

INTERAGENCY AGREEMENT**Between****Whatcom County Emergency Medical Services and
the City of Lynden Fire Department**

The City of Lynden, through the Lynden Fire Department (hereinafter the "City"), a municipal corporation, and Whatcom County, through Whatcom County Emergency Medical Services (hereinafter the "County"), a municipal corporation, in consideration of the mutual covenants herein, agree as follows:

I. Purpose:

This agreement (hereinafter "Agreement") is to reimburse the City of Lynden Fire Department for expenses incurred as related to the expired agreement (Contract Number 202201031, expired June 30, 2022) that provided for a one-time payment in support of construction costs and station upgrades incurred by the City to house a Paramedic Unit to located in Lynden, WA at Fire Station 75. This project serves to expand the Advanced Life Support program in Whatcom County where the county-wide Emergency Medical Services (EMS) Levy provides funding for Advanced Life Support Services per RCW 84.52.069. The County manages the proceeds of the EMS Levy on behalf of the county-wide EMS system.

There were additional costs incurred that were not captured in the original agreement. These unanticipated costs support the Medic 75 implementation where the Lynden Fire Department paid for those costs outside the contract terms.

II. Administration:

1. The parties recognize that the City, as well as the City of Bellingham, Whatcom County Fire Districts, and the County are part of a regionally supported EMS System.
2. The EMS System has determined that Fire Station 75 offers the most advantageous positioning of an additional Paramedic Unit in Whatcom County.
3. The EMS System realizes there are costs incurred by the City to provide accommodations and storage for an additional Paramedic Unit which

involves construction upgrades to Fire Station 75 allowable under RCW 84.52.069. (EMS Levies).

III. **Financial Agreement:**

1. This payment captures unrecovered costs associated with the implementation of a Paramedic Unit (Medic 75) serving Whatcom County for a total of **\$12,720.36**. These costs are related to the purchase of Storage Shelving (3), Crew Quarters Chairs (2), Refrigerator (1), Custom Food Lockers and Pantry (1) and a Key Pad locking system (1) for the crew quarters and kitchen areas per **Exhibit A** (Budget Detail).
2. Per the original agreements, the county agreed to provide reimbursement for qualified expense related to the implementation of Medic 75. These unrecovered costs were incurred after the original agreement expired where the county intended to provide reimbursement for the implementation as related to station upgrades and improvements for additional personnel and equipment at Fire Station 75.

IV. **Responsibilities of the City:**

1. The City will provide up to 2.5 living spaces. The City will provide for one (1) Paramedic Unit parking space and appropriate storage space of medical and personal protective equipment for the duration of time the Paramedic Unit is positioned at Fire Station 75.
2. The City will invoice the County and provide adequate documentation for the identified unrecovered costs associated with the additional storage and crew quarters furniture and refrigerators to support the additional personnel assigned to Medic 75.

V. **Responsibilities of the County:**

The County shall provide **\$12,720.36** to the City as a one-time payment for Fire Station 75 as related to housing the Paramedic Unit (M75).

VI. **Term of Agreement:**

This Agreement shall be deemed completed once payment has been received by the City and will under no circumstances terminate later than December 31,

2023.

VII. Records Maintenance:

Each party to this Agreement shall maintain books, records, documents, and other evidence, which relate to the terms of this Agreement. These records shall be subject to inspection, review, or audit by personnel of both parties, other personnel duly authorized by either party, State officials so authorized by law, and in the case of the County, the office of the State Auditor.

VIII. Relationship of the Parties:

The parties agree that each is an independent entity operating pursuant to the terms and conditions of this agreement. No agent, employee, or representative of either party shall be deemed to be an agent, employee, or representative of the other party for any purpose unless requested otherwise in writing per the scope of this agreement. Each party shall be solely and entirely responsible for the acts of its agents, employees and representatives during the term of this agreement.

IX. Entire Agreement:

This agreement constitutes the entire agreement between the parties and supersedes all prior oral or written agreements, commitments, or understandings concerning the matters provided for herein.

X. Authority:

The parties represented and covenant that signatories to this document are authorized agents of their respective agency.

IN WITNESS WHEREOF, Whatcom County and the City of Lynden have executed this Interlocal Agreement on the date and year below written.

DATED this _____ day of _____, 2023.

Each signatory below to this Contract warrants that he/she is the authorized agent of the respective party; and that he/she has the authority to enter into the contract and to bind the party thereto.

