

Amendment No. 1
Whatcom County Contract No. 202202018
CONTRACT BETWEEN WHATCOM COUNTY AND
Crossroads Consulting

THIS AMENDMENT is to the Contract between Whatcom County and Crossroads Consulting, dated March, 17, 2022 and designated "Whatcom County Contract No.202202018". In consideration of the mutual benefits to be derived, the parties agree to the following:

This Amendment adds activities to the Scope of Work, as defined in Exhibit A, Scope of Work.

This Amendment also extends the term of this Agreement through August 31, 2023, and increases the maximum consideration by \$111,000 to a total consideration of \$150,950 as further defined in Exhibit B, Compensation.

Unless specifically amended by this agreement, all other terms and conditions of the original contract shall remain in full force and effect.

This Amendment takes effect: September 1, 2022, regardless of the date of signature.

Each signatory below to this Contract warrants that he/she is the authorized agent of the respective party; and that he/she has the authority to enter into the contract and to bind the party thereto.

IN WITNESS WHEREOF, Whatcom County and Crossroads Consulting have executed this Amendment on the date and year below written.

DATED this _____ day of _____, 20____.

CONTRACTOR:

Crossroads Consulting

Holly O'Neil

CONTRACTOR INFORMATION:

Crossroads Consulting
P.O. Box 541
Deming, WA 98244
360-303-3217
holly@crossroads.pro

Mailing Address:
2728 Walnut Street
Bellingham, WA 98225

EXHIBIT "A" **(SCOPE OF WORK)**

The purpose of this amendment is to provide additional consulting, research, and facilitation services to support the Whatcom County Public Health, Safety, and Justice Initiative.

Activities

1. Conduct additional survey research for developing Needs Assessment
2. Continue Coordinating with Communication Consultant Team
3. Continue Supporting Planning Team (meeting agendas, notes, facilitation)
4. Facilitate meetings to identify and implement improvements for correctional facilities and services
5. Facilitate up to five additional community forums to gather input on the Needs Assessment
6. Revise Needs Assessment to reflect GARE analysis and public feedback, prepare final draft for presentation
7. Provide project coordination and administration

Deliverables:

- Survey instruments
- Survey reports of findings
- Agendas for meetings
- Notes of meetings and forums
- Final Needs Assessment – designed and formatted for public distribution
- Slide decks of Survey Findings and Needs Assessment

EXHIBIT "B"
(COMPENSATION)

Budget:

The source of funding for this agreement, in an amount not to exceed \$111,000., is the Jail Improvement Fund. Invoices will be submitted to Whatcom County c/o Project Manager, Barry Buchanan and should include actual costs for billed activities. Invoice will also reflect total number of activities (ex: completed 2 of 5 five forums) fulfilled at the time of the invoice so as not to exceed contractual limitations.

ACTIVITIES	HOURS	BUDGET 9/1/22 - 9/1/23
1. Conduct additional survey research for developing Needs Assessment	106 hours at \$150/hr.	\$16,000
2. Continue coordinating with Communication Consultant Team	26 hours at \$150/hr.	\$4,000
3. Continue supporting Planning Team (meeting agendas, notes, facilitation)	48 hours at \$150/hr. 60 hours at \$75/hr.	\$12,000
4. Facilitate 2 additional SAC meetings	2 meetings at \$1,200 each	\$2,400
5. Facilitate stakeholder meetings to further develop and refine improvements for correctional facilities and services as articulated in the Needs Assessment (number of meetings and participants to be determined by the Planning Team)	184 hours at \$150/hr.	\$27,600
6. Facilitate up to five community forums to gather input on the Needs Assessment and implementation strategies	100 hours at \$150/hr.	\$15,000
7. Revise Needs Assessment to reflect GARE analysis and public feedback, prepare final draft for presentation	152 hours at \$125/hr.	\$19,000
8. Continue to provide Project coordination and administration	200 hours at \$75/hr.	\$15,000
TOTAL BUDGET		\$111,000