

**WHATCOM COUNTY
ADMINISTRATIVE SERVICES**

FINANCE/ACCOUNTING
Whatcom County Courthouse
311 Grand Avenue, Suite #503
Bellingham, WA 98225-4082
Brad Bennett, Finance Manager

MEMO TO: County Executive Satpal Singh Sidhu
THROUGH: Brad Bennett, Finance Manager
FROM: James Triplett, Investigations and Support Services Lieutenant, WCSO
Rodger Funk, Investigations and Support Services Chief, WCSO
DATE: September 12, 2023
RE: Recommend to Award RFP #23-52

Background

Bids were duly advertised to for the lease of four (4) vehicles. The Sheriff's Office Whatcom Gang and Drug Task Force will use these vehicles during the daily operations of the unit.

One (1) bid was received on 07/25/2023. Global Lease Group located in Lexington Massachusetts, submitted the only responsible bid. The F.O.B. delivery points provided were Bickford Ford in Snohomish Washington and Bellingham Nissan in Bellingham Washington. The bid details are as noted below:

Bidder	Make & Model	Base Price	Sales Tax (% Rate)	Total Bid Amount
Global lease Group	2023 Ford Escape Active AWD	\$860.69 per month	9.6%	\$33,959.38
Global Lease Group	2023 Ford Explorer XLT AWD	\$1234.00 per month	9.6%	\$48,688.70
Global Lease Group	2023 Ford F-150 4X4 STX Crew Cab	\$1313.00 per month	9.6%	\$51,805.73
Global Lease Group	2023 Nissan Frontier 4X4 SV Crew Cab	\$1089.00 per month	9.0%	\$42,732.36
Global Lease Group	2023 Nissan Titan 4X4 SV Crew Cab	\$1493.00 per month	9.0%	\$58,585.32
Global Lease Group	2023 Nissan Pathfinder AWD SV SUV	\$1258.00 per month	9.0%	\$49,363.34
Global Lease Group	2023 Nissan Rogue AWD SV SUV	\$909.00 per month	9.0%	\$35,669.16

Funding Amount and Source

Whatcom County Drug Fund \$195,423.55

Requested Action

The Sheriff's Office requests the County Council and County Executive's approval to award RFP-#23-52 to Global Lease Group, in the amount of \$195,423.55

Questions

Please contact James Triplett Ext. # 6725 if you have any questions or concerns regarding this request.

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Recommendation

In accordance with WCC 3.08.030, I concur with this recommendation, and forward such to the County Council and County Executive for approval, per WCC 3.08.100(A).



Brad Bennett, AS Finance Manger

9/15/23

Date

Approved as recommended:

County Executive

Date of Council Action

Whatcom County Sheriff's Office Memorandum

To: Sara Winger

From: Lieutenant James Triplett

Date: September 12, 2023

Subject: Recommendation of Vendor for DTF Leased Vehicles (RFP #23-52)

Under RFP #23-52, The Whatcom County Sheriff's Office has received one bid for the leasing of four vehicles to be utilized by our Whatcom Gang and Drug Task Force. The lease would be for a 36 month period, beginning October 1st 2023, with the option of one additional 12 month lease at the end of the initial 36 months. After review of the bid that was received in relation to the criteria that we established, we recommend that the bid be awarded to **Global Lease Group, Inc.** pending successful approval by the Whatcom County Council.

The following is a breakdown of what Global Lease Group can provide and how that meets our selection criteria:

Global Lease Group appears to successfully meet the criteria in regards to financial resources, experience in fleet leasing, organization and equipment. Global Lease Group provided relevant references to verify their ability to perform the work required. Global Lease Group supplied a yearly mileage of 20,000 per vehicle with additional mileage charged at \$.49 per mile. Global Lease Group has met the criteria for type of vehicles, warranty coverage.

The following is a price breakdown on the lease offer from Global Lease Group (depending on the combination of vehicles that are selected to lease):

- The lowest combined lease cost (based on the four cheapest vehicles) per month is **\$3,762.94** (tax included)
- Lease cost per year for the four cheapest vehicles is **\$33,866.43** (tax included)
- Lease cost for the four cheapest vehicles over the 36 month lease is **\$101,599.29** (tax included)

- The highest combined lease cost (based on the four most expensive vehicles) per month is **\$6,497.52** (tax included)

- Lease cost per year for the four most expensive vehicles is **\$58,477.82** (tax included)
- Lease cost for the four most expensive vehicles over the 36 month lease is **\$233,911.30** (tax included)

As there are no other bidders for this lease, the Sheriff's Office recommends the bid be awarded to Global Lease Group, Inc. The four vehicles that we would like are:

2023 Ford F-150 4X4 STXC Crew Cab
2023 Nissan Titan 4X4 SV Crew Cab
2023 Nissan Pathfinder AWD SV SUV
2023 Nissan Rogue AWD SV SUV

The total cost for this 36 month lease is: \$195,423.55