

Supplemental Budget Request

Status: Pending

Executive

Suppl ID # 3007

Fund 1

Cost Center 4285

Originator: Suzanne Mildner

Year 2 2020

Add'l FTE

Priority 1

Name of Request: Opportunity Council Housing Rehab CDBG Grant

X

Department Head Signature (Required on Hard Copy Submission)

Date

12/31/19

| Costs: | Object | Object Description | Amount Requested |
|--------|----------------------|----------------------|------------------|
| | 4333.1422 | HUD-CDBG | (\$300,000) |
| | 6610 | Contractual Services | \$300,000 |
| | Request Total | | \$0 |

1a. Description of request:

This is a current contract for a pass through grant from Washington State's Community Development Block Grant Program, passing through to Opportunity Council as subrecipient. It is a 3 1/2 year contract and has been reappropriated previously. Additional budget authority is required to complete the contract. The program this supports is the housing rehabilitation program for the benefit of low-income citizens in Whatcom, San Juan and Island Counties.

1b. Primary customers:

Low- and moderate-income residents in Whatcom, San Juan and Island Counties

2. Problem to be solved:

This state grant source is required to pass through the local jurisdiction. County Council approved this grant agreement in 2017, and budget authority is needed now to complete the program's final year of this 3 and 1/2 year contract.

3a. Options / Advantages:

N/A

3b. Cost savings:

N/A

4a. Outcomes:

The Opportunity Council's program will provide direct benefit through rehab and repair projects for home improvement for approximately 25 low- and moderate-income households

4b. Measures:

Progress reports on this program are submitted on a monthly basis. A final grant closeout report will occur after evidence that all contract requirements have been met, and a final public hearing will be conducted at grant closeout.

5a. Other Departments/Agencies:

Opportunity Council and their partner community resource centers in San Juan and Island Counties.

5b. Name the person in charge of implementation and what they are responsible for:

Ross Quigley is the Director of the Home Improvement Department at Opportunity Council

6. Funding Source:

HUD, through Washington State Department of Commerce's CDBG Program.

Supplemental Budget Request

Status: Pending

Health

Community Health

Suppl ID # 3011

Fund 1

Cost Center 621208

Originator: Kathleen Roy

Year 2 2020

Add'l FTE

Priority 1

Name of Request: Next Generation Project (DSHS-ESA)

X



12/23/19

Department Head Signature (Required on Hard Copy Submission)

Date

| Costs: | Object | Object Description | Amount Requested |
|--------|----------------------|----------------------|-------------------|
| | 4333.9359 | DCFY | (\$70,000) |
| | 6190 | Direct Billing Rate | \$17,112 |
| | 6320 | Office & Op Supplies | \$542 |
| | 6610 | Contractual Services | \$25,000 |
| | 7140 | Meeting Refreshments | \$1,800 |
| | 7190 | Other Miscellaneous | \$8,000 |
| | Request Total | | (\$17,546) |

1a. Description of request:

We are requesting expenditure authority for a new grant received from WA State Department of Social and Health Services / Economic Services Administration (DSHS-ESA). This grant will fund our Community Health Division staff and community partners in an initiative to reduce barriers for families needing access to health-related services. This initiative is called the Next Generation Project.

1b. Primary customers:

Over-burdened and under-resourced Whatcom County families and their children who are struggling to access appropriate services and resources for their families.

2. Problem to be solved:

It has been repeatedly identified in multiple needs assessments and gap analyses locally that families with young children are challenged to find the services and resources their families need at the time they need them. Multiple barriers to access and effective delivery of services and resources have been identified ranging from location, hours, lack of cultural appropriateness, cumbersome paperwork and confusing eligibility requirements. Improvement efforts to date have been limited in scope and have lacked significant involvement from those most impacted by the problem.

3a. Options / Advantages:

We have explored several ways of increasing the ease of access to services and resources and have had some successes to date. For instance, our local Single Entry Access to Services (SEAS) navigation system has greatly increased access to specific services for children with or suspected of having special needs.

By partnering with DSHS-ESA on this project, we currently have an opportunity to further develop localized solutions while also identifying areas for state agency action to improve the system. It will provide significant advantage to have the solutions identified by those families that are currently experiencing the greatest challenges to accessing services and resources.

DSHS-ESA is working to reduce poverty in Washington State with a racial equity lens. DSHS-ESA has specifically requested to partner with the Generations Forward Children's Collaborative (for which the Health Department acts as backbone support) because of its strong family engagement and focus on racial equity.

