WHATCOM COUNTY CONTRACT INFORMATION SHEET

Whatcom County Contract No.
202411015

Originating Department:	Executive Office
Division/Program: *(i.e. Dept. Division and Program)*	Non-Departmental/EDI
Contract or Grant Administrator:	Tawni Helms, Office Administrator
Contractor's / Agency Name:	Port of Bellingham and City of Bellingham

Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes ○ No ◉
Yes ◉ No ○ If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: _____

Does contract require Council Approval? Yes ◉ No ○ If No, include WCC: _____
Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)

Is this a grant agreement?
Yes ○ No ◉ If yes, grantor agency contract number(s): _____ CFDA#: _____

Is this contract grant funded?
Yes ○ No ◉ If yes, Whatcom County grant contract number(s): _____

Is this contract the result of a RFP or Bid process? Contract
Yes ○ No ◉ If yes, RFP and Bid number(s): _____ Cost Center: 332219.7210

Is this agreement excluded from E-Verify? No ○ Yes ◉ If no, include Attachment D Contractor Declaration form.

If YES, indicate exclusion(s) below:

☐ Professional services agreement for certified/licensed professional.
☐ Goods and services provided due to an emergency
☐ Contract work is for less than $100,000.
☐ Contract for Commercial off the shelf items (COTS).
☐ Contract work is for less than 120 days.
☐ Work related subcontract less than $25,000.
☒ Interlocal Agreement (between Governments).
☐ Public Works - Local Agency/Federally Funded FHWA.

Contract Amount:(sum of original contract amount and any prior amendments):
$ 2,648,084 (2025:$856,735+2026:$882,438+2027:$908,911)

This Amendment Amount:
$

Total Amended Amount:
$

Council approval required for; all property leases, contracts or bid awards **exceeding $40,000**, and professional service contract amendments that have an increase greater than $10,000 or 10% of contract amount, whichever is greater, **except when:**

1. Exercising an option contained in a contract previously approved by the council.
2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance.
3. Bid or award is for supplies.
4. Equipment is included in Exhibit "B" of the Budget Ordinance.
5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.

Summary of Scope:

This interlocal agreement allows for a coordinated approach to funding and contracting with economic service providers through a Regional Economic Partnership for the benefit of Whatcom County.

Term of Contract: Three years	Expiration Date: December 31, 2027

Contract Routing:

1. Prepared by:	Tawni Helms	Date: 11/12/2024
2. Attorney signoff:	Brandon Waldron per email	Date: 11/12/2024
3. AS Finance reviewed:	Bbennett	Date: 11/12/2024
4. IT reviewed (if IT related):		Date:
5. Contractor signed:		Date:
6. Submitted to Exec.:		Date:
7. Council approved (if necessary):		Date:
8. Executive signed:		Date:
9. Original to Council:		Date: