

# Supplemental Budget Request

## Non-Departmental

Suppl ID # 4486	Fund 1	Cost Center 4530	Originator: Andrew Tan
Year 1 2023		Add'l FTE <input type="checkbox"/>	Priority 1

**Name of Request: Community Priorities Fund - General Gov Savings**

X

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**Department Head Signature (Required on Hard Copy Submission) Date**

Costs:	Object	Object Description	Amount Requested
	8351	Operating Transfer Out	\$4,300,000
	Request Total		\$4,300,000

**1a. Description of request:**

This request is to fund transfers out of the General Fund 001 to the Community Priorities Fund. Cost Center 4530 in the General Fund is the designated cost center for transfers out from the General Fund to any other fund for the purposes of accounting.

This request is related to supplementals 4484, 4485, and 4487.

Funding will be transferred into the General Fund (001) from the ARPA fund (138) to fund general government services (Prosecuting Attorney's Office wages and benefits). Savings from the General fund will be transferred to the new Community Priorities Fund.

There will be no net effect in the General Fund (001) as a result of this action. This action will not result in an increase in Prosecuting Attorney's Office spending authority or make any additions to position control.

**1b. Primary customers:**

Citizens of Whatcom County.

**2. Problem to be solved:**

Flexibility and ease of administration will be applied to the facilitation of ARPA funds for identified County objectives which are based in community need.

**3a. Options / Advantages:**

ARPA revenue loss is the most restrictive funding source available for these objectives. ARPA funds must be obligated by 12/31/24.

**3b. Cost savings:**

By using ARPA revenue loss funding, we will save less restricted funding sources (general fund, etc.) for other uses.

**4a. Outcomes:**

Expenditures will be budgeted according to the Council spending plan.

**4b. Measures:**

The County will identify metrics of success associated with planned programs under this fund and will measure success as programs progress.

**5a. Other Departments/Agencies:**

Other County departments will assist with administration under the leadership of the Executive's office.

**5b. Name the person in charge of implementation and what they are responsible for:**

Various as assigned.

**6. Funding Source:**

# Supplemental Budget Request

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## Non-Departmental

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Suppl ID # 4486    **Fund** 1    **Cost Center** 4530    **Originator:** Andrew Tan

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General Fund 001.

## Supplemental Budget Request

**Planning & Development Services**

**Planning**

SuppID # 4477

Fund 1

Cost Center 2592

Originator: Mark Personius

Expenditure Type: One-Time

Year 1 2023

Add'l FTE

Add'l Space

Priority 1

**Name of Request: 2025 Comp Plan Update - Climate Planning Funding**

<p><b>X</b> </p>	<p>11-1-23</p>
<p><b>Department Head Signature (Required on Hard Copy Submission)</b></p>	<p><b>Date</b></p>

Costs:	Object	Object Description	Amount Requested
	4334.0421	Commerce Grant	(\$323,910)
	6630	Professional Services	\$323,910
	<b>Request Total</b>		<b>\$0</b>

**1a. Description of request:**

Accept \$323,910 in State Climate Planning Grant funding for consultant services associated with climate related tasks for the 2025 Comprehensive Plan update. Whatcom County will use the grant funds for the public participation plan and related implementation actions, creating background documents and information, updating Countywide Planning Policies, updating the Comprehensive Plan, and revising development regulations in accordance with climate planning requirements of the Growth Management Act (GMA), addressing County Council priorities related to climate in County Council Resolution 2022-036, and conducting environmental analysis relating to climate under the State Environmental Policy Act (SEPA).

The County Council has previously approved supplemental budget requests to provide funding for the 2025 Comprehensive Plan update through the State Periodic Update grant (Ordinance 2023-053) and a cost sharing Interlocal Agreement with the cities and Whatcom Council of Governments (Ordinance 2023-062).

**1b. Primary customers:**

The public.

**2. Problem to be solved:**

The State amended the Growth Management Act in 2023 (House Bill 1181) requiring local governments to address climate response in comprehensive plans and development regulations. The funding provided by the State is needed to comply with the new climate-related requirements of the Growth Management Act.

