

ELIZABETH KOSA
DIRECTOR



M E M O R A N D U M

To: The Honorable Satpal Singh Sidhu, Whatcom County Executive, and
The Honorable Members of the Whatcom County Council

Through: Elizabeth Kosa, Director *EK*

From: Kraig Olason, Stormwater Program Manager *ko*

Date: June 4, 2024

Subject: **Local Agency Standard Consultant Agreement
For On-Call Cultural and Historical Resources Consultant Professional
Services for 2024**

Enclosed for your review and DocuSign signature is the Local Agency Professional Services Negotiated Hourly Rate Consultant Agreement between Whatcom County and Equinox Research and Consulting International Inc.

Requested Action

Public Works respectfully requests that the County Council authorize the County Executive to enter into a Local Agency Professional Services Negotiated Hourly Rate Consultant Agreement with Equinox Research and Consulting International Inc. to provide on-call professional cultural and historical resource services for July 2024 to July 2025 in the amount not to exceed \$100,000 for each contract.

Background and Purpose

Whatcom County Public Works, at times, requires additional professional cultural and historical resource services due to the following; workload capacity, work outside our expertise and the need for independent opinions. This on-call contract will provide for these professional cultural resource services.

Three (3) firms responded to a Request for Proposals (RFP SWCS24-01). After review of the RFPs by a selection panel, Equinox Research and Consulting International Inc. was deemed one of two most qualified consultants for the work.

Funding Amount and Source

The not-to-exceed amount for each contract is \$100,000. This is a task-order based contract that will likely be utilized by multiple Public Works Divisions (Design/Construction, Bridge and Hydraulics, Stormwater, River and Flood). As such, multiple funding sources will be utilized during work under this contract.

Please contact Cody Swan at extension 6265 if you have any questions or concerns regarding the terms of this agreement.