

**WHATCOM COUNTY CONTRACT
INFORMATION SHEET**

Whatcom County Contract No.

202301001-1

Originating Department:	35 Sheriff's Office
Division/Program: <i>(i.e. Dept. Division and Program)</i>	3520 Bureau of LE & Investigations / 352060 Boating Program
Contract or Grant Administrator:	Doug Chadwick, Undersheriff
Contractor's / Agency Name:	Washington State Parks and Recreation Commission
Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes <input checked="" type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: <u>202301001</u>	
Does contract require Council Approval? Yes <input checked="" type="radio"/> No <input type="radio"/> If No, include WCC: _____ Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)	
Is this a grant agreement? Yes <input checked="" type="radio"/> No <input type="radio"/> If yes, grantor agency contract number(s): <u>MLE 123-421</u> CFDA#: <u>97.012</u>	
Is this contract grant funded? Yes <input type="radio"/> No <input checked="" type="radio"/> If yes, Whatcom County grant contract number(s): _____	
Is this contract the result of a RFP or Bid process? Contract _____ Yes <input type="radio"/> No <input checked="" type="radio"/> If yes, RFP and Bid number(s): _____ Cost Center: <u>1003512006</u>	
Is this agreement excluded from E-Verify? No <input type="radio"/> Yes <input checked="" type="radio"/> If no, include Attachment D Contractor Declaration form.	
If YES, indicate exclusion(s) below: <input type="checkbox"/> Professional services agreement for certified/licensed professional. <input type="checkbox"/> Goods and services provided due to an emergency <input type="checkbox"/> Contract work is for less than \$100,000. <input type="checkbox"/> Contract for Commercial off the shelf items (COTS). <input type="checkbox"/> Contract work is for less than 120 days. <input type="checkbox"/> Work related subcontract less than \$25,000. <input checked="" type="checkbox"/> Interlocal Agreement (between Governments). <input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.	
Contract Amount:(sum of original contract amount and any prior amendments): \$ <u>18,476.57</u> This Amendment Amount: \$ <u>5,000.00</u> Total Amended Amount: \$ <u>23,476.57</u>	Council approval required for; all property leases, contracts or bid awards exceeding \$40,000 , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, except when: 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance. 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
Summary of Scope: The Sheriff's Office received a Recreational Boating Safety (RBS) Grant from Washington State Parks and Recreation Commission to increase education and enforcement activities, encouraging greater compliance with boating safety laws in an effort to reduce boating related loss of life, personal injury, and property damage. This additional \$5,000 was awarded for providing Basic Marine Law Enforcement instructor services to WA State Parks.	
Term of Contract: <u>1/18/23</u>	Expiration Date: <u>9/30/23</u>

Contract Routing:	1. Prepared by: <u>Donna Duling</u>	Date: <u>10/6/23</u>
	2. Attorney signoff: <u>Approved via email BW/DD</u>	Date: <u>10/6/23</u>
	3. AS Finance reviewed: <u>Approved via email AT/DD</u>	Date: <u>10/11/23</u>
	4. IT reviewed (if IT related): _____	Date: _____
	5. Contractor signed: <u>✓</u>	Date: <u>10/21/23</u>
	6. Submitted to Exec.: <u>✓</u>	Date: <u>10/16/23</u>
	7. Council approved (if necessary): <u>AB2023-683</u>	Date: <u>10/24/23</u>
	8. Executive signed: <u>✓</u>	Date: <u>10/24/23</u>
	9. Original to Council: _____	Date: _____

WHATCOM COUNTY
SHERIFF'S OFFICE

BILL ELFO
SHERIFF



PUBLIC SAFETY BUILDING
311 Grand Avenue
Bellingham, WA 98225-4038
(360) 778-6600

RECEIVED

OCT 16 2023

**WHATCOM COUNTY
EXECUTIVE'S OFFICE**

MEMORANDUM

To: Satpal Sidhu, County Executive
From: Bill Elfo, Sheriff 
Date: October 11, 2023
Subject: Washington State Parks and Recreation Commission
Recreational Boating Safety Federal Financial Assistance Grant 2023
WCC#202301001 Amendment

Enclosed for your review and signature is one (1) original agreement amendment between Whatcom County and Washington State Parks and Recreation Commission for Recreational Boating Safety (RBS) Federal Financial Assistance Grant 2023.