Supplemental Budget Request

Status: Pending

Health

Community Health

Suppl ID # 3011

Fund 1

Cost Center 621208

Originator: Kathleen Roy

3b. Cost savings:

Investing in young children and families decreases the cost burden on the County in the long-term. According to Nobel Prize winning economist, James Heckman, investments in high quality early childhood programs and supports have an annual rate of return of 7%-13% for communities.

4a. Outcomes:

1. Expand engagement and leadership from families and communities experiencing inequities and adversity.
2. Increase the capacity of local organizations to provide family-centered services.
3. Increase the number of families that are getting the services and resources they need to improve the well-being of their children.

4b. Measures:

1. Number and diversity of parents in leadership roles throughout this process.
2. Number of organizations reporting increased capacity to provide family-centered services.
3. Number of families reporting improved access to culturally-appropriate and responsive services and resources.

5a. Other Departments/Agencies:

no

5b. Name the person in charge of implementation and what they are responsible for:

n/a

6. Funding Source:

WA State Department of Social and Health Services/ Employment Services Administration (DSHS-ESA)

Supplemental Budget Request

Status: Pending

Health

Community Health

Suppl ID # 3013

Fund 1

Cost Center 621207

Originator: Kathleen Roy

Year 2 2020

Add'l FTE

Priority 1

Name of Request: DCYF-Perinatal Support Services

| | | |
|---|---|-------------|
| X |  | 12/23/19 |
| Department Head Signature (Required on Hard Copy Submission) | | Date |

| Costs: | Object | Object Description | Amount Requested |
|--------|----------------------|----------------------|------------------|
| | 4333.9359 | DCFY | (\$6,190) |
| | 6120 | Extra Help | \$960 |
| | 6320 | Office & Op Supplies | \$300 |
| | 6610 | Contractual Services | \$4,930 |
| | Request Total | | \$0 |

1a. Description of request:

We are requesting expenditure authority for continued implementation of a community health project focused on increasing support services for pregnant and parenting Latina women living in Bellingham and the Nooksack Valley. This project is funded by a grant from the Washington State Department of Children, Youth and Families (DCYF) and was extended to June 2020.

1b. Primary customers:

Latina women in Bellingham and Nooksack Valley

2. Problem to be solved:

Focus groups conducted in 2017 by the Whatcom County Health Department with low-income mothers of young children revealed barriers to accessing support services, even informal peer support. These barriers included being an English language learner, lack of transportation and child care and immigration status. Qualitative data from the 2018 Community Health Assessment confirmed these findings: "The cultural background of those providing services in the community often does not reflect those they are serving. In some instances, language and cultural differences are creating social isolation and limiting access to social services."

3a. Options / Advantages:

Peer support has been identified by community members as a potential solution to decreasing isolation and increasing the sense of community connectedness. Peer support has been demonstrated to be an effective method for delivering health care messages, improving families' access to appropriate health care and supporting mental well-being. This effort to increase peer support is part of a larger strategy to address the mental health needs of pregnant and parenting women that includes increasing screening and identification, increasing the number of mental health providers with perinatal mood disorder expertise and increasing awareness in the wider community.

3b. Cost savings:

Over 1 in 7 women will suffer from postpartum depression or anxiety nationally. This number is much higher for low-income women. In Washington State, it is estimated that nearly 50% of women on Medicaid experience postpartum depression. The annual cost of not treating a mother with depression in lost income and productivity alone is \$7,200, according to Wilder Research. And the costs go up significantly when considering the impacts on the child.

4a. Outcomes:

- Increased access to peer support for Latina women in Bellingham and Nooksack/Everson.

Supplemental Budget Request

Status: Pending

Health

Community Health

Suppl ID # 3013

Fund 1

Cost Center 621207

Originator: Kathleen Roy

4b. Measures:

- Number of peer support meetings held monthly
- Number of attendees

5a. Other Departments/Agencies:

