



Memorandum

TO: Satpal Sidhu, County Executive
FROM: Erika Lautenbach, Director
RE: Lydia Place – Housing Case Management Contract Amendment #6
DATE: DECEMBER 21, 2023

Attached is a contract amendment between Whatcom County and Lydia Place for your review and signature. This amendment extends the contract for an additional year, updates reporting requirements, and updates the budget to reflect the extended contract period.

▪ **Background and Purpose**

This contract funds the provision of housing case management services in association with the Whatcom Homeless Service Center. Funding supports case management and supportive services to families with children and individuals experiencing homelessness in Whatcom County.

▪ **Funding Amount and Source**

Funding for this contract period (01/01/2024 – 12/31/2024), in an amount not to exceed \$500,112, is provided by local document recording fees, behavioral health program funds and the Washington State Department of Commerce Consolidated Homeless and Emergency Housing Fund (ALN 21.027) Grants. These funds are included in the 2024 budget. Council authorization is required as the funding provided by this amendment exceeds 10% of the amount authorized by Council on 04/11/2023.

▪ **Differences from Previous Contracts**

Section	Revision Purpose
General Terms – Section 10.2, Extension	Extends contract through 12/31/2024
Exhibit A – Scope of Work	Update reporting requirements and the quarterly reporting link and adds compliance with Commerce EHF Grant requirements.
Exhibit B – Compensation	Updates the budget for the 2024 contract period and reflects 12 months of costs for the behavioral health position that was initiated during the 2023 contract period.

Please contact Chris D’Onofrio, Housing & Homeless Services Supervisor at 360-778-6049 (CDonofri@co.whatcom.wa.us) if you have any questions.