



MEMORANDUM

TO: Satpal Sidhu, County Executive

FROM: Council Staff

RE: Contract Amendment for Phase 2 Communications Services for Justice Project

DATE: September 1, 2022

Enclosed is a contract amendment between Whatcom County and The Vida Agency for your review and signature.

- **Background and Purpose**

Whatcom County issued an RFP for Communications services for the Justice Project to the MRSC Roster in May, 2022. On June 22, 2022, the County entered into a contract with The Vida Agency for Phase 1 of the project, creating a public engagement plan for the Justice Project. The public engagement plan was completed on August 31, 2022, and the project team is ready to proceed with Phase 2, implementation of the public engagement plan. Public engagement on this project will inform the development of the Stakeholder Advisory Committee's needs assessment report.

- **Funding Amount and Source**

The original contract amount for Phase 1 was \$38,923. The contract amendment is for \$146,984 for a total amended amount of \$186,907. Funding is available through the New Jail Fund.

- **Differences from Previous Contract**

The timeframe of the proposed contract amendment is extended December 31, 2022. The proposed contract amendment increases the contract by \$146,984. Phase 2 will include implementation of the public engagement plan developed in Phase 1.

Please contact Cathy Halka at ext. 5019, if you have any questions.

Encl.