None

5b. Name the person in charge of implementation and what they are responsible for:

n/a

6. Funding Source:

Washington State Department of Children Youth and Families

Supplemental Budget Request

Status: Pending

Planning & Development Services Planning

Suppl ID # 3010 Fund 175 Cost Center 17550 Originator: Becky Snijder

Year 1 2019 Add'l FTE Priority 1

Name of Request: Carbee Agricultural Conservation Easement PDR

| | |
|---|-------------|
| <p>X 12.20.19</p> | |
| Department Head Signature (Required on Hard Copy Submission) | Date |

| Costs: | Object | Object Description | Amount Requested |
|--------|----------------------|-----------------------|------------------|
| | 4334.0273 | Farmland Preservation | (\$115,000) |
| | 6610 | Contractual Services | \$12,000 |
| | 7320 | Land | \$238,443 |
| | Request Total | | \$135,443 |

1a. Description of request:

The proposed budget amendment is to cover all associated costs for completion of an agricultural conservation easement on the Carbee property. This includes easement cost, easement monitoring and enforcement fees, baseline documentation, and escrow and closing costs.

1b. Primary customers:

The community at large benefits from the Purchase of Development Rights (PDR) program due to the permanent protection of the land for agricultural purposes. This area will never be developed with additional housing and will stay in low-service cost status in perpetuity. Multiple benefits to agriculture, wildlife, and water quality are among the benefits for the community.

2. Problem to be solved:

The focus of the Purchase of Development Rights Program is to permanently protect agricultural and forestry lands from conversion to non-working land uses. This property contains productive agricultural soils, is adjacent to other working farmland and has been recommended for protection by the Purchase of Development Rights Oversight Committee and approved for purchase by County Council.

3a. Options / Advantages:

The Purchase of Development Rights Oversight Committee considers the PDR program to be an integral component of an overall working lands protection strategy. The Growth Management Act requires the protection of resource lands. This is one of several efforts the County is making to comply with the state requirement. Zoning and Open Space Taxation are other programs currently employed by Whatcom County to protect agricultural and forestry lands. PDR easements are valuable partly because they are the only action currently available for the County to achieve permanent protection on agricultural and forestry lands.

3b. Cost savings:

Savings are difficult to quantify. Studies indicate that resource lands are the lowest cost properties for community services. Other savings are based on the benefits of not converting the property to some more intensive use. Water quality degradation, excessive stormwater runoff and increased costs for roads and other service provisions are eliminated when conservation easements establish a permanent working land development pattern in a given area. Maintaining a critical mass of viable working lands helps support the forestry economy.

4a. Outcomes:

This easement will result in the permanent protection of 73.3 acres of agricultural land and associated ecosystems.

Supplemental Budget Request

Status: Pending

Planning & Development Services

Planning

Suppl ID # 3010

Fund 175

Cost Center 17550

Originator: Becky Snijder

4b. Measures:

The easement on this property will be purchased with assistance from a title company through a typical closing process. The successful closing of the easement purchase marks the outcome of this specific request. Annual monitoring reports are supplied by the Whatcom Land Trust for each completed conservation easement.

5a. Other Departments/Agencies:

This is a joint project which involves the Whatcom Land Trust (on-going monitoring/enforcement responsibilities) and Whatcom County – PDR program administration/funding.

5b. Name the person in charge of implementation and what they are responsible for:

The Whatcom Land Trust will be responsible for the long-term monitoring under the terms of the conditions in the conservation easement and based on the contract that they have with Whatcom County. Gabe Epperson is the Conservation Director

6. Funding Source:

The initial cost to the Conservation Futures Fund will be \$250,442.55. However, the Washington State Recreation and Conservation Office (RCO) will reimburse Whatcom County for a combined total of \$115,000 towards this transaction. The net expenditure from Conservation Futures after reimbursement will be \$135,442.55.

WHATCOM COUNTY

Planning & Development Services
5280 Northwest Drive
Bellingham, WA 98226-9097
360-778-5900, TTY 800-833-6384
360-778-5901 Fax



Mark Personius, AICP
Director

Memorandum

TO: Honorable Whatcom County Councilmembers
Honorable Satpal Sidhu, Whatcom County Executive

THROUGH: Mark Personius, Director, PDS *MP*

FROM: Becky Snijder van Wissenkerke, PDR Program Administrator *BS*

DATE: December 18, 2019

SUBJECT: Supplemental Budget Request to complete agricultural conservation easement acquisition for PDR applicant Carbee

Introduction

The Whatcom County Purchase of Development Rights (PDR) Program was initiated in September of 2001. The program has successfully purchased 141 development rights on 1,200 acres through 23 agricultural conservation easements.

