

**Whatcom County  
Council Finance and Administrative Services Committee**

**COUNTY COURTHOUSE  
311 Grand Avenue, Ste #105  
Bellingham, WA 98225-4038  
(360) 778-5010**



**Action Summary**

**Tuesday, September 24, 2024**

**10:40 AM**

**Council Chambers - Hybrid Meeting**

**HYBRID MEETING - MAY BEGIN EARLY - ADJOURNS BY 11:50AM  
(PARTICIPATE IN-PERSON, SEE REMOTE JOIN INSTRUCTIONS AT  
[www.whatcomcounty.us/joinvirtualcouncil](http://www.whatcomcounty.us/joinvirtualcouncil), OR CALL 360.778.5010)**

**COUNCILMEMBERS**

Tyler Byrd  
Todd Donovan  
Kaylee Galloway

**CLERK OF THE COUNCIL**

Cathy Halka, AICP, CMC

## Call To Order

## Roll Call

**Present:** 3 - Tyler Byrd, Kaylee Galloway, and Todd Donovan

Also Present: Barry Buchanan, Ben Elenbaas, Jon Scanlon, and Mark Stremler

## Announcements

### Council "Consent Agenda" Items

1. [AB2024-605](#) Request authorization for the County Executive to enter into a contract between Whatcom County and the Northwest Resource Group for development of a forest management plan in the Lake Whatcom Watershed, in the amount of \$133,060  
  
**RECOMMENDED FOR AUTHORIZATION BY CONSENT**  
  
**Aye:** 3 - Byrd, Galloway, and Donovan  
  
**Nay:** 0
2. [AB2024-606](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and the City of Bellingham for a partnership in the development and implementation of the forest management plan in the Lake Whatcom Watershed, where the City will reimburse the County for contract costs in the amount of \$41,295  
  
**RECOMMENDED FOR AUTHORIZATION BY CONSENT**  
  
**Aye:** 3 - Byrd, Galloway, and Donovan  
  
**Nay:** 0
3. [AB2024-607](#) Request authorization for the County Executive to enter into an interlocal agreement amendment between Whatcom County and Washington State Department of Health to fund various public health services in the amount of \$2,733,126, for a total amended agreement amount of \$18,991,359  
  
**RECOMMENDED FOR AUTHORIZATION BY CONSENT**  
  
**Aye:** 3 - Byrd, Galloway, and Donovan  
  
**Nay:** 0
4. [AB2024-609](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and the City of Lynden to support Lynden's Wastewater Treatment Plant construction project in the amount of \$2,000,000  
  
**RECOMMENDED FOR AUTHORIZATION BY CONSENT**  
  
**Aye:** 3 - Byrd, Galloway, and Donovan

Nay: 0

5. [AB2024-610](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and the City of Ferndale for the City's Water Treatment Plant upgrades in the amount of \$3,000,000

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

Aye: 3 - Byrd, Galloway, and Donovan

Nay: 0

6. [AB2024-611](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Lifeline Connections to provide substance use disorder assessments and post-treatment coordination services to eligible people in the amount of \$100,000, for a total amended contract amount of \$281,977

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

Aye: 3 - Byrd, Galloway, and Donovan

Nay: 0

7. [AB2024-612](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Whatcom Center for Early Learning to expand mental health support services to low-income children, in the amount of \$398,709

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

Aye: 3 - Byrd, Galloway, and Donovan

Nay: 0

8. [AB2024-613](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Washington State Department of Health to purchase an oversample of a statewide survey to assess the health and well-being of children and families, in the amount of \$67,796

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

Aye: 3 - Byrd, Galloway, and Donovan

Nay: 0

9. [AB2024-614](#) Request authorization for the County Executive to enter into an agreement between Whatcom County and the Washington State Department of Ecology for a Washington Conservation Corps Crew and supervisor to assist with salmon habitat, flood, and stormwater projects, water quality monitoring, and emergency response, in the amount of \$227,140 (Council acting as the Whatcom County Flood Control Zone District Board of Supervisors)

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Byrd, Galloway, and Donovan

**Nay:** 0

10. [AB2024-615](#) Request authorization for the County Executive to enter into a contract between Whatcom County and USDA Natural Resources Conservation Service (NRCS) to secure matching funds for the acquisition of a conservation easement on the Taylor property through the Conservation Easement Program, in the amount of \$50,000

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Byrd, Galloway, and Donovan

**Nay:** 0

11. [AB2024-621](#) Request authorization for the County Executive to enter into a contract between Whatcom County and the Washington State Department of Commerce to help cover a portion of the Victim/Witness Coordinator position salary and benefits in an amount not to exceed \$60,461

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Byrd, Galloway, and Donovan

**Nay:** 0

12. [AB2024-622](#) Request authorization for the County Executive to award Bid #24-70 and enter into a contract between Whatcom County and JT Muenscher General Contractor, Inc. for the demolition of the Hostel Building at Bay Horizon Park, in the amount of \$249,152

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Byrd, Galloway, and Donovan

**Nay:** 0

13. [AB2024-623](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and the City of Bellingham for the Edward Byrne Memorial Justice Assistance Grant, in the amount of \$11,509

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Byrd, Galloway, and Donovan

**Nay:** 0

14. [AB2024-624](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and the US Department of Justice for a Rapid DNA Testing Machine, in the amount of \$440,000

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Byrd, Galloway, and Donovan

Nay: 0

15. [AB2024-627](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Mark Palmer General Contractor LLC for 513 Courtroom Remodel Tenant Improvements, in the amount of \$65,917.75

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

Aye: 3 - Byrd, Galloway, and Donovan

Nay: 0

**Special Presentation**

1. [AB2024-629](#) Report from the Human Resources Division of the Administrative Services Department

**REPORTED**

**Committee Discussion and Recommendation to Council**

1. [AB2024-565](#) Ordinance relating to the annual submission of taxing district levy amounts to the Whatcom County Council

**RECOMMENDED FOR ADOPTION**

Aye: 3 - Byrd, Galloway, and Donovan

Nay: 0

2. [AB2024-594](#) Ordinance amending the 2024 Whatcom County Budget, request no. 12, in the amount of \$9,347,192

**SUBSTITUTE RECOMMENDED FOR ADOPTION**

Aye: 3 - Byrd, Galloway, and Donovan

Nay: 0

3. [AB2024-596](#) Ordinance establishing a project-based budget for the Lookout Mountain Road Repair Project Fund

**SUBSTITUTE RECOMMENDED FOR ADOPTION**

Aye: 3 - Byrd, Galloway, and Donovan

Nay: 0

4. [AB2024-597](#) Ordinance establishing a project-based budget for the Governor's Point Project Fund

**SUBSTITUTE RECOMMENDED FOR ADOPTION**

Aye: 3 - Byrd, Galloway, and Donovan

Nay: 0

5. [AB2024-602](#) Resolution amending the 2024 Flood Control Zone District and Subzones Budget, request no. 5, in the amount of \$257,550 (Council acting as the Whatcom County Flood Control Zone District Board of Supervisors)

**RECOMMENDED FOR APPROVAL**

Aye: 3 - Byrd, Galloway, and Donovan

Nay: 0

**Items Added by Revision**

**Other Business**

**Adjournment**