



MEMORANDUM

To: The Honorable Satpal Singh Sidhu, Whatcom County Executive and Honorable Members of the County Council

Through: Elizabeth Kosa, Director *ek*

From: Doug Ranney, P.E., County Engineer *DWR*
Josh Cihak, P.E, Engineering Manager *JC*

Date: April 27th, 2026

Re: Local Agency Standard Consultant Agreement For On-Call Construction Materials Testing and Materials Inspection

Enclosed for your review and signature is a Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement between Whatcom County and Certerra Northwest, LLC.

Requested Action

Public Works respectfully requests that the County Council authorize the County Executive to enter into a Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement with Certerra Northwest, LLC to provide On-Call Construction Materials Testing and Materials Inspection services for 2026 in the amount Not-to-Exceed \$200,000.

Background and Purpose

The contract will cover material sample collection, on-site material inspection, the testing of concrete, hot mix asphalt (HMA), aggregates and other construction materials for various Whatcom County Public Works projects in the 2026 program year.

Three (3) Geotechnical firms responded to our Request for Qualifications (RFQ #26-09). After interviews by a selection panel, Certerra Northwest, LLC was deemed the most qualified consultant for the work.

Funding Amount and Source

The not-to-exceed amount for this contract is \$200,000. This is a task order based contract that will likely be utilized by multiple Public Works Divisions (Design and Construction, Bridge and Hydraulics, Stormwater, River and Flood , etc.). As such, multiple funding sources will be utilized during work under this contract.

Please contact Josh Cihak at (360) 778-6277 if you have any questions or concerns regarding the terms of this agreement.