The Purchase of Development Rights Oversight Committee has recommended purchase of an agricultural conservation easement on the Carbee property. Whatcom County Council has approved the PDR Program Administrator and County Executive to proceed with the acquisition of these easements through Resolution 2017-042. This supplemental budget request includes all costs associated with closing of this agricultural conservation easement including easement cost, baseline documentation fees, easement monitoring fees, and associated closing costs. This request will support completion of the PDR process on this property.

Background and Purpose

The Carbee conservation easement will represent the 26th purchase under the County's Purchase of Development Rights Program. Completion of this easement will add an additional 73.3 acres to the total protected acreage in Whatcom County. Whatcom Land Trust has developed baseline condition reports for the easement area and will be the legally responsible party to monitor and enforce terms of the conservation easements.

The Carbee conservation easement was selected to receive matching funds through the Washington State Recreation and Conservation Office (RCO) Washington Wildlife and Recreation Program (WWRP). These funds represent 50% of the actual easement cost.

Carbee - PDR Supplemental Budget Request

| | |
|---|---------------------|
| Grubbs Agricultural Conservation Easement | \$230,000.00 |
| - Easement monitoring and enforcement | \$12,000.00 |
| - Background Documents preparation | \$2,000.00 |
| - Escrow and closing costs | \$6,442.55 |
| <hr/> | |
| Subtotal | \$250,442.55 |
| - Reimbursement from WA RCO | (\$115,000.00) |
| <hr/> | |
| Net cost to Whatcom County after reimbursement | \$135,442.55 |
| <hr/> | |

Request Summary

This request is consistent with Resolution 2017-042 which authorizes the PDR Program Administrator and County Executive to enter into a purchase and sale agreement for the agricultural conservation easement on this property. The conservation easement will be completed and recorded in January 2020.

Please contact Becky Snijder van Wissenkerke, PDR Program Administrator at (360)778-5956 with any questions or concerns.

Supplemental Budget Request

Status: Pending

Planning & Development Services Planning

Suppl ID # 3009

Fund 175

Cost Center 17550

Originator: Becky Snijder

Year 1 2019

Add'l FTE

Priority 1

Name of Request: Neptune Beach/Sigurdson Ag Conservation Easement

X



12-20-19

Department Head Signature (Required on Hard Copy Submission)

Date

| Costs: | Object | Object Description | Amount Requested |
|--------|----------------------|----------------------|------------------|
| | 4367.1000 | Donations | (\$90,000) |
| | 6610 | Contractual Services | \$12,000 |
| | 7320 | Land | \$183,069 |
| | Request Total | | \$105,069 |

1a. Description of request:

The proposed budget amendment is to cover all associated costs for completion of an agricultural conservation easement on the Neptune Beach/ Sigurdson application. This includes easement cost, easement monitoring and enforcement fees, baseline documentation, and escrow and closing costs.

1b. Primary customers:

The community at large benefits from the Purchase of Development Rights (PDR) program due to the permanent protection of the land for farming purposes. This area will never be developed with additional housing and will stay in low-service cost status in perpetuity. Multiple benefits to agriculture, wildlife, water quality, and stormwater retention are among the benefits for the community.

2. Problem to be solved:

The primary focus of the Purchase of Development Rights Program is to permanently protect prime/productive agricultural land from conversion to non-agricultural uses. This property contains prime agricultural soils and has been recommended for protection by the Purchase of Development Rights Oversight Committee.

3a. Options / Advantages:

The Agricultural Advisory Committee has considered the PDR program as an integral component of an overall agricultural protection strategy. The Growth Management Act requires the protection of resource lands. This is one of several efforts the County is making to comply with the state requirement. Zoning and Open Space Taxation are other programs currently employed by Whatcom County to protect agricultural land. PDR's are valuable partly because they are the only action currently available for the County to achieve permanent protection on agricultural lands.

3b. Cost savings:

Savings are difficult to quantify. Studies indicate that resource lands are the lowest cost properties for community services. Other savings are based on the benefits of not converting the property to some more intensive use. Water quality degradation, excessive stormwater runoff, and increased costs for roads and other service provisions are eliminated when conservation easements establish a permanent agricultural development pattern in a given area. Maintaining a critical mass of viable agricultural land especially land with water rights as this has also helps support the agriculture economy.

