



Memorandum

TO: Satpal Sidhu, County Executive
FROM: Charlene Ramont, Assistant Director
RE: Whatcom Dispute Resolution Center – Eviction Prevention Contract Amendment #3
DATE: **NOVEMBER 12, 2025**

Attached is a contract amendment between Whatcom County and Whatcom Dispute Resolution Center for your review and signature. This amendment extends the contract for one year and updates the scope of work, as detailed under 'Description of Amendment', #3 on page 1 of this amendment

- **Background and Purpose**

This contract provides funding for personnel who provide eviction prevention resolution services. These services are intended to address and mitigate disputes related to rental arrears between landlords and tenants, as well as other challenges or obstacles to mutually beneficial relationships between landlords and tenants.

- **Funding Amount and Source**

Funding for this contract period (01/01/2026 – 12/31/2026) may not exceed \$72,760. These funds are included in the 2026 budget. Council authorization is required as the funding source for this contract period proposes to use local funds (HB 1590) rather than the ARPA funding used in the original contract.

- **Differences from Previous Contracts**

Section	Differences
General Terms – Section 10.2, Extension	Extends the contract for one year, through 12/31/2026.
Exhibit A – Scope of Work	Please see full description of changes on page 1 under 'Description of Amendment'.
Exhibit B – Compensation	Updates the budget to reflect the extended contract period.
Exhibit F – Partner Incident Report	Adds reporting template

Please contact Christopher D'Onofrio, Housing and Homeless Services Supervisor at 360-778-6049 or CDonofrio@co.whatcom.wa.us if you have any questions.

Encl.

