Scope of Work for this agreement includes coordination of daily on-site operations, programming, enforcing safety procedures, and managing volunteer opportunities.

▪ **Funding Amount and Source**

The contract will be funded by the General Fund in the amount of \$123,748 for 2019 and 2020.