4a. Outcomes:

The PDR program originally targeted 10,000 acres for purchase. Since that time the Council endorsed a "Rural Land Study" that has targeted some 25,000 acres of agricultural lands within rural zoned land that they would like to see with additional protection. This additional acreage will require significant increase in funding for the PDR program as well as the development of additional innovative techniques. The

Supplemental Budget Request

Status: Pending

Planning & Development Services

Planning

Suppl ID # 3009

Fund 175

Cost Center 17550

Originator: Becky Snijder

addition of this farm to the PDR land base will occur in 2020.

4b. Measures:

The easement on this farm will be purchased with assistance from a Title company through a typical closing process. The successful closing of the easement purchase marks the outcome of this specific request. Annual monitoring reports are supplied by the Whatcom Land Trust for each completed agricultural conservation easement.

5a. Other Departments/Agencies:

This is a joint project which involves the Whatcom Land Trust (on-going monitoring/enforcement responsibilities) and Whatcom County – PDR program administration/funding. Reimbursement funding also comes from the Whatcom Community Foundation.

5b. Name the person in charge of implementation and what they are responsible for:

The Whatcom Land Trust will be responsible for the long-term monitoring under the terms of the conditions in the conservation easement and based on the contract that they have with Whatcom County. Gabe Epperson is the Conservation Director

6. Funding Source:

The initial total cost from the Conservation Futures Fund will be \$195,069.05. However, the Whatcom Community Foundation will reimburse Whatcom County for a combined total of \$90,000 towards this transaction. The net expenditure from Conservation Futures after reimbursement will be \$105,069.05.

WHATCOM COUNTY

Planning & Development Services
5280 Northwest Drive
Bellingham, WA 98226-9097
360-778-5900, TTY 800-833-6384
360-778-5901 Fax



Mark Personius, AICP
Director

Memorandum

TO: Honorable Whatcom County Councilmembers
Honorable Satpal Sidhu, Whatcom County Executive

THROUGH: Mark Personius, Director, PDS *MP*

FROM: Becky Snijder van Wissenkerke, PDR Program Administrator *BLS*

DATE: December 18, 2019

SUBJECT: Supplemental Budget Request to complete agricultural conservation easement acquisition for PDR applicant Neptune Beach/Sigurdson

Introduction

The Whatcom County Purchase of Development Rights (PDR) Program was initiated in September of 2001. The program has successfully purchased 141 development rights on 1,200 acres through 23 agricultural conservation easements.

The Purchase of Development Rights Oversight Committee has recommended purchase of an agricultural conservation easement on the Neptune Beach/Sigurdson property. Whatcom County Council has approved the PDR Program Administrator and County Executive to proceed with the acquisition of these easements through Resolution 2017-042. This supplemental budget request includes all costs associated with closing of this agricultural conservation easement including easement cost, baseline documentation fees, easement monitoring fees, and associated closing costs. This request will support completion of the PDR process on this property.

Background and Purpose

The Neptune Beach/Sigurdson conservation easement will represent the 25th purchase under the County's Purchase of Development Rights Program. Completion of this easements will add an additional 15.3 acres to the total protected acreage in Whatcom County. Whatcom Land Trust has developed baseline condition reports for the easement area and will be the legally responsible party to monitor and enforce terms of the conservation easements.

The Neptune Beach/Sigurdson conservation easement was selected to receive matching funds through the Whatcom Community Foundation Sustainable Whatcom Fund. These funds represent 50% of the actual easement cost.

Neptune Beach/Sigurdson - PDR Supplemental Budget Request

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|---|---------------------|
| Neptune Beach/Sigurdson Agricultural Conservation Easement | \$180,000.00 |
| - Easement monitoring and enforcement | \$12,000.00 |
| - Background documents preparation | \$2,000.00 |
| - Escrow and closing costs | \$1,069.05 |

| | |
|----------|--------------|
| Subtotal | \$195,069.05 |
|----------|--------------|

| | |
|---|---------------|
| - Reimbursement from Whatcom Community Foundation | (\$90,000.00) |
|---|---------------|

| | |
|---|---------------------|
| Net cost to Whatcom County after reimbursement | \$105,069.05 |
|---|---------------------|

Request Summary

This request is consistent with Resolution 2017-042 which authorizes the PDR Program Administrator and County Executive to enter into a purchase and sale agreement for the agricultural conservation easement on this property. The conservation easement will be completed and recorded in January 2020.

Please contact Becky Snijder van Wissenkerke, PDR Program Administrator at (360)778-5956 with any questions or concerns.

