

**Whatcom County  
Council Finance and Administrative Services Committee**

**COUNTY COURTHOUSE  
311 Grand Avenue, Ste #105  
Bellingham, WA 98225-4038  
(360) 778-5010**



**Committee Minutes - Final**

**Tuesday, July 26, 2022  
10:50 AM  
Hybrid Meeting**

**HYBRID MEETING - ADJOURNS BY NOON; MAY BEGIN EARLY  
(PARTICIPATE IN-PERSON, SEE REMOTE JOIN INSTRUCTIONS AT  
[www.whatcomcounty.us/joinvirtualcouncil](http://www.whatcomcounty.us/joinvirtualcouncil), OR CALL 360.778.5010)**

**COUNCILMEMBERS**

Tyler Byrd  
Carol Frazey  
Kathy Kershner

**CLERK OF THE COUNCIL**

Dana Brown-Davis, C.M.C.

## **Call To Order**

Committee Chair Tyler Byrd called the meeting to order at 11:01 a.m. in a hybrid meeting.

## **Roll Call**

**Present:** 3 - Tyler Byrd, Carol Frazey, and Kathy Kershner

**Absent:** None

Also Present: Barry Buchanan, Todd Donovan, Ben Elenbaas, and Kaylee Galloway

## **Announcements**

## **Committee Discussion and Recommendation to Council**

1. [AB2022-366](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Northwest Youth Services to support the youth and young adult vocational program in the amount of \$25,900 for a total amended contract amount of \$51,800

***Kershner moved*** that the Contract be RECOMMENDED FOR AUTHORIZATION.

Ann Beck, Health Department, introduced the item. She responded to a request to send the Councilmembers the current contract with the statement of work.

The following people presented and answered questions:

- Jason McGill, Northwest Youth Services Executive Director
- Barry MacHale, Northwest Youth Services Education and Employment Coordinator

The following additional people answered questions:

- Perry Mowery, Health Department
- Jackie Mitchell, Health Department

They answered questions about why the statement of work in the original contract states that County funding will only serve twelve individuals (“The County will provide partial funding of this program through this contract which will directly support an estimated 12 individuals”), whether this program has been monitored or evaluated, the monthly report with six

outcomes that are forwarded to the County, getting answers to the number of youths served, and how Northwest Youth Services bills for the services.

Frazey thanked the speakers.

The presenters answered whether youth coming into services have to enroll in some type of program to better themselves, how there can be consistent communication between the County and Northwest Youth Services, whether this contract is serving youth in a low/no-barrier way, whether they have data on the outcomes and the effectiveness of this program, whether case managers are assigned to the youth, and whether the role of Northwest Youth Services is just to refer.

**Kershner's motion that the Contract be RECOMMENDED FOR AUTHORIZATION carried by the following vote:**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

2. [AB2022-387](#) Ordinance amending the 2022 Whatcom County Budget, request no. 10, in the amount of \$4,085,565

***Kershner moved*** that the Ordinance be RECOMMENDED FOR ADOPTION.

The following people answered questions about the request to fund Ukrainian refugee stabilization program from grant proceeds and whether it will be coming back to Council.

- Satpal Sidhu, County Executive
- Brad Bennett, Administrative Services Department Finance

**Kershner's motion that the Ordinance be RECOMMENDED FOR ADOPTION carried by the following vote:**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

3. [AB2022-388](#) Resolution amending the 2022 Flood Control Zone District & Subzones 2022 budget, request no. 4 (Council acting as the Whatcom County Flood Control Zone District Board of Supervisors)

**Kershner moved that the Resolution (FCZDBS) be RECOMMENDED FOR**

**APPROVAL. The motion carried by the following vote:**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

**Council "Consent Agenda" Items**

*Kershner moved* to approve Consent Agenda items one through eight. Councilmembers voted on those items (see votes on individual items below).

1. [AB2022-400](#) Request authorization for the County Executive to enter into an interagency agreement between Whatcom County and Washington Administrative Office of the Courts for grant reimbursement of BECCA Programs and Services, in the amount of \$253,918

**Kershner moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

2. [AB2022-401](#) Request authorization for the County Executive to enter into an agreement between Whatcom County and WA Department of Ecology to sponsor a Washington Conservation Corps crew for the October 2022 to September 2023 term, in the amount of \$163,360.00 (Council acting as the Whatcom County Flood Control Zone District Board of Supervisors)

**Kershner moved that the Contract (FCZDBS) be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

3. [AB2022-403](#) Request authorization for the County Executive to enter into a Subrecipient Grant contract between Whatcom County and City of Bellingham What-Comm Communications Center for reimbursement of eligible E911 operational expenses in the amount of \$48,476

**Kershner moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following**

**vote:**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

4. [AB2022-404](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Washington Association of Sheriffs and Police Chiefs for the Registered Sex Offender Address Verification Program, in the amount of \$138,319.00

**Kershner moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

5. [AB2022-405](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Tetra Tech, Inc, to provide a Birch Point Subwatershed Drainage Study, in the amount of \$74,793 (Council acting as the Whatcom County Flood Control Zone District Board of Supervisors)

**Kershner moved that the Contract (FCZDBS) be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

6. [AB2022-406](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Washington State Military Department for FY2018 Operation Stonegarden (OPSG), in the amount of \$31,826.55

**Kershner moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

7. [AB2022-407](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and City of Bellingham for FY2022 Edward Byrne Memorial Justice Assistance Grant Program, in the amount of \$14,003.00

**Kershner moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

8. [AB2022-413](#) Request authorization for the County Executive to award bid #22-23 and enter into a contract between Whatcom County and Williamson Construction,LLC, for the High Creek Sediment Removal Project in the amount of \$61,902

**Kershner moved that the Bid Award be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

### **Items Added by Revision**

There were no agenda items added by revision.

### **Other Business**

There was no other business.

### **Adjournment**

The meeting adjourned at 11:48 a.m.

ATTEST:

WHATCOM COUNTY COUNCIL  
WHATCOM COUNTY, WA

**Tyler Byrd-via email 10/31/2022**

\_\_\_\_\_  
Dana Brown-Davis, Council Clerk

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Tyler Byrd, Committee Chair

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Kristi Felbinger, Minutes Transcription

SIGNED COPY ON FILE