



Satpal Singh Sidhu
Whatcom County Executive
BSc, BSEE, MBA, Fulbright Scholar



MEMORANDUM

To: The Honorable Satpal Sidhu, Whatcom County Executive
From: Jake Logan – Administrative Secretary/Grants Coordinator
Subject: Public Services Grant – Subrecipient Agreement
Date: 10/22/2025

Enclosed is a subrecipient agreement with Opportunity Council which will formalize the pass-through of federal CDBG funds for the Public Service grant program for FY 2025-26, for your review and approval.

Background and Purpose:

Whatcom County has been awarded a \$130,000 Community Development Block Grant (CDBG) for public services, to be provided by Opportunity Council, for Grant Year 2025. This funding originates from the U.S. Department of Housing and Urban Development (HUD) and is passed through the Community Development Block Grant (CDBG) Program to Whatcom County by the Washington State Department of Commerce. The grant's primary objective is to support new or increased levels of direct services to low- and moderate-income level residents. This subrecipient agreement is the next step in the process, designating Opportunity Council as the subrecipient responsible for delivering the direct services to eligible beneficiaries in non-entitlement areas of Whatcom, Island, and San Juan Counties. The term of this subrecipient agreement is one year, from July 1, 2025, to June 30, 2026.

- 2022-2023: Contract No. 202210006 (\$131,000)
- 2023-2024: Contract No. 202307036 (\$134,000)
- 2024-2025: Contract No. 202407024 (\$130,000)

Opportunity Council will provide direct public services to approximately 5,000 low- and moderate-income individuals through community resource centers in east Whatcom County, Island County, and San Juan County. Services include homeless housing and prevention screening, connections to early childhood education, food resources, energy assistance, Basic Food enrollment, and referrals to providers serving veterans and individuals with mental health and chemical dependency needs.

Funding Amount and Source:

This is a \$130,000 formula grant through federal Housing & Urban Development (HUD) and passed through the State CDBG Program to the County. Of this amount, \$126,500 will be passed through to Opportunity Council for direct service delivery, and \$3,500 will be retained by Whatcom County for grant administration costs. Funding for this grant was authorized through the supplemental budget approved on September 23, 2025 (Supplemental ID 5081).

Differences from Previous Contracts:

The pass-through amount of \$126,500 for 2025-2026 represents a change from the 2024-2025 allocation, when the full \$130,000 was passed through to Opportunity Council (Contract No. 202407024). For the current grant year, Whatcom County will retain \$3,500 for grant administration costs. All other terms, conditions, scope of work, and service delivery requirements remain consistent with prior year contracts.

Please contact Jake Logan at extension 5211 or via email at jlogan@co.whatcom.wa.us if you have any questions or concerns regarding the terms of this agreement.