**3a. Options / Advantages:**

The State Legislature allocated \$800,000 to Whatcom County to update the Comprehensive Plan and development regulations in accordance with the Growth Management Act's climate planning requirements and conduct other planning activities relating to climate. These funds will be divided up as follows:  
 oThe County will use \$323,910 for consultant services before June 30, 2025 (under this supplemental budget request);

oThe County will use \$151,090 for consultant services and staff salaries/benefits before June 30, 2025 (under a separate supplemental budget request that will likely come to Council for authorization in 2024);

oThe County will use \$325,000 in the future (under a separate supplemental budget request that will likely come to Council for authorization in 2025 or 2026).

This is the best option because it uses State funds, specifically allocated by the State Legislature to address climate planning, instead of using local funds.

## Supplemental Budget Request

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Planning & Development Services

Planning

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Suppl ID # 4477

Fund 1

Cost Center 2592

Originator: Mark Personius

**3b. Cost savings:**

Whatcom County will use the initial \$323,910 in State Climate Planning Grant funds by June 30, 2025 in the 2025 Comprehensive Plan and development regulations update process. Accepting these state funds will save the County from spending its local funds to update the Comprehensive Plan and development regulations in accordance with House Bill 1181.

**4a. Outcomes:**

Background documents and information will be prepared relating to climate planning. An environmental impact statement will likely be issued. Whatcom County Comprehensive Plan and development regulations will be updated in compliance with House Bill 1181.

**4b. Measures:**

Climate-related work products including background documents, environmental impact statement, county-wide planning policies, Comprehensive Plan amendments, and development regulation amendments. Some consultant work products may be in draft form.

**5a. Other Departments/Agencies:**

Yes, a number of other County departments may be impacted including: Public Works, Parks & Recreation, Health and Community Services, Finance, and Emergency Management.

The County will also work with cities, advisory committees and state agencies in the update process.

**5b. Name the person in charge of implementation and what they are responsible for:**

To be determined

**6. Funding Source:**

The State Department of Commerce (State Climate Planning Grant).



STATE OF WASHINGTON  
DEPARTMENT OF COMMERCE

1011 Plum Street SE • PO Box 42525 • Olympia, Washington 98504-2525 • (360) 725-4000  
[www.commerce.wa.gov](http://www.commerce.wa.gov)

August 28, 2023

Whatcom County  
5280 Northwest Drive  
Bellingham, Washington 98226

RE: Climate Planning Grants

Dear County Executive or Commissioner:

Whatcom County is required by RCW 36.70A.130(5) to revise its comprehensive plan and development regulations by June 30, 2025, to ensure they comply with the Growth Management Act (GMA) as revised by [House Bill 1181](#) (Chapter 228, Laws of 2023).

We are pleased to inform you that, based on your population size, that \$800,000 has been reserved as a grant to assist in completing your work. This funding is reserved as a non-competitive formula grant. Due to the nature of the funding [Climate Commitment Act, SB 5187, Sec. 130 (21)], Commerce will award approximately \$30 million a biennium to any eligible jurisdiction that submits a complete application. Commerce will prioritize those jurisdictions with periodic updates due in 2025 and all other due dates that follow (in order).

For this reason, we request application materials for jurisdictions intending to implement HB 1181 this biennium to apply for grant funding by **October 31, 2023**. As soon we receive your submitted application, we will begin preparing your contract. The application is available [online](#) [<https://app.smartsheet.com/b/form/a977250f9de848e3a261844529e01c38>].

All planning activities related to complying with HB 1181 incurred by your jurisdiction, beginning July 1, 2023, will be eligible for reimbursement. Therefore, you will not need to delay work on the climate grant until the contract is signed.

Before we disburse the funds, a contract will need to be executed between your organization and the Department of Commerce. In order to begin the contracting process, please complete the grant information form [online](#) and attach a proposed scope of work and budget. Contracts will be prepared as soon as your proposed scope and budget are finalized.

If you have questions or need help with developing your scope of work, please contact Sarah Fox, Climate Program Manager, at (360) 725-3114, [sarah.fox@commerce.wa.gov](mailto:sarah.fox@commerce.wa.gov), or Paul Johnson, Management Analyst, (360) 725-3048, [paul.johnson@commerce.wa.gov](mailto:paul.johnson@commerce.wa.gov).

