

Elizabeth Kosa  
Interim Director



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## MEMORANDUM

**To:** The Honorable Satpal Singh Sidhu, Whatcom County Executive  
and Honorable Members of the Whatcom County Council

**Through:** Elizabeth Kosa, Interim Director

**From:** James P. Karcher, P.E., County Engineer *JPK*  
James E. Lee, P.E., Engineering Manager *JEL*

**Date:** November 15, 2022

**Re:** **On-Call Mechanical Engineering Support for the Ferry Program  
Local Agency Standard Consultant Agreement  
Supplement No. 1 with KPFF, Inc., WCC No. 202204028**

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Enclosed for your review and DocuSign signature is the Local Agency Standard Consultant Agreement Supplement No. 1 between KPFF, Inc. and Whatcom County.

### Requested Action

Public Works respectfully requests that the County Council authorize the County Executive to enter into a Local Agency Standard Consultant Agreement Supplement No.1 with KPFF, Inc. to provide on-call professional mechanical engineering support for the Whatcom County ferry program.

### Project Background

Public Works is responsible for inspection, maintenance and repair of the Gooseberry Point and Lummi Island ferry terminal structures in support of the ferry system. This contract will allow Public Works to utilize KPFF, Inc. for specific tasks related to mechanical, hydraulic and electrical systems issues that may arise throughout the year. Individual task orders will be issued for these specific tasks.

This supplement adds an additional \$40,000.00 to the agreement and extends the completion date of the contract to December 31, 2023.

### Funding Amount and Source

The not-to-exceed amount for the original agreement and Supplement No. 1 is \$80,000.00. Adequate budget authority exists for this expenditure.

Please contact James Lee at extension 6264 if you have any questions or concerns regarding the terms of this agreement.