CITY OF LYNDEN:

Scott Korthuis, Mayor

Departmental Approval:

Chief Billmire, Fire Chief

**WHATCOM COUNTY:
Recommended for Approval:**

Department Director Date

Approved as to form:

Christopher Quinn per Email 8/10/23
Prosecuting Attorney Date

Approved:
Accepted for Whatcom County:

By: _____
Satpal Singh Sidhu, Whatcom County Executive

Exhibit "A"
Budget Detail

Vendor	Item Description		Cost Each	Installation	Sub-Total	Shipping	Tax	Total
DeWaard & Bode	30" Maytag Refrigerator	1	2,299.00	49.95	2,348.95	59.95	211.98	2,620.88
Amazon	WEUR Ergonomic Chair	2	229.49	0.00	458.98	0.00	40.40	499.38
Amazon	Storage Shelves	3	175.41	0.00	526.23	0.00	46.32	572.55
High Craft	Custom Lockers and Pantry	1	7,453.74	0.00	7,453.74	0.00	655.93	8,109.67
Security Solutions	Keypad Entry Locks	2	917.18	0.00	917.18	0.00	0.00	917.88
Total Reimbursement								12,720.36

Exhibit "B"

Supporting Documentation



**Lynden Fire Department
215 4th Street
Lynden, WA 98264**

To: Mike Hilley, Chief Scott Ryckman, Captain Todd Fisher
From: Chief Mark Billmire
Re: Reimbursement Invoice for Medic-75 Station Items
Date: September 7, 2022

Good morning,

Based on our conversations back in May/June, we agreed upon additional items needed to accommodate Medic-75 and two additional Paramedics, the following have been purchased by the Lynden Fire Department (LFD) and delivered to Station 75.

Vendor	Item Description	Quantity	Cost ea.	Installation	Sub-Total	Shipping	Tax	Total
DeWaard & Bode	30" Maytag Refrigerator	1	\$2,299.00	\$49.95	\$2,348.95	\$59.95	\$211.98	\$2,620.88
Amazon	XEUR Ergonomic Chair	2	\$229.49	\$0.00	\$458.98	\$0.00	\$40.40	\$499.38
Amazon	Storage Shelves	3	\$175.41	\$0.00	\$526.23	\$0.00	\$46.32	\$572.55
HighCraft	Custom Lockers & Pantry	1	\$7,453.74	\$0.00	\$7,453.74	\$0.00	\$655.93	\$8,109.67
	Total Reimbursement							\$11,802.48

Per our agreement, LFD is seeking reimbursement for these expenditures, payment can be sent to:

Lynden Fire Department
215 4th Street
Lynden, WA 98264

Contact me if you have any questions regarding this reimbursement request.

Mark Billmire
Fire Chief
billmirem@lyndenwa.org
360-354-4400 X-700
360-603-6603

SECURITY SOLUTIONS
 1619 N. State St.
 Bellingham, WA, 98225
 Phone : 360-734-4940
 Toll Free: 855-822-4777
 www.ssnw.co

INVOICE

Reference Nbr.: 334010
Date: 09-Feb-2023
Due Date: 11-Mar-2023
Customer ID: LYFIDE001
Currency: USD
Billing Period: On Demand
Contract Number: LYNDEN FIRE DEPT AC 01

RECEIVED

By EltonF at 9:42 am, Apr 24, 2023

BILL TO:

LYNDEN FIRE DEPARTMENT
 215 4th ST.
 LYNDEN WA 98264

SHIP TO:

LYNDEN FIRE DEPARTMENT
 215 4th ST.
 LYNDEN WA 98264
 United States of America

CUSTOMER REF. NBR.	TERMS	CONTACT
	NET 30	

NO.	ITEM	QTY.	UOM	UNIT PRICE	DISC.	EXTENDED PRICE
1	NON-STOCK ITEM: BRIVO WHITE CARD READER WITH PINPAD	2.00	EACH	0.0000	0%	0.00
2	PAPB - ACCESS CONTROL MANAGED: REPLACED (2) BRIVO CARD READERS - DOORS 101 & 114	1.00	EACH	843.0000	0%	843.00

NOTE:

Sales Total: 843.00
Tax Total: 74.18
Discount Total: 0.00
Total (USD): 917.18
Balance Due: 917.18

Go Paperless! Email ar@ssnw.co to sign up for e-mailed invoices and gain access to pay your invoice online

Effective immediately, please remit payment to Security Solutions NW. Checks made out to Bellingham Lock & Safe will be returned