Sincerely,

Dave Andersen, AICP  
Managing Director, Growth Management Services

cc: Mark Personius

## Supplemental Budget Request

### Prosecuting Attorney

Suppl ID # 3944    Fund 1    Cost Center 2623    Originator: Leah DeVries

Expenditure Type: One-Time    Year 1 2023    Add'l FTE     Add'l Space     Priority 1

Name of Request: HCA LEAD expenses

**X**

11/3/23

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	Object	Object Description	Amount Requested
	4333.9358	HCA LEAD Grant	(\$338,236)
	6110	Regular Salaries & Wages	\$39,777
	6230	Social Security	\$3,042
	6255	Other H&W Benefits	\$88
	6259	Worker's Comp-Interfund	\$208
	8351	Operating Transfer Out	\$295,121
	<b>Request Total</b>		<b>\$0</b>

**1a. Description of request:**

Budget supplementals for 2023 spending related to Health Departments expenses related to the HCA LEAD Grant.

**1b. Primary customers:**

**2. Problem to be solved:**

**3a. Options / Advantages:**

**3b. Cost savings:**

**4a. Outcomes:**

**4b. Measures:**

**5a. Other Departments/Agencies:**

The Health Department for 2023 expenses relating to the HCA LEAD Grant.

**5b. Name the person in charge of implementation and what they are responsible for:**

**6. Funding Source:**

HCA LEAD Grant

## Supplemental Budget Request

### Prosecuting Attorney

Suppl ID # 3945    Fund 1    Cost Center 2622    Originator: Leah DeVries

Expenditure Type: One-Time    Year 1 2023    Add'l FTE     Add'l Space     Priority 2

Name of Request: DOJ LEAD expenses

X

11/3/23

Department Head Signature (Required on Hard Copy Submission) Date

Costs:	Object	Object Description	Amount Requested
	4331.1683	DOJ Lead Grant	(\$167,250)
	8351	Operating Transfer Out	\$167,250
	<b>Request Total</b>		<b>\$0</b>

**1a. Description of request:**

Budget supplementals for 2023 spending related to Health Departments expenses related to the DOJ LEAD Grant.

**1b. Primary customers:**

**2. Problem to be solved:**

**3a. Options / Advantages:**

**3b. Cost savings:**

**4a. Outcomes:**

**4b. Measures:**

**5a. Other Departments/Agencies:**

The Health Department for 2023 expenses relating to the DOJ LEAD Grant.

**5b. Name the person in charge of implementation and what they are responsible for:**

**6. Funding Source:**

DOJ LEAD Grant

## Supplemental Budget Request

### Prosecuting Attorney

Suppl ID # 4448    Fund 1    Cost Center 2600    Originator: Leah DeVries

Expenditure Type: One-Time    Year 1 2023    Add'l FTE     Add'l Space     Priority 1

Name of Request: Overtime

<b>X</b>		11/8/23
<b>Department Head Signature (Required on Hard Copy Submission)</b>		<b>Date</b>

Costs:	Object	Object Description	Amount Requested
	6140	Overtime	\$25,000
	<b>Request Total</b>		<b>\$25,000</b>

**1a. Description of request:**

The Prosecutor's Office implemented a new case management system in August of this year. With over twenty years of data to convert, the preparation required to implement the software was significant, requiring some overtime-eligible staff to work overtime. Additionally, the implementation and ongoing administration of the system has incurred overtime costs. The need for overtime funding is expected to continue for the remaining of the year as the team creates new workflows and adapts to the new system.

**1b. Primary customers:**

The Prosecutor's Office staff, victims of crime, law enforcement agencies, and the citizens of Whatcom County.

**2. Problem to be solved:**

This year, the Prosecutor's Office embarked upon a project to update it's case management system. Without an in-house Project Manager to manage the project, existing staff tackled the project as a team, in addition to attending to their regular duties. As a result, overtime was incurred by some eligible staff.

Unfortunately, staff availability has been hampered by a vacancy, several FMLA leaves, and the need to onboard and train new team members. On top of these impacts, implementing a new case management system has created the need for staff to work additional hours.

The Prosecutor's Office did not request funding for overtime in the 2024 budget, as the timeline for the project had not been determined when the 2024 budget was developed, nor did we anticipate extended medical leaves and vacancies. Through the third quarter of 2023, the office has spent \$35,809 on overtime, and in the month of September \$11,640 was spent (September was expected to be the most expensive month for overtime given that implementation was in late August).

We are therefore submitting this request to supplement the budget to cover overtime costs incurred.