Background and Purpose

The Whatcom County Sheriff's Office operates a state approved boating safety program under WAC 352-65 and provides recreational boating safety patrols and enforcement of both county code and state law.

Funding Amount and Source

The Washington State Parks and Recreation Commission awarded RBS Federal Financial Assistance Grant Funds of \$18,476.57 to Whatcom County Sheriff's Office (WC Contract #202301001). An increase of \$5,000 was awarded for providing a Basic Marine Law Enforcement (BMLE) instructor to the State Parks Recreational Boating Safety (RBS) Program for two different classes.

Differences from Previous Contract

Previous year RBS grant increase was \$2,500 for providing BMLE instructor services for one class.

Please contact Undersheriff Doug Chadwick at extension 6618 if you have any questions or concerns regarding the terms of this agreement.

Thank you.

enclosure

COUNTY ORIGINAL



WHATCOM COUNTY
CONTRACT NO.
202301001-1

Diana Dupuis
Director

STATE OF WASHINGTON

WASHINGTON STATE PARKS AND RECREATION COMMISSION

1111 Israel Road S.W. • P.O. Box 42650 • Olympia, WA 98504-2650 • (360) 902-8500
TDD Telecommunications Device for the Deaf: 800-833-6388
www.parks.state.wa.us

October 2, 2023

Whatcom County Sheriff William Elfo
Public Safety Building
311 Grand Ave
Bellingham WA 98225-4048

Dear Sheriff Elfo,

On behalf of program staff and the attendees to the 2023 Basic Marine Law Enforcement Trainings, thank you for your agency contribution of an instructor to make these important trainings a success. The training is a valuable way for our state to promote safe, responsible boat operation on our waterways.

Your agency is a Subrecipient of a federal grant MLE 123-421, under the authority of 2CFR 200 and other federal terms and conditions. Under this Sub recipient contractual agreement, your agency supports the function and mission of the Recreational Boating Safety program by providing instructors to the Washington State Parks and Recreation Commission (WSPRC). I am pleased to share that the previous award amount is being increased for this period (see below).

Your agency, for providing instructor(s) to the State Parks RBS program has been awarded an **additional \$5,000.00** to your Federal Financial Assistance Grant. These funds are based on a commitment to 80 hours of instructor services. For instructor services less than 80 hours, a sum of \$500.00 per day is awarded. As WSPRC has grown the number and types of boating courses offered it has required much more support and participation from your personnel and your agency.

The additional funding is usually awarded in May, however due to my predecessor retiring and my hiring this process was on hold. The RBS funds are available for reimbursement and I have included a completed A-19 for approval and signature, then send to my office for approval and processing.

This increased amount may change from year to year based on multiple factors that may affect the Federal Financial Assistance Grants. However, it is WSPRC intention to compensate your agency for authorized reimbursable expenditures for your efforts in actively supporting Recreational Boating Safety in Washington State. Without your personnel and the support provided to them by your agency, our ability to offer basic and advanced level marine law enforcement training would be severely impacted.

I look forward to our continued partnership in the future. The opportunity to work as a team to promote safe, responsible boat operation on our waterways is a valuable public service to our citizens. If I can be of assistance to you or your staff, please do not hesitate to call.

Kind regards,

Bryan Alexander,
Marine Law Enforcement Coordinator
Boating Program
Washington State Parks and Recreation Commission
1111 Israel Road SW, Olympia, WA 98504
Bryan.Alexander@parks.wa.gov
(360)791-4668