Supplemental Budget Request

Status: Pending

Parks & Recreation

Suppl ID # 3014 Fund 326 Cost Center 326061701 Originator: Christ Thomsen

Expenditure Type: One-Time Year 2 2020 Add'l FTE Add'l Space Priority 1

Name of Request: **Plantation Indoor Range HVAC and Roof Replacement**

X

Department Head Signature (Required on Hard Copy Submission)

Date

| Costs: | Object | Object Description | Amount Requested |
|--------|----------------------|------------------------|------------------|
| | 4334.0271 | RCO Grant | (\$263,052) |
| | 7350 | Buildings & Structures | \$782,350 |
| | Request Total | | \$519,298 |

1a. Description of request:

This request is for the reallocation of unspent funds from 2019 and appropriates those funds for use in 2020. It was expected that this project would be substantially complete in 2019. It took a greater than expected amount of time to reengage the design and construction services contractor and to complete additional design work. Since reallocation, the design and constructions services vendor was placed under contract, additional necessary design work was completed, and building permits were applied for on December 5, 2019.

The project replaces the Plantation Indoor Range ventilation system with a modern system designed to accommodate today's environmental health requirements and the shooting public health's needs. It also provides for the replacement of the indoor range roof.

1b. Primary customers:

Visitors to the Plantation Range and contracted Law Enforcement and education agencies are the primary customers of this project. The Range serves over 16,000 recreational shooters annually and was host to 294 enforcement and education agency training days in 2018. Range revenue for 2018 was \$259,932.

2. Problem to be solved:

The project scope is to remove and replace the existing HVAC system for the Indoor Range. The system filters airborne lead and other particulates from the indoor shooting range as well as providing heating for the range. The existing HVAC system was installed in 1983; making it 36 years old. The system has had frequent breakdowns and is inefficient. The range cannot be used without a functioning HVAC system.

During the design phase for the project, it was discovered that the roof would need to be replaced to support installation of the new HVAC unity and associated ducting structure. The Indoor Range roof was last replaced in 1995. Membrane roofing of the type installed has a typical life expectancy of 15 years. With care and maintenance, this roof has lasted 24 years. The roof is showing its age through leaks and other problems. In addition to supporting the HVAC retrofit activities, roof replacement is necessary to protect the integrity of the building envelope. Roughly 3100 square feet of asbestos containing roof materials may be abated as part of the roof replacement.

3a. Options / Advantages:

Numerous options were considered. These options have been distilled into three primary alternatives:

The first is to replace the existing HVAC system and roof. This allows the County to continue to operate the Plantation Indoor Range. This is the current proposal and preferred option as it provides for continuation of operation at existing service level and preserves county infrastructure.

Supplemental Budget Request

Status: Pending

Parks & Recreation

Suppl ID # 3014

Fund 326

Cost Center 326061701

Originator: Christ Thomsen

The second option considered is to replace the roof only and operate the indoor range until the HVAC system fails. At which point, the indoor range would be closed for use. This option was rejected because it reduces service level and fails to adequately maintain existing assets.

The third option considered is to forego the project work and mothball the indoor range. This option was rejected because it reduces service level and fails to adequately maintain existing assets.

3b. Cost savings:

It is anticipated that there will be a reduction in energy costs due to increased energy efficiency of the new air handling system. Energy savings are somewhat difficult to quantify at this time due to the differences in system design and scope.

It is also anticipated there will be cost savings associated with supplies and labor required to maintain the system. Currently, because the system is roof mounted, two or more employees are required to be on the roof when maintaining or servicing the unit. The new system will be installed at ground level and will require fewer employees during maintenance and service activities. Additionally, the new system includes monitoring equipment that indicates when particular services are required; such as filter media replacement. This means maintenance moves from a set schedule, whether it is needed or not, to an on demand program.

4a. Outcomes:

The Plantation Indoor Range HVAC system and roof are replaced by August 31, 2020.

4b. Measures:

Installation of the HVAC system is complete and the roof has been replaced.

Construction services are to be provide throughout the contract. These services monitor asbestos and lead abatement activities to certify abatement is complete, monitor construction activities to provide quality assurance, and to certify that the HVAC system functions to performance specifications.

5a. Other Departments/Agencies:

Whatcom Planning and Development Services is responsible for issuing permits for this project.

5b. Name the person in charge of implementation and what they are responsible for:

Planning and Development Services permitting staff as assigned to the project for permitting efforts.

6. Funding Source:

REET I Funds: \$519,298

Washington State Recreation and Conservation Office grant funds: \$263,052.