**3a. Options / Advantages:**

Unfortunately, the case management project combined with reduced staff availability has forced overtime costs to be incurred. Continued support during implementation is necessary. The overtime is needed to compensate eligible staff who are working on their routine duties as well as working on the demands of the project. Unfortunately we need the skills and historical knowledge that these particular individuals bring to the project, so backfilling positions for the project with less qualified hourly staff (e.g. PT temp staff) won't meet the needs of the department.

**3b. Cost savings:**

In the long run, once the system is more developed and staff are comfortable with new workflows, we expect to be a more efficient workforce, financially and with respect to the work product.



## Supplemental Budget Request

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### Prosecuting Attorney

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Suppl ID # 4448

Fund 1

Cost Center 2600

Originator: Leah DeVries

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**4a. Outcomes:**

When the case management system is properly configured and the data anomalies are addressed the need for overtime will be reduced. This is expected to occur in early 2024.

**4b. Measures:**

The case management system will be well configured, data will be clean, and reports will be reliable and accurate. Overtime expenditures will no longer be necessary to support the project.

**5a. Other Departments/Agencies:**

Ultimately, when the data is clean we will be rolling out an external agency portal that will be accessed by our law enforcement partners across the county. The data must be clean before we can allow that to happen, so that law enforcement will receive accurate information from our office. Every law enforcement agency in Whatcom County will be submitting referrals and communicating via the portal.

**5b. Name the person in charge of implementation and what they are responsible for:**

N/A

**6. Funding Source:**

The funding source is the General Fund.

## Supplemental Budget Request

### Prosecuting Attorney

Suppl ID # 4465 Fund 1 Cost Center 2600 Originator: Leah DeVries

Expenditure Type: One-Time Year 1 2023 Add'l FTE  Add'l Space  Priority 4

Name of Request: Goldfogel Professional Services

X  
 Department Head Signature (Required on Hard Copy Submission) 10/23/23  
Date

Costs:	Object	Object Description	Amount Requested
	6630	Professional Services	\$5,000
	<b>Request Total</b>		<b>\$5,000</b>

**1a. Description of request:**

Prior to his retirement from Whatcom County, Forensic Pathologist Dr. Gary Goldfogel performed an autopsy on a murder case. The case will soon be going to trial. The matter is complicated and the prosecutor trying the case needs Dr. Goldfogel's professional services to help explain the cause and manner of death.

**1b. Primary customers:**

The victim's family and the citizens of Whatcom County.

**2. Problem to be solved:**

The prosecutor trying the case needs Dr. Goldfogel to testify to his determination of cause and manner of death from this 2019 case. It is a detailed and complex case and the prosecutor needs Dr. Goldfogel to explain in detail how he came to his determination.

**3a. Options / Advantages:**

Using the current Medical Examiner, Dr. Hunt, was discussed however it is felt that Dr. Goldfogel's first hand knowledge of the case will be necessary for a successful outcome to the trial.

**3b. Cost savings:**

N/A

**4a. Outcomes:**

Dr. Goldfogel will review the case and associated evidence, and then testify in the trial.

**4b. Measures:**

Success will be measured by the completion of the case after it goes to trial. Best case scenario will include a conviction and delivery of justice.

**5a. Other Departments/Agencies:**

No

**5b. Name the person in charge of implementation and what they are responsible for:**

N/A

**6. Funding Source:**

The funding source is the General Fund.

## Supplemental Budget Request

### Prosecuting Attorney

Suppl ID # 4466    Fund 1    Cost Center 2600    Originator: Leah DeVries

Expenditure Type: One-Time    Year 1 2023    Add'l FTE     Add'l Space     Priority 5

**Name of Request: Temporary Part-Time Legal Assistant**

<b>X</b>		10/23/23
	<b>Department Head Signature (Required on Hard Copy Submission)</b>	<b>Date</b>

Costs:	Object	Object Description	Amount Requested
	6120	Extra Help	\$20,000
	<b>Request Total</b>		<b>\$20,000</b>

**1a. Description of request:**

The Prosecutor's Office would like to hire a part time temporary Legal Assistant to assist with the backlog of filing and data entry following the implementation of the case management system.

**1b. Primary customers:**

The primary customers of this service are the Prosecutor's Office staff, the Public Defender's Office, local defense counsel, law enforcement agencies throughout Whatcom county, and the citizens of Whatcom County.

