



Memorandum

TO: Satpal Sidhu, County Executive
FROM: Erika Lautenbach, Director
RE: Caspio, Inc. – Web-Based Low Code Software Agreement
DATE: NOVEMBER 4, 2024

Enclosed is a proposed agreement between Whatcom County and Caspio, Inc. for your review and signature.

- **Background and Purpose**

This agreement supports the purchase and implementation of a web-based, scalable, low-code software solution as part of an ongoing data modernization effort within Health and Community Services in order to provide timely and transparent department and program information to program staff, decision makers, partners, and stakeholders, as well as the general public. This software includes collection tools, request forms, and integration with the existing information infrastructure that will allow Health and Community Services to build systems that assist in realizing a continuous improvement in data management systems and workflows.

The current data systems used by WCHCS are outdated and lack the functionality to continue to meet business needs and standards for efficient and timely service delivery. WCHCS has doubled in size over the last four years and there has been an increase in complex, county-wide initiatives, levies and funding that have magnified the need for project management and cross-team collaboration.

- **Funding Amount and Source**

Funding for this agreement, in an amount not to exceed \$68,049, is provided by the Healthy Children's Fund. These funds are included in the 2024 budget. Council authorization is required as funding for this agreement exceeds \$40,000.

Please contact Lynnette Bennett, Community & Organizational Development Manager at 360-410-2820 (LBennett@co.whatcom.wa.us) if you have any questions.

Encl.

