

Schedule + Engagement Plan

PHASE 1: NEEDS ASSESSMENT

Task 1: Vision and Project Planning

- Develop Public Engagement Plan
- Background Info/Review Prior Studies
- Project Kickoff Meeting
- Interviews
- Jail Options and Space
- Capital and Operating Costs
- Project Administration
- Public Engagement: Target Audience

Task 2: Needs Assessment

- Data Collection and Analysis
- Program Survey & Best Practices Review
- Profile Offender Populations
- Intake and Release Study
- Justice & Correctional System Trends
- County Population Trends
- Alternative Placement Study
- Public Engagement: Communications Tools
- Briefing Paper
- Review Meeting

APRIL

Impact Analysis

- Space Requirements
- Public Engagement: Outreach Activities
- Round 2 Communication (Web, postcard, fact sheet, social media, email, press release)
- SAC 1
- TAC meetings
- Round 1 Boards & Commissions; County Council; Bellingham City Council & Small City Partnership
- Public Event 1
- Evaluation of Efforts 1
- Draft Needs Assessment Summary Report
- Review Meeting
- Final Needs Assessment Summary Report

• Public meeting for stakeholder, boards and commissions input

• County Council adoption of the needs assessment

JUNE - JULY

PHASE 2: ALTERNATIVES AND DESIGNS

Task 3: Master Plan and Space Program

- Public Engagement: Outreach Activities
- Round 3 Communication (Web, postcard, fact sheet, social media, email, press release)
- Develop & Evaluate Options (w/ Workshops)
- Estimate Staffing Levels
- Operational Budget
- Phase Three Report
 - Draft Phase Three Report
 - Review Meeting
 - Final Phase Three Report
- SAC 3
- TAC meetings
- Public Event 2
- Survey
- Evaluation of Efforts 2

NOVEMBER 2020

FINAL REPORT TO COUNTY

MARCH

Jail & Behavioral Health Capacity Projections

- Develop Baseline Projections
- Identify Alternatives & Policy Changes
- State Law and Policy Considerations
- Briefing Paper
- Review Meeting
- Develop Final Projections
- Public Engagement: Outreach Activities
- Round 1 Communication (Web, postcard, fact sheet, social media, email, press release)
- Charter SAC, TAC
- TAC meetings
- Financial Asset Mapping
- Evidence-Based Behavioral Health Practices
- Justice System Impacts

MAY

Needs Assessment Summary Report

- SAC 2
- TAC meetings
- Round 2 Boards & Commissions; County Council; Bellingham City Council & Small City Partnership
- Functional & Design Reqs Workshops
- Financing Strategies
- Site Considerations

• DECISION MADE for \$\$ approval based on needs assessment report to move forward to phase 2 and 3

AUGUST - OCTOBER

PHASE 3: CONCEPTUAL DESIGN

- Public Engagement: Outreach Activities
- Public Engagement: Evaluation of Efforts
- Public Engagement: Public Outreach Summary
- Round 4 Communication (Web, postcard, fact sheet, social media, email, press release)
- SAC 4
- TAC meetings
- Round 3 Boards & Commissions; County Council; Bellingham City Council & Small City Partnership
- Public Event 3
 - Evaluation of Efforts 3

- ◆ = workshop
- 💰 = estimates
- ★ = presentation