**2. Problem to be solved:**

2023 has been a busy year for the staff in the Prosecutor's Office. Numerous long term FMLA leaves are in effect, there have been position vacancies, and turnover. Hiring a PT Temp Legal Assistant will allow the staff to focus on the new case management system and associated data corrections, while the PT staff can fulfill more routine duties such as filing and data entry.

**3a. Options / Advantages:**

Overtime is costly and risks burning staff out. We need additional support on a temporary basis to support the staff and our operations.

**3b. Cost savings:**

If this request is granted we would save on the cost of overtime pay being awarded to regular staff at the time and a half rate.

**4a. Outcomes:**

Having additional temporary support will allow us to get caught up on filing and managing paper records as we transition to an all-electronic state. It will allow the team to focus on learning the new system and gaining more confidence in their skills in the new environment. It will also allow us to get discovery processed and sent in a more timely manner, which is an important factor in the successful prosecution of cases.

**4b. Measures:**

The outcomes will be evident by the reduction in paper filing and the reduced turn-around time for discovery being sent. We will have a good measure of the impact on discovery because the new system allows us to track and run reports on these workload indicators.

**5a. Other Departments/Agencies:**

No

**5b. Name the person in charge of implementation and what they are responsible for:**

N/A

**6. Funding Source:**

## Supplemental Budget Request

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**Prosecuting Attorney**

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Suppl ID # 4466

**Fund 1**

**Cost Center 2600**

**Originator: Leah DeVries**

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The source of funding is the General Fund.

# Supplemental Budget Request

## Prosecuting Attorney

Suppl ID # 4485	<b>Fund</b> 1	<b>Cost Center</b> 2600	<b>Originator:</b> Andrew Tan
<b>Year 1</b> 2023		<b>Add'l FTE</b> <input type="checkbox"/>	<b>Priority</b> 1

**Name of Request:** ARPA Revenue Loss - General Government Services

X

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**Department Head Signature (Required on Hard Copy Submission)** **Date**

<i>Costs:</i>	<i>Object</i>	<i>Object Description</i>	<i>Amount Requested</i>
	8301	Operating Transfer In	(\$4,300,000)
	<b>Request Total</b>		<b>(\$4,300,000)</b>

**1a. Description of request:**

This request is to recognize and inflow of funding from the ARPA fund 138 for the use on general government services (Prosecuting Attorney's Office wages and benefits).

This request is a companion supplemental to 4484, 4486 and 4487.

We are dedicating ARPA revenue loss funding to general government services. This request is to recognize the transfer in from the ARPA fund 138 to the General fund 001.

There will be no net effect in the General Fund (001) as a result of this action. This action will not result in an increase in Prosecuting Attorney's Office spending authority or make any additions to position control.

**1b. Primary customers:**

Citizens of Whatcom County.

**2. Problem to be solved:**

The Federal government has designated ARPA funds to the County for the purposes of general government services in response to the COVID-19 emergency. The County intends to commit part of this funding to general government services

**3a. Options / Advantages:**

ARPA revenue loss is the most restrictive funding source available for these objectives. ARPA funds must be obligated by 12/31/24.

**3b. Cost savings:**

By using ARPA revenue loss funding, we will save less restricted funding sources (general fund, etc.) for other uses. There will be no net effect in the general fund as a result of this action.

**4a. Outcomes:**

The County will commit ARPA funding to general government services.

**4b. Measures:**

The County will commit ARPA funding to general government services.

**5a. Other Departments/Agencies:**

The Executive's Office will oversee the administration of ARPA funding to general government services.

**5b. Name the person in charge of implementation and what they are responsible for:**

Kayla Schott-Bresler, Strategic Initiatives Manager

**6. Funding Source:**

ARPA (revenue loss) fund 138.

# Supplemental Budget Request

Status: Pending

Sheriff

Operations

Suppl ID # 4482

Fund 1

Cost Center 1003502965

Originator: Donna Duling

Expenditure Type: One-Time Year 1 2023 Add'l FTE  Add'l Space  Priority 1

Name of Request: Reimbursable Overtime Increase - 2023

X

*Bill Ego*

11/3/23

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	Object	Object Description	Amount Requested
	4342.1012	Off Duty Overtime	(\$12,000)
	6140	Overtime	\$10,399
	6210	Retirement	\$553
	6230	Social Security	\$796
	6259	Worker's Comp-Interfund	\$238
	6269	Unemployment-Interfund	\$14
	<b>Request Total</b>		<b>\$0</b>

**1a. Description of request:**

The Sheriff's Office provides extra law enforcement, traffic control, and security services in accordance with contracts, temporary right-of-way permits, and agreements to hire extra-duty deputies in order to enhance safety and response capabilities. These services are provided by deputies on overtime so as not to impact the daily operations and response capabilities of regularly scheduled shift duties.

