

**Whatcom County
Council Finance and Administrative Services Committee**

COUNTY COURTHOUSE
311 Grand Avenue, Ste #105
Bellingham, WA 98225-4038
(360) 778-5010



Committee Minutes - Final

**Tuesday, April 12, 2022
11:30 AM
Hybrid Meeting**

HYBRID MEETING - ADJOURNS BY 12:45 P.M.; MAY BEGIN EARLY
(PARTICIPATE IN-PERSON OR SEE REMOTE JOIN INSTRUCTIONS AT
www.whatcomcounty.us/joinvirtualcouncil OR CALL 360.778.5010)

COUNCILMEMBERS

Tyler Byrd
Carol Frazey
Kathy Kershner

CLERK OF THE COUNCIL

Dana Brown-Davis, C.M.C.

Call To Order

Committee Chair Tyler Byrd called the meeting to order at 11:30 a.m. in a hybrid meeting.

Roll Call

Present: 3 - Tyler Byrd, Carol Frazey, and Kathy Kershner

Absent: None

Also Present: Barry Buchanan, Todd Donovan, Ben Elenbaas, and Kaylee Galloway

Announcements

Special Presentation

1. [AB2022-173](#) Report from the Finance Division

Brad Bennett, Administrative Services Department Finance, reported on the Fourth Quarter Financial Report and answered how much is left in the American Rescue Plan Act (ARPA) fund or any of the other COVID-19-related fund accounts, and whether there are any recommendations going forward in light of the current high inflation.

Tyler Schroeder, Executive's Office, stated we have a pretty solid fund balance but with those additional cost increases we may see we will need to ensure that the annual revenue coming in from sales tax into the general fund will be able to keep up with that.

This agenda item was REPORTED.

Committee Discussion and Recommendation to Council

1. [AB2022-194](#) Request authorization for the County Executive to enter into a contract between Whatcom County and the City of Bellingham to support Child and Family Action Plan implementation activities, in the amount of \$150,000

Kershner read the agenda item into the record.

***Frazey moved* that the Contract be RECOMMENDED FOR AUTHORIZATION.**

Tyler Schroeder, Executive's Office, answered whether the City of Bellingham is contributing \$150,000 to support the Child and Family Action Plan and he briefed the Councilmembers on the item.

Frazey's motion that the Contract be RECOMMENDED FOR

AUTHORIZATION carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

2. [AB2022-197](#) Request authorization for the County Executive to enter into a grant agreement between Whatcom County and Washington Department of Ecology to develop and implement a collaborative process to identify local solutions for water availability issues in the Nooksack Basin and supporting technical work in the amount of \$250,000

Kershner moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION.

Gary Stoyka, Public Works Department, briefed the Councilmembers.

Kershner's motion that the Interlocal be RECOMMENDED FOR AUTHORIZATION carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

3. [AB2022-202](#) Request authorization for the County Executive to enter into a Interagency agreement between Whatcom County and the State of Washington Department of Ecology for Whatcom Compound Flood Vulnerability and Risk Assessment

Frazey moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION.

Chris Elder, Public Works Department, briefed the Councilmembers.

Frazey's motion that the Interlocal be RECOMMENDED FOR AUTHORIZATION carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

Council "Consent Agenda" Items Part 1

Frazey stated she would like to pull Consent Agenda item numbers one and nine from the Consent Agenda for discussion so Councilmembers considered those items first.

1. [AB2022-195](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and the Skagit County Sheriff's Office for use of the Plantation Rifle Range to train personnel, in the amount of \$16,109.98

Kershner moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT.

Mike McFarlane, Parks and Recreation Department Director, answered whether the County has increased the cost per day and the cost per officer in the last five years since we continue to lose money at the Plantation Rifle Range, whether the daily use and officer use has increased much in the last five years, and at how much of a loss the plantation range is run.

Kershner's motion that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

9. [AB2022-204](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Axon Enterprise, Inc. to provide additional body worn cameras and detective interview room cameras, in the amount of \$102,457.76

Frazey moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT.

Doug Chadwick, Undersheriff, answered whether all the body cameras they have purchased are in use now.

Frazey's motion that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

Council "Consent Agenda" Items Part 2

Kershner moved to recommend Consent Agenda items two through eight and ten through fourteen for AUTHORIZATION BY CONSENT. Councilmembers voted on those items (see motion and vote on each individual item below).

1. [AB2022-195](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and the Skagit County Sheriff's Office for use of the

Plantation Rifle Range to train personnel, in the amount of \$16,109.98

See motion and vote above.

2. [AB2022-196](#) Request Authorization for the County Executive to enter into an interlocal agreement between Whatcom County and the City of Bellingham Police Department for use of the Plantation Rifle Range to train personnel, in the amount of \$27,865.67

Kershner moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

3. [AB2022-171](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Washington State Office of Public Defense to be reimbursed for increased service costs related to Covid 19, in the amount of \$73,000.00

Kershner moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

4. [AB2022-184](#) Request approval for the County Executive to enter into a contract amendment with Herrera Environmental Consultants, Inc. to expand the scope of work, timeline, and funding to complete the Offsite Buffer Mitigation Program Feasibility Study in the amount of \$60,000 for a total amended contract of \$100,000

Kershner moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

5. [AB2022-198](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Public Safety Testing to conduct background investigations on Sheriff's office employment candidates, in the amount of an estimated \$42,000.00

Kershner moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

6. [AB2022-199](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Julota to integrate data among various data storage platforms used to track and monitor services and care provided to individuals frequently seen by the GRACE and LEAD Programs in the amount of \$26,103 for a total amended contract amount of \$80,353

Kershner moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

7. [AB2022-201](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and the Marysville Police Department for use of the Plantation Rifle Range to train personnel, in the amount of \$3,005.52

Kershner moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

8. [AB2022-203](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Opportunity Council to provide Leasing Specialist and intensive case management services in the amount of \$159,613 for a total amended contract amount of \$229,103

Kershner moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

9. [AB2022-204](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Axon Enterprise, Inc. to provide additional body worn cameras and detective interview room cameras, in the amount of \$102,457.76

See motion and vote above.

10. [AB2022-205](#) Request authorization for the County Executive to enter into a contract between Whatcom County and North Sound Behavioral Health Administrative Services Organization to provide funding for the Recovery Navigator Program intended to enhance Law Enforcement Assisted Diversion (LEAD) programming, in the amount of \$512,455

Kershner moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

11. [AB2022-210](#) Request authorization for the County Executive to enter into a contract between Whatcom County and PeaceHealth for the lease of office space for the Health Department's Response Systems Division at 800 East Chestnut Street, in the amount of \$9,171.96

Kershner moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

12. [AB2022-213](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and the City of Bellingham for use of Bellingham's 800MHz Radio Network, in the amount of \$5,040

Kershner moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

13. [AB2022-222](#) Request permission for the County Executive to enter into a Local Agency A&E Professional Services Agreement between Whatcom County and KPFF, Inc. to provide on-call professional mechanical engineering support for the Whatcom County ferry program in 2022, in the amount of \$40,000.00

Kershner moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

14. [AB2022-228](#) Request authorization for the County Executive to enter into an interlocal agreement amendment between Whatcom County and Whatcom Conservation District for farm planning services and financial assistance, in the amount of \$140,021 (Council acting as the Whatcom County Flood Control Zone District Board of Supervisors)

Kershner moved that the Contract (FCZDBS) be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:

Aye: 3 - Byrd, Frazey, and Kershner

Nay: 0

Absent: 0

Items Added by Revision

There were no agenda items added by revision.

Other Business

There was no other business.

Adjournment

The meeting adjourned at 12:03 p.m.

ATTEST:

WHATCOM COUNTY COUNCIL
WHATCOM COUNTY, WA

Tyler Byrd-via email 4/28/2022

Dana Brown-Davis, Council Clerk

Tyler Byrd, Committee Chair

Kristi Felbinger, Minutes Transcription

SIGNED COPY ON FILE