**1b. Primary customers:**

Citizens of Whatcom County

**2. Problem to be solved:**

The current reimbursable overtime budget is inadequate to cover additional law enforcement services requested. This request is to increase revenue and expenditures for the services provided in 2023 that exceeded the current budget: BP Cherry Point Refinery requested 356 hours of traffic control services during turn-around and Whatcom Events requested approximately 100 hours of traffic and marine control during the Ski to Sea event.

**3a. Options / Advantages:**

**3b. Cost savings:**

**4a. Outcomes:**

Sheriff's Office deputies provide extra law enforcement, traffic control, and security services as requested.

**4b. Measures:**

**5a. Other Departments/Agencies:**

**5b. Name the person in charge of implementation and what they are responsible for:**

**6. Funding Source:**

Expenditures are offset by revenue generated from organizations requesting services. Overtime services

# Supplemental Budget Request

Status: Pending

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**Sheriff**

**Operations**

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Suppl ID # 4482

**Fund 1**

**Cost Center 1003502965**

**Originator: Donna Duling**

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are billed at the Reimbursable Overtime Rate specified in the Whatcom County Unified Fee Schedule, currently \$97.00 per hour.

**Whatcom County Sheriff's Office  
Labor + Payroll Cost Calculator**

Description	Date	Hours	Hr Rate 6140	Total Wages	Rates				TOTAL	Adjusted Hrly Rate
					Retirement 6210	Soc Sec 6230	Work Comp 6259	Unempl Ins 6269		
Average		139.950	74.308	10,399	553	796	238	14	\$12,000.00	85.745
		139.950		10,399.00	553.00	796.00	238.00	14.00	12,000.00	
									12,000.00	
									difference	\$0.00



# Supplemental Budget Request

Status: Pending

Sheriff

Operations

Suppl ID # 4483

Fund 1

Cost Center 1003502967

Originator: Donna Duling

Expenditure Type: One-Time Year 1 2023 Add'l FTE  Add'l Space  Priority 1

Name of Request: DEA SLOT Overtime

X

Bel Ego

11/3/23

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	Object	Object Description	Amount Requested
	4342.1013	Reimb Drug Enforcement	(\$39,682)
	6140	Overtime	\$39,682
	<b>Request Total</b>		<b>\$0</b>

## 1a. Description of request:

The U.S. Department of Justice Drug Enforcement Administration (DEA) authorized funding for the Whatcom County Sheriff's Office to participate in State and Local Overtime (SLOT) and assist with the investigation and prosecution of major drug trafficking organizations. DEA will reimburse the Sheriff's Office for overtime of deputies engaged in these investigations.

Whatcom County Contract No. 202210007

## 1b. Primary customers:

Citizens of Whatcom County.

## 2. Problem to be solved:

Budget authority is needed to use SLOT funds.

## 3a. Options / Advantages:

Funds were authorized specifically for overtime on SLOT investigations. They may not be used for any other purpose.

## 3b. Cost savings:

Overtime reimbursement of \$39,682.00

## 4a. Outcomes:

Sheriff's Office Drug Task Force detectives will participate in these investigations.

## 4b. Measures:

## 5a. Other Departments/Agencies:

## 5b. Name the person in charge of implementation and what they are responsible for:

## 6. Funding Source:

The U.S. Department of Justice Drug Enforcement Administration will provide \$39,682 from State and Local Overtime (SLOT) Funds.

# Supplemental Budget Request

## Non-Departmental

Suppl ID # 4484	Fund 138	Cost Center 138110	Originator: Andrew Tan
Year 1 2023		Add'l FTE <input type="checkbox"/>	Priority 1

**Name of Request: ARPA Transfer Out Revenue Loss**

<b>X</b>	
<b>Department Head Signature (Required on Hard Copy Submission)</b>	<b>Date</b>

Costs:	Object	Object Description	Amount Requested
138100	4331.2102	American Rescue Plan Act	(\$4,300,000)
138110	8351	Operating Transfer Out	\$4,300,000
<b>Request Total</b>			<b>\$0</b>

**1a. Description of request:**

This request is to fund transfers out of the ARPA fund 138 to fund ARPA revenue loss activities.

This request is related to supplementals 4485, 4486, and 4487.

County administration recommends that ARPA revenue loss should be used for these purposes.

There will be no net effect in the General Fund (001) as a result of this action. This action will not result in an increase in Prosecuting Attorney's Office spending authority or make any additions to position control.

**1b. Primary customers:**

Beneficiaries of the Community Priorities Fund that are identified by Council.

**2. Problem to be solved:**

The Federal government has designated ARPA funds to the County for the purposes of general government services in response to the COVID-19 emergency. The County intends to commit part of this funding to general government services.

**3a. Options / Advantages:**

ARPA revenue loss is the most restrictive funding source available for these objectives. ARPA funds must be obligated by 12/31/24.

**3b. Cost savings:**

By using ARPA revenue loss funding, we will save less restricted funding sources (general fund, etc.) for other uses. There will be no net effect in the general fund as a result of this action.

**4a. Outcomes:**

The County will commit ARPA funding to general government services.

**4b. Measures:**

The County will commit ARPA funding to general government services.

**5a. Other Departments/Agencies:**

None.

**5b. Name the person in charge of implementation and what they are responsible for:**

None.

**6. Funding Source:**

ARPA (revenue loss) fund 138.

# Supplemental Budget Request

## Non-Departmental

<i>Suppl ID #</i> 4487	<i>Fund</i>	<i>Cost Center</i>	<i>Originator: Andrew Tan</i>
	Year 1	2023	Add'l FTE <input type="checkbox"/>
			Priority 1

**Name of Request: Community Priorities Fund**

X

**Department Head Signature (Required on Hard Copy Submission)** **Date**

<i>Costs:</i>	<i>Object</i>	<i>Object Description</i>	<i>Amount Requested</i>
	8301	Operating Transfer In	(\$4,300,000)
	<b>Request Total</b>		<b>(\$4,300,000)</b>

**1a. Description of request:**

This request is related to supplementals 4243, 4245 and 4246.

On June 15, 2021 Whatcom County established the American Rescue Plan Act (ARPA) Fund (Fund 138) through Ordinance 2021-036. Whatcom County received \$44,528,542 in federal ARPA funds from the United States Department of the Treasury pursuant to Whatcom County Contract 202105020, which were deposited into Fund 138. This funding must be obligated by December 31, 2024 and spent by December 31, 2026 to support response to and recovery from the COVID-19 public health emergency. The Whatcom County Council has approved expenditures for a range of activities eligible under ARPA guidance issued by the United States Department of the Treasury, including but not limited to childcare capital, childcare stabilization, housing capital, homeless services and shelter capital, criminal justice staffing, public health, broadband, food security, and general government services. The County Council wishes to maximize flexibility under the ARPA program by investing a portion of unobligated ARPA funds into activities commonly funded by the County's general fund.

On October 24, 2023 the County Council established the community priorities fund through Ordinance 2023-063.

**1b. Primary customers:**

The community through childcare capital, childcare stabilization, housing capital, homeless services and shelter capital, criminal justice staffing, public health, broadband, food security, and general government services.

**2. Problem to be solved:**

Flexibility and ease of administration will be applied to the facilitation of ARPA funds for identified County objectives which are based in community need.

**3a. Options / Advantages:**

ARPA revenue loss is the most restrictive funding source available for these objectives. ARPA funds must be obligated by 12/31/24.

**3b. Cost savings:**

By using ARPA revenue loss funding, we will save less restricted funding sources (general fund, etc.) for other uses.

**4a. Outcomes:**

The County will devote designated funding to identified objectives stated above based on program timelines established during planning phases of the projects.

**4b. Measures:**

The County will identify metrics of success associated with planned programs under this fund and will

# Supplemental Budget Request

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## Non-Departmental

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Suppl ID # 4487

**Fund**

**Cost Center**

**Originator:** Andrew Tan

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measure success as programs progress.

**5a. Other Departments/Agencies:**

For the Community Priorities Fund project, the Health Department will assist in the administration and management of projects.

**5b. Name the person in charge of implementation and what they are responsible for:**

Ann Beck, Health Department

**6. Funding Source:**